



**City Of Richmond, Virginia  
Office of the City Clerk**

**Request to Withdraw Legislation**

Paper Number: Res. No. 2021-R076

Chief Patron: Councilor Stephanie A. Lynch

Introduction Date: October 11, 2021

Chief Patron Signature: 

---

*For Office Use Only*

Attestation: 

Effective Date: October 21, 2021

INTRODUCED: October 11, 2021

A RESOLUTION No. 2021-R076

To request that the Chief Administrative Officer cause all City department budget estimates submitted to the Department of Budget and Strategic Planning as part of the annual budget process to be posted to the City’s website.

\_\_\_\_\_  
Patron – Mrs. Lynch  
\_\_\_\_\_

Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: NOV 8 2021 AT 6 P.M.

WHEREAS, the Council believes that it is in the best interests of the citizens of the City of Richmond that the Council request that the Chief Administrative Officer cause all City department budget estimates submitted to the Department of Budget and Strategic Planning as part of the annual budget process to be posted to the City’s website;

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

That the Council requests that the Chief Administrative Officer cause all City department budget estimates submitted to the Department of Budget and Strategic Planning as part of the annual budget process to be posted to the City’s website.

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

ADOPTED: \_\_\_\_\_ REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

BE IT FURTHER RESOLVED:

That the Council requests that the Chief Administrative Officer cause the following to occur, in accordance with applicable law:

1. The posting of initial annual City department budget estimates submitted to the Department of Budget and Strategic Planning to the City's website, within five business days after the Department of Budget and Strategic Planning's receipt of each such estimate, for review by the public on such website through June 30 of the fiscal year for which the annual budget estimate has been submitted and through June 30 of the next four fiscal years thereafter.

2. The posting of all amendments to City department annual budget estimates, along with the initial estimates, to the City's website, within five business days after the Department of Budget and Strategic Planning's receipt of each such amended estimate, for review by the public on such website through June 30 of the fiscal year for which the amended annual budget estimate has been submitted and through June 30 of the next four fiscal years thereafter.

3. Notification by the Director of the Budget and Strategic Planning, or the designee thereof, to the Council, the Council Chief of Staff, and the City Clerk by electronic mail of the availability and provision of a hyperlink to the City website where all City department budget estimates and any amendments thereto may be accessed within one business day after the estimates or any amended estimates have been posted to the City's website.



# Richmond City Council

The Voice of the People

Richmond, Virginia

RECEIVED

By City Attorney's Office at 12:05 pm, Oct 05, 2021

## Office of the Council Chief of Staff

### Ordinance/Resolution Request

**TO** Haskell Brown, Interim Richmond City Attorney  
Richmond Office of the City Attorney

**THROUGH** Joyce Davis  
Interim Council Chief of Staff

**FROM** Samson Anderson, Council Budget Analyst

**COPY** Stephanie Lynch, 5<sup>th</sup> District Representative  
Amy Robins, 5<sup>th</sup> District Liaison  
Tabrica Rentz, Interim Deputy Richmond City Attorney

**DATE** October 4, 2021

**PAGE/s** 1 of 2

**TITLE** **City Department Budget Requests Posted Online**

This is a request for the drafting of an **Ordinance**  **Resolution**

#### REQUESTING COUNCILMEMBER/PATRON

Stephanie Lynch, 5<sup>th</sup> District  
Representative

#### SUGGESTED STANDING COMMITTEE

Finance and Budget

#### ORDINANCE/RESOLUTION SUMMARY

The Patron requests that all City Department budget requests, as submitted to the Budget and Strategic Planning Department as part of the annual budget process, be posted online to the City's website.

#### BACKGROUND

##### Summary:

As part of the annual budget process City Department Heads submit budget requests (requests) to the Department Budget and Strategic Planning (Department).

As a result of this legislation, the patron intends that;

- Requests submitted to the Department are to be posted online, for public and City Council review, within 5 business days of submittal to the Department annually;
- Initial requests must remain posted for 5 fiscal years, beginning with the fiscal year applicable to the request (July 1);
- Amendments to the requests may be posted with the initial request, but the initially submitted request cannot be removed as a result of the amendment; and

- Department will notify City Council and Council Chief of Staff via email, with hyperlink, to the website where the department budget requests can be accessed within 1 business day of the requests being posted online.

### FISCAL IMPACT STATEMENT

Fiscal Impact Yes  No   
Budget Amendment Required Yes  No   
Estimated Cost or Revenue Impact:

**Attachment/s** Yes  No

Richmond City Council Ordinance/Resolution Request Form/updated 10.5.2012 /srs