



COMMISSION OF ARCHITECTURAL REVIEW

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PROPERTY (location of work)

Address 3206 E Broad St.
 Historic district Chimborazo

Date/time rec'd:	_____
Rec'd by:	_____
Application #:	_____
Hearing date:	_____

APPLICANT INFORMATION

Name Add A Deck Inc. ↑
 Company ↓ James Catts
 Mailing Address 6408 Mallory Dr.
Henrico VA 23226

Phone 804-285-4239
 Email james@addadeck.com
 Applicant Type: Owner Agent
 Lessee Architect Contractor
 Other (please specify): _____

OWNER INFORMATION (if different from above)

Name Harvey Koussef
 Mailing Address 3206 E Broad St. (Apt 2)

Company _____
 Phone 804-243-3057
 Email hyoussef7471@gmail.com

PROJECT INFORMATION

Review Type: Conceptual Review Final Review
 Project Type: Alteration Demolition New Construction
 (Conceptual Review Required)


Project Description: (attach additional sheets if needed)

ACKNOWLEDGEMENT OF RESPONSIBILITY

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and CAR approval. Failure to comply with the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request.

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Applicants proposing major new construction, including additions, should meet with Staff to review the application and requirements prior to submitting an application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

Signature of Owner  Date 9/27/2019



CERTIFICATE OF APPROPRIATENESS

ALTERATION AND ADDITION CHECKLIST

Well in advance of the COA application deadline contact staff to discuss your project, and if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable sections and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Standards for Rehabilitation outlined in Section 30.930.7(b) of the City Code, as well as, the *Richmond Old and Historic Districts Handbook and Design Review Guidelines*.

PROPERTY ADDRESS: 3206 E Broad St.

BUILDING TYPE

- single-family residence
- multi-family residence
- commercial building
- mixed use building
- institutional building
- garage
- accessory structure
- other

ALTERATION TYPE

- addition
- foundation
- wall siding or cladding
- windows or doors
- porch or balcony
- roof
- awning or canopy
- commercial sign
- ramp or lift
- other

WRITTEN DESCRIPTION

- property description, current conditions and any prior alterations or additions
- proposed work: plans to change any exterior features, and/or addition description
- current building material conditions and originality of any materials proposed to be repaired or replaced
- proposed new material description: attach specification sheets if necessary

PHOTOGRAPHS place on 8 1/2 x 11 page, label photos with description and location (refer to photograph guidelines)

- elevations of all sides
- detail photos of exterior elements subject to proposed work
- historical photos as evidence for restoration work

DRAWINGS (refer to required drawing guidelines)

- current site plan
- proposed site plan
- current floor plans
- proposed floor plans
- legal "plat of survey"
- list of current windows and doors
- list of proposed window and door
- current roof plan
- proposed roof plan
- current elevations (all sides)
- proposed elevations (all sides)
- demolition plan
- perspective and/or line of sight

September 27, 2019

**Certificate of Appropriateness
for
City of Richmond
Commission of Architectural Review**

From: James Catts

Add A Deck
6408 Mallory Dr
Henrico VA 23226

Re: 3206 E Broad St

(owner: Harvey Youssef)

Property Description & Proposed Work/Materials

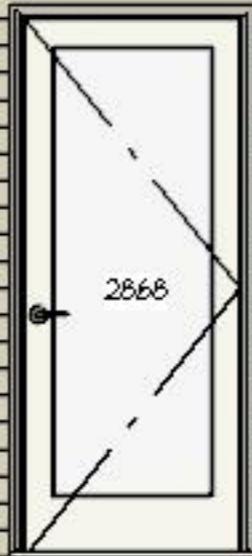
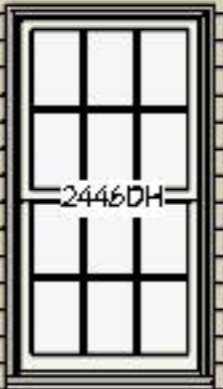
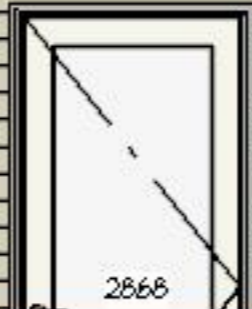
This job is a repair of the rear porch, and a slight enlargement of the deck (4.5' feet out x 12' across).

Existing porch columns are painted, non-treated wood, and they are rotting. Homeowner would like to repair columns, remove spiral stairs, replace existing deck and extend the newly constructed deck out another 4.5' with long set of stairs down to grade. He would also like to take out center column up and down.

Proposed new materials would be all treated wood (6x6 posts or box columns for new columns). No plan to paint in the current scope.







7'-6"

10'







305

3206

3200

3204

3206

3208

3212

3214

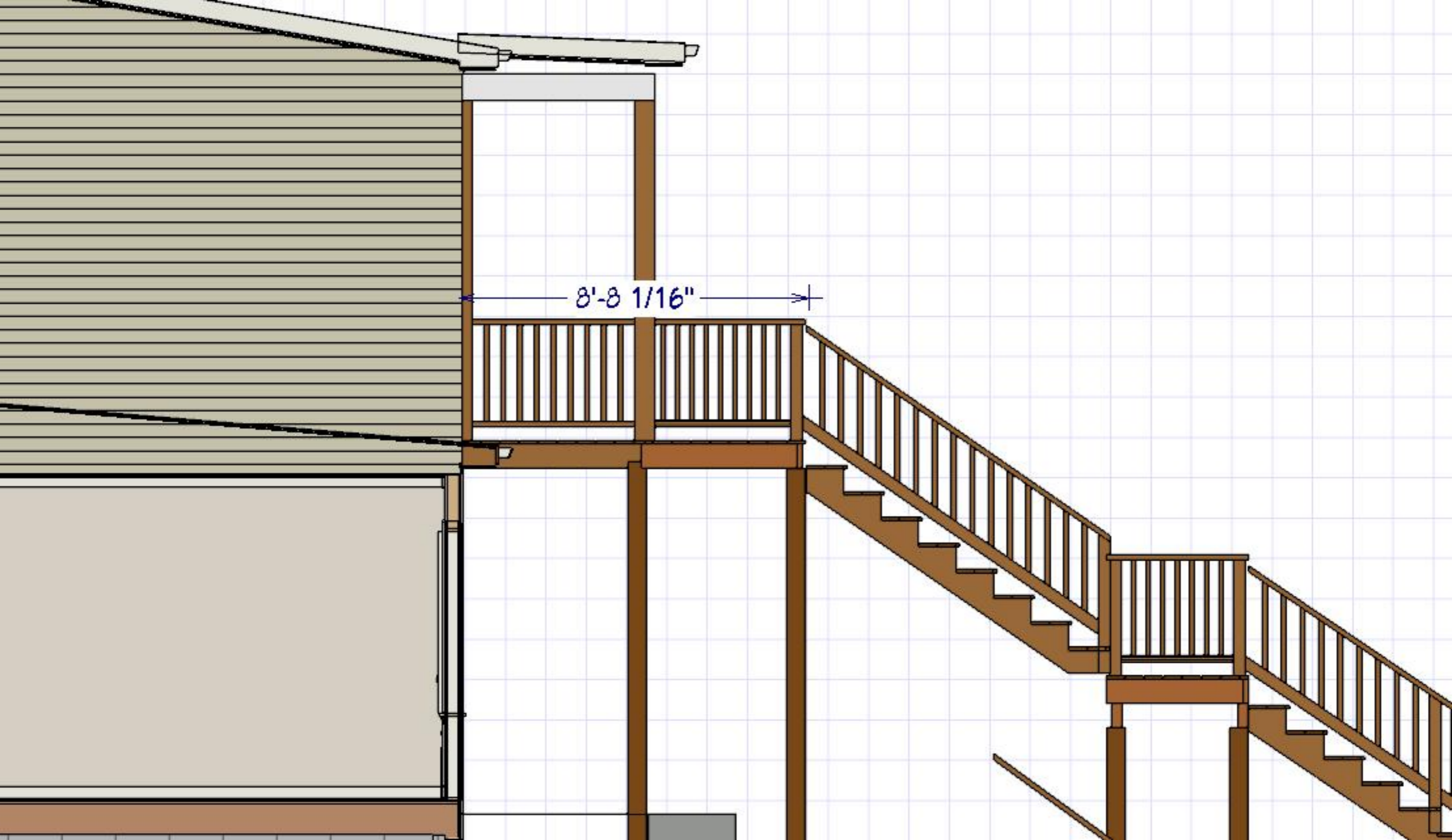
3216

308

306

N 33RD

County of Henrico, VA



8'-8 1/16"