



# City of Richmond

900 East Broad Street  
Richmond, VA 23219  
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## Meeting Minutes Education and Human Services Standing Committee

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Thursday, January 12, 2023

2:00 PM

Council Chamber, 2nd Floor - City Hall

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**DRAFT**

### **Committee Members and Others in Attendance**

The Honorable Stephanie Lynch – Chair  
The Honorable Cynthia Newbille – Vice Chair  
The Honorable Andreas Addison – Member (late arrival)

Janet Palmer, Assistant City Attorney  
Joyce Davis, Interim Council Chief of Staff  
Pamela Nichols, Council Management Analyst  
Rachael Paul, Assistant City Clerk  
Rebecca Sullivan, Assistant City Clerk  
RJ Warren, Deputy City Clerk

### **Call to Order**

Chair Stephanie Lynch called the meeting to order at 2:02 p.m., and presided.

### **Chamber Emergency Evacuation Plan Announcement and Citizen Speaker Guidelines**

Upon the Chair's request, Assistant City Clerk Rachael Paul provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

### **Public Comment Period**

There were no public comment speakers.

### **Paper(s) for Consideration**

**The following ordinances were considered:**

1. [ORD. 2022-373](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract Urban Baby Beginnings between the City of Richmond and Urban Baby Beginnings, for the purpose of purchasing diapers for distribution by the Capital Diaper Bank, LLC to families of the city of Richmond with demonstrated need.

**Patrons:** Mayor Stoney and Ms. Lambert

**Attachments:** [Ord. No. 2022-373](#)
2. [ORD. 2022-374](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract Little Hands between the City of Richmond and Little Hands Virginia, Inc., for the purpose of purchasing safe sleep spaces, strollers, and car seats for families of the city of Richmond with demonstrated need.

**Patrons:** Mayor Stoney and Ms. Lambert

**Attachments:** [Ord. No. 2022-374](#)
3. [ORD. 2023-011](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Transportation Alternatives Set-Aside Program Safe Routes to School Grant Agreement between the Virginia Department of Transportation and the City of Richmond, for the purpose of funding improvements for safe routes to school.

**Patrons:** Mayor Stoney, Ms. Lambert and Ms. Robertson

**Attachments:** [Ord. No. 2023-011](#)
4. [ORD. 2023-012](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Help Me Help You Grant Contract between the City of Richmond and the Help Me Help You Foundation, for the purpose of implementing a guaranteed income pilot program for returning residents.

**Patrons:** Mayor Stoney, Ms. Newbille and Ms. Robertson

**Attachments:** [Ord. No. 2023-012](#)
5. [ORD. 2023-013](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Fiscal Agency Agreement between NextUp RVA and City of Richmond, for the purpose of accepting funds from NextUp RVA as reimbursement for funds expended by the City for “CarMax Basketball Youth Development and Summer Camp” activities.

**Patrons:** Mayor Stoney, Ms. Newbille and Ms. Robertson

**Attachments:** [Ord. No. 2023-013](#)

6. [ORD. 2023-014](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract between the City of Richmond and the Virginia Department of Health, acting through its Richmond City Health District, for the purpose of funding a community health literacy program.

**Patrons:** Mayor Stoney, Ms. Lambert and Ms. Newbille

**Attachments:** [Ord. No. 2023-014](#)
  
7. [ORD. 2023-015](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract between the City of Richmond and La Casa de la Salud, for the purpose of funding a community health literacy program.

**Patrons:** Mayor Stoney, Ms. Lambert, Ms. Newbille and Ms. Robertson

**Attachments:** [Ord. No. 2023-015](#)
  
8. [ORD. 2023-016](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract between the City of Richmond and Waymakers Foundation, for the purpose of funding a community health literacy program.

**Patrons:** Mayor Stoney, Ms. Newbille and Ms. Robertson

**Attachments:** [Ord. No. 2023-016](#)
  
9. [ORD. 2023-017](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract between the City of Richmond and Sacred Heart Center, Inc., for the purpose of funding a community health literacy program.

**Patrons:** Mayor Stoney, Ms. Newbille and Ms. Robertson

**Attachments:** [Ord. No. 2023-017](#)
  
10. [ORD. 2023-018](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract between the City of Richmond and Nolef Turns Inc., for the purpose of funding a community health literacy program.

**Patrons:** Mayor Stoney, Ms. Newbille and Ms. Robertson

**Attachments:** [Ord. No. 2023-018](#)

11. [ORD. 2023-019](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract between the City of Richmond and Community 50/50, Inc., for the purpose of funding a community health literacy program.

**Patrons:** Mayor Stoney, Ms. Newbille and Ms. Robertson

**Attachments:** [Ord. No. 2023-019](#)

12. [ORD. 2023-020](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract between the City of Richmond and Virginia Union University, for the purpose of funding a community health literacy program.

**Patrons:** Mayor Stoney, Ms. Lambert, Ms. Newbille and Ms. Robertson

**Attachments:** [Ord. No. 2023-020](#)

Eva Colen, Manager of the Office of Children and Families, provided information about Ord. 2022-373 and 2022-374, and stated that they are grants funded by the American Rescue Plan Act childcare and families supports category. She also stated that the third paper for consideration, Ord. 2023-011, is a grant from the Virginia Department of Transportation for the Safe Routes to School program.

Dominic Barrett, Office of Human Services Strategic Projects and Grants Advisor, provided additional information regarding Ord. 2023-014 through Ord. 2023-020. Mr. Barrett stated that the ordinances were all part of the grant from the U.S. Department of Health and Human Services, which awarded the city \$4,000,000 for health literacy programs.

**There were no further comments or discussions and Vice Chair Cynthia Newbille moved to forward Ord. 2022-373, 2022-374, 2023-011, 2023-012, 2023-013, 2023-014, 2023-015, 2023-016, 2023-017, 2023-018, 2023-019, and 2023-020 to Council with a recommendation to approve, which was seconded and approved. Ayes 2 Newbille, Lynch, Noes None. Addison had not yet arrived.**

## Presentation(s)

### Homeless Shelters

Dianne Wilmore, Homeless Services Liaison, Department of Human Services, provided the committee with an update on the city's homeless shelters and warming shelters.

*Member Andreas Addison arrived at 2:17 p.m. and was seated.*

*Chair Stephanie Lynch stated that in the future, the city should have an emergency preparedness plan in place to provide emergency shelter services from dedicated staff.*

*Chair Lynch thanked Ms. Wilmore for her hard work and dedication.*

*Vice Chair Cynthia Newbille expressed her gratitude to Ms. Wilmore for all her work with the homeless shelters and for her leadership.*

*Chair Lynch had further discussion with Dianne Wilmore regarding the future of the homeless shelters including the resources and funding for the shelters.*

## Discussion Item(s)

### Enrichmond Update

Dominic Barrett, Office of Human Services Strategic Projects and Grants Advisor, advised the committee that the Human Services Department will continue to support the efforts of projects and groups impacted from Enrichmond's dissolution. Mr. Barrett informed the committee that he was present to capture notes and questions from the committee and citizens regarding Enrichmond, and provide them to city administration for responses.

*Member Andreas Addison asked what the course is moving forward with projects and funding, and if there will be another organization that can take care of the needs of each community.*

Mr. Barrett stated he would bring Mr. Addison's question to the administration, and that he knew that there had been conversations about new and current foundations or fiscal agents that could help.

*Chair Stephanie Lynch stated to be mindful of the smaller organizations that do not have non-profit status or affiliation with Enrichmond.*

*Vice Chair Cynthia Newbille agreed with Chair Lynch regarding the smaller organizations' need for assistance and guidance. She stated that the organizations are seeking funding but do not have a non-profit status.*

*The committee had further discussion with Dominic Barrett regarding funding for smaller organizations, and Ms. Lynch noted the Enrichmond discussion item will be a regular agenda item at future meetings.*

## Board Vacancies

Council Management Analyst Pamela Nichols reviewed board applications for the committee's consideration.

[CD.2023.002](#) January 12, 2023 Quarterly Board Vacancy Report - Education and Human Services Standing Committee

**Attachments:** [20230112 EHS Board Vacancy Report](#)

**Vice Chair Cynthia Newbille moved to forward the following board appointments to Council with a recommendation to approve, which was seconded and unanimously approved.**

Aging and Disabilities Advisory Board:  
Yvette Jones

Richmond Behavioral Health Authority:  
Bre'Auna Beasley

*A copy of the material provided has been filed.*

*Chair Stephanie Lynch informed that the committee would receive a Richmond Public Schools update from Jason Kamras, Superintendent of Richmond Public Schools, and Nicole Jones, 9th District Richmond School Board member.*

### **Richmond Public Schools Update**

Jason Kamras, Superintendent of Richmond Public Schools, provided the committee with a Richmond Public Schools update that addressed the new school board chair and vice chair and the Richmond Public Schools budget that would be introduced on January 19, 2023.

*Vice Chair Cynthia Newbille stated that she received a presentation about dual enrollment, and she was looking forward to hearing more on the topic from Mr. Kamras after his School Board meeting.*

*Chair Stephanie Lynch provided an update from the last Education and Human Services Standing Committee meeting regarding a joint meeting with the Richmond School Board. She advised that a meeting is scheduled for a tentative date of Thursday, January 26, 2023, at 6:00 p.m., at Martin Luther King Jr. Middle School.*

### **Approval of Minutes**

There were no corrections or amendments to the meeting minutes of Thursday, December 8, 2022, and the committee approved the minutes as presented.

[CD.2023.004](#) December 8, 2022 - Education and Human Services Standing  
Committee  
Meeting Minutes

Attachments: [20221208 - EHS Minutes](#)

### **Staff Report**

Interim Council Chief of Staff Joyce Davis provided the committee with a staff report.

[CD.2023.015](#) January 12, 2023 - Education and Human Services Staff Report

**Attachments:** [20230112 EHS Staff Report](#)

*A copy of the material provided has been filed.*

## **Adjournment**

There being no further business, the meeting adjourned at 2:44 p.m.