

2025 ANNUAL REPORT

URBAN DESIGN COMMITTEE

December 11, 2025

1. Current Members and Terms

Justin Doyle – 2/8/2024 to 2/7/2027 (Second Term)(Chair)

Eva Clarke – 2/8/2024 to 2/7/2027 (Second Term)(Vice Chair)

Luigi Mignardi – 1/28/2025 to 1/27/2028 (Second Term)

Erik Bootsma – 04/28/2025 to 07/22/2027 (First Term)(CAR representative)

Jessie Gemmer – 5/24/2024 to 5/23/2027 (Second Term)

Damon Pearson – 7/26/2024 to 7/25/2027 (Second Term)

Amelia Wehunt – 5/24/2024 to 5/23/2027 (Second Term)

Conor O'donnell – 05/14/2025 to 05/13/2028 (First Term)

Timothy Hamnett – 2/13/2023 to 2/12/2026 (First Term)

Keith Van Inwegen – 11/29/2023 to 11/28/2026 (First Term)

Victor McKenzie – 01/29/2025 to 01/28/2028 (First Term)(Planning Commission Representative)

2. By-Laws

i *Include/attach a copy of the body's most **recent by-laws or rules of procedure.** (ATTACHED)*

3. Attendance Records

i *Include a **2025 attendance record** here or fill out the spreadsheet provided separately and attach to report. (ATTACHED)*

4. Dates of Meetings

January 15, 2026
February 12, 2026
March 12, 2026
April 16, 2026
May 14, 2026
June 11, 2026
July 16, 2026
August 13, 2026
September 10, 2026
October 15, 2026
November 12, 2026
December 10, 2026

5. Expectations and Responsibilities of Board/Commission Members

The Urban Design Committee was established as an advisory body to the Richmond City Planning Commission by Resolution No. 68-R12-12, adopted by the Richmond City Council on March 25, 1968; and as amended by Resolution 84-R96-96; and as further amended by Resolution 2000-24-39, adopted by Council on February 14, 2000. See Section 30-940. of the Code of the City of Richmond for current ordinance content.

The Committee shall, upon the request of the Planning Commission, advise the Commission on matters of an aesthetic nature in connection with the performance of the duties of the Commission under sections 17.05, 17.06 and 17.07 of the City Charter (and as further defined in two separate resolutions adopted by the Commission on January 18, 2011) and in any other matter requested by the Commission.

The Committee shall provide advice of an aesthetic nature to the Department of Public Works in connection with the duties of that department under sections 24-59, 24-110 of the City Code.

The Committee shall have the power and authority to review and approve or disapprove applications for design overlay district design review as established in Sections 30-940 through 30-940.9 of the Zoning Ordinance.

The purpose of the Committee is to provide the City Planning Commission with an active and continuing source of review on matters of urban design. The Committee shall support public education to stimulate interest in improving community appearance. The Committee shall encourage high standards of design in development activities.

6. 2025 Projects

(ATTACHED)

7. Legislation and Policy Recommendations

NA