

INTRODUCED: June 13, 2016

AN ORDINANCE No. 2016-181

To amend Ord. No. 2015-73-84, adopted May 15, 2015, which adopted the Fiscal Year 2015-2016 General Fund Budget and made appropriations pursuant thereto, by increasing estimated revenues from various taxes and other sources, transferring funds from various agencies and non-departmental programs and from the Fiscal Year 2014-2015 fund balance excess reflected as the Revenue Stabilization Fund and as unassigned fund balance in the City’s accounting system, and appropriating such increase in estimated revenues and such transferred funds to various agencies and non-departmental programs.

Patron – Mayor Jones

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JUNE 27 2016 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2015-73-84, adopted May 15, 2015, which adopted a General Fund Budget for the fiscal year commencing July 1, 2015, and ending June 30, 2016, and made appropriations pursuant thereto, is hereby amended by:

(a) Increasing estimated revenues in the amount of \$1,667,195 from various taxes and other sources as shown on the attachment to this ordinance entitled “Supplemental Amendment

AYES: 6 NOES: 3 ABSTAIN: _____

ADOPTED: JUNE 27 2016 REJECTED: _____ STRICKEN: _____

Ordinance Information - Revenue Attachment 3,” a copy of which is attached to and incorporated into this ordinance;

(b) Transferring funds in the amount of \$1,928,757 from the fund balance excess for the fiscal year commencing July 1, 2014, and ending June 30, 2015, currently reflected as the Revenue Stabilization Fund in the City’s accounting system;

(c) Transferring funds in the amount of \$2,258,513 from the fund balance excess for the fiscal year commencing July 1, 2014, and ending June 30, 2015, currently reflected as unassigned fund balance in the City’s accounting system;

(d) Transferring funds from various agencies and non-departmental programs as shown on the attachments to this ordinance entitled “Supplemental Amendment Ordinance Information - GF Attachment 1” and “Supplemental Amendment Ordinance Information - Non Departmental Attachment 2,” copies of which are attached to and incorporated into this ordinance;

(e) Appropriating such increase in estimated revenues together with such transferred funds to various agencies and non-departmental programs as shown on the attachments to this ordinance entitled “Supplemental Amendment Ordinance Information - GF Attachment 1” and “Supplemental Amendment Ordinance Information - Non Departmental Attachment 2.”

§ 2. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

MAY 25 2016

4-5230

Chief Administration Office
City of Richmond

RECEIVED

JUN 02 2016

O&R REQUEST

DATE: May 19, 2016

OFFICE OF CITY ATTORNEY EDITION: 1

TO: The Honorable Members of City Council

THROUGH: Dwight C. Jones, Mayor

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, Deputy Chief Administrative Officer for Finance and Administration

THROUGH: Jim Duval, Interim Director of Finance

FROM: Jay A. Brown, Director, Budget and Strategic Planning

RE: FY2016 General Fund Amendment - Acceptance and Appropriation of Additional General Fund Revenue, including use of the City's Revenue Stabilization Fund and Unassigned Fund Balance

ORD. or RES. No.

PURPOSE:

To amend the FY2016 General Fund Budget (Ord. 2015-73-84) by:

- a. Accepting and appropriating additional general fund revenue, in the amount of \$1,667,195, due to favorable revenue projections,
b. Appropriating additional revenue from the City's Revenue Stabilization Fund, in the amount of \$1,928,757 to fund costs associated with the FY2016 winter storms
c. Appropriating additional revenue from the City's Unassigned Fund Balance, in the amount of \$2,258,513 and
d. Re-allocating funds between agencies

to reflect each agency's projected FY2016 funding needs as determined by the third quarter expenditure forecast.

REASON:

An outcome of the third quarter forecast is a projected snapshot of each agency's total fiscal year expenditure needs. This ordinance adjusts departmental appropriations to reflect projected expenditures using the third quarter forecast as a basis. The third quarter projections noted an overall net deficit when assessing general fund revenues that are anticipated to be collected and the projected

expenditures to be realized at June 30, 2016. A contributor to the projected deficit are this fiscal year's winter storms. As a result of the net deficit in the City's general fund budget, this paper seeks to:

- Accept and appropriate \$1,667,195 in additional and various sources of general fund revenue,
- Accept and appropriate \$1,928,757 of the Revenue Stabilization Fund (to DPW to fund costs associated with this year's winter storms),
- Accept and appropriate \$2,258,513 of the Unassigned Fund Balance, and
- Reallocate, projected budgetary surpluses

to multiple City agencies that are projected to have a shortfall. After adoption of this ordinance there is the possibility that changes in expenditure patterns or unforeseen events could result in additional variances.

RECOMMENDATION: The Administration recommends adoption of this ordinance.

BACKGROUND:

As part of the "Well-managed Government" strategy, the Administration is requesting amendments to more closely align agency budgets with their projected expenditures. In FY12, FY13, FY14, and FY15 similar 3rd quarter re-appropriation papers were introduced and adopted to adjust various agencies' budgets. Even after adoption of this ordinance, it should be noted that there is still a possibility that changes in expenditure patterns or unforeseen events could result in additional variances.

In May, Council was provided with a forecast that projects expenditures for each agency and provides explanations for variances. The third quarter projections combine actual expenditures through the end of the quarter along with a projection of future expenditures through June 30th. It is important to note that the FY2016 third quarter projections (similar to the first and second quarters) projected a net deficit. As a result, this O and R request recommends not only transferring savings from agencies to those that are projected to have a shortfall but to also appropriate additional revenues to cover the remaining shortfall. Specifically, this request seeks to appropriate additional general fund revenues that are projected to be received (\$1,667,195), appropriating funds from the Revenue Stabilization Fund (\$1,928,757) to cover costs associated with the winter storms, and to appropriate the remaining funds needed to close the projected deficit from the Unassigned fund balance (\$2,258,513), to ensure that all departments have funding to meet projected end of year projections.

FISCAL IMPACT/COST:

This ordinance will amend the FY2015-F2016 general fund budgets of multiple departments (see attached) and will increase the total general fund budget by \$5,854,465.

FISCAL IMPLICATIONS:

The final budgets for various general fund departments would change to reflect their projected obligations.

BUDGET AMENDMENT NECESSARY:

Yes. An amendment is needed if funds are to be transferred between general fund departments and to accept and appropriate additional general fund revenue.

REVENUE TO CITY: Yes, an additional \$5,854,465

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: June 13, 2016

CITY COUNCIL PUBLIC HEARING DATE: June 27, 2016

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Finance and Economic Development Committee

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: All General Fund Agencies

RELATIONSHIP TO EXISTING ORD. OR RES.: Amends 2015-73-84

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS:

Supplemental Amendment Ordinance Information GF (Attachment 1)

Supplemental Amendment Ordinance Information Non Departmental (Attachment 2)

STAFF:

Jay A. Brown, Director, Department of Budget and Strategic Planning
Jim Duval, Interim Director of Finance

Supplemental Amendment Ordinance Information - GF Attachment 1

Agency	Total		Final Budget
	Current Budget	Amendments	
Assessor	3,085,868	-130,484	2,955,384
Auditor	1,919,731	112,234	2,031,965
Budget and Strategic Planning	1,282,474	-13,589	1,268,885
Chief Administrative Officer	1,318,589	-60,343	1,258,246
City Attorney	2,856,107	-225,662	2,630,445
City Clerk	959,487	-72,034	887,453
City Council	1,341,347	-56,755	1,284,592
City Treasurer	187,129	-9,111	178,018
Council Chief of Staff	1,177,737	-25,909	1,151,828
Court Services Unit	226,350	-1,202	225,148
Debt	61,176,421	-2,176,171	59,000,250
Economic & Community Development	5,193,866	-28,177	5,165,689
Emergency Communications	4,183,908	62,146	4,246,054
Finance	22,288,877	249,258	22,538,135
Fire and Emergency Services	44,672,244	1,794,346	46,466,591
General Registrar	2,180,893	-14,829	2,166,064
Human Resources	2,929,457	-81,581	2,847,876
Information Technology	19,277,259	206,716	19,483,975
J&DR Court	242,638	-10,009	232,629
Judiciary	10,711,276	-136,676	10,574,600
Justice Services	8,896,467	159,466	9,055,933
Library	5,755,953	-158,764	5,597,189
Mayor's Office	986,408	-14	986,394
Minority Business Development	579,067	-1,829	577,238
Non-Departmental	56,174,301	815,257	56,989,558
Office of Animal Control	1,599,385	9,823	1,609,208
Office of Community Wealth Building	1,317,436	-4,932	1,312,504
Office of the DCAO for Human Services	1,927,315	-82,814	1,844,501
Park, Recreation, and Community Facilities	16,489,444	-18,977	16,470,467
Planning and Development Review	10,479,909	-80,053	10,399,856
Police	85,088,088	1,351,676	86,439,764
Press Secretary	537,455	-15,316	522,139
Procurement Services	1,166,461	-18,584	1,147,877
Public Works	59,788,116	2,128,274	61,916,390
Richmond City Health Initiative	3,781,490	0	3,781,490
Richmond Public Schools	170,833,592	0	170,833,592
Sheriff's Office	34,512,489	2,447,071	36,959,560
Social Services	55,197,189	-57,987	55,139,202
Total General Fund	702,322,223	5,854,465	708,176,689

Supplemental Amendment Ordinance Information - Non Departmental Attachment 2

Non Departmental Name	Current Budget	Total Amendments	Final Budget
311 CALL CENTER	939,421	(59,654)	879,767
AFFORD HOUSNG TRST FND CONTRIB	975,000		975,000
ARC OF RICHMOND	29,245		29,245
ARMADA HOFFLER ECON DEV GRANT	300,000		300,000
ART 180	5,000		5,000
ASIAN CHAMBER OF COMMERCE	24,950		24,950
BETTER HOUSING COALITION	50,000		50,000
BLACK HISTORY MUSEUM	50,000		50,000
BOAZ & RUTH	45,000		45,000
BOULEVARD RELOC & REMED	1,500,741		1,500,741
BOYS & GIRLS CLUB OF METRO RCH	20,000		20,000
BROOKLAND PARK THEATRE	35,000		35,000
CADANCE THEATRE COMPANY	2,500		2,500
CAMP DIVA	22,500		22,500
CAPITAL REGION AIRPORT COMMISSION	45,000		45,000
CAP REGION WORKFORCE PARTNRSHP	19,800		19,800
CARITAS	34,650		34,650
CENTER FOR HIGH BLOOD PRESSURE	40,000		40,000
CENTER STAGE FOUNDATION	240,000		240,000
CENTRAL VA. LEGAL AID SOCIETY	58,806		58,806
CITY CELEBRATIONS - VENTURE RICHMOND	1,190,248	(101,475)	1,088,773
CLEAN CITY COMMISSION	140,000		140,000
CODEVA INC.	25,000		25,000
COMMUNITIES IN SCHOOLS OF RICHMOND	436,849		436,849
CROSSOVER MINISTRIES	25,000		25,000
CRM OPERATING COSTS	303,480		303,480
DAILY PLANET	40,000		40,000
DOVE ST. INFRASTRUCTURE	500,000		500,000
DROP PROGRAM EXTENSION	327,071		327,071
EAST END TEEN CENTER	24,750		24,750
EMERGENCY SHELTER HOME AGAIN	10,000		10,000
EXTENSION SERVICES	48,762		48,762
FAMILY ADVOCACY CENTER	34,650	(34,650)	-
FAMILY RESOURCE CENTERS	54,000		54,000
FAN FREE CLINIC	53,401		53,401
FEED MORE INC	153,550		153,550
GRCCA SUBSIDY	6,500,000	765,543	7,265,543
GREATER RICHMOND PARTNERSHIP	385,000		385,000
GROUNDWORK-BELLMEADE	50,000		50,000
GROUNDWORK RVA, INC	25,000		25,000
GRTC EQUIPMENT NOTE	555,157		555,157
GRTC SENIOR RATE BREAK	190,000		190,000
GRTC TRANSIT COMPANY	12,300,000		12,300,000
HDL ECONOMIC DEVELOP GRANT	25,000	(25,000)	-
HEALING PLACE	79,200		79,200
HISPANIC CHAMBER OF COMMERCE	24,750		24,750
HOMeward	49,500		49,500
JAMES RIVER TASK FORCE	5,000		5,000
J SARGENT REYNOLD CC (CAPITAL)	196,274		196,274
J. S. REYNOLDS COMM. (OPER)	63,216		63,216
KINFOLK	50,000		50,000
LIBERATION FAMILY SERVICES	45,000		45,000

Supplemental Amendment Ordinance Information - Non Departmental Attachment 2

Non Departmental Name	Current Budget	Total Amendments	Final Budget
LOCAL INITIATIVES SUPPORT CORP	75,000		75,000
MAYMONT CONTRIBUTION	449,800		449,800
MEAD WESTVACO ECON NCENTIV PMT	250,000		250,000
MED-FLIGHT	28,500		28,500
MEMORIAL CHILD GUIDANCE CLINIC	48,960		48,960
METRO CARE WATER CRISIS	156,390		156,390
METROPOLITAN BUSINESS LEAGUE	131,573		131,573
METRO RICHMOND SPORTSBACKERS	148,797		148,797
MIDDLE SCHOOL RENAISSANCE 2020	350,000		350,000
NEIBORHOOD RESOURCE CNR-FULTNN	48,300		48,300
OFFENDER AID AND RESTORATION	123,097		123,097
PETER PAUL DEVELOPMENT CENTER	50,000		50,000
PEUMANSEND REGIONAL JAIL	1,276,550		1,276,550
PHILIP MORRIS RE GRANT	1,250,000		1,250,000
RBHA	2,695,000		2,695,000
RENEW RICHMOND	25,000		25,000
RETIREEES HEALTH CARE	3,543,436	270,493	3,813,929
RICHMOND AMBULANCE AUTH	4,590,500		4,590,500
RICHMOND BOYS CHOIR	25,000		25,000
RICHMOND COMMUNITY ACTION PROG	168,840		168,840
RICHMOND FORUM	16,533		16,533
RICHMOND REGIONAL PLANNING DIS	128,190		128,190
RICHMOND REGION TOURISM	1,233,102		1,233,102
RIDEFINDERS	7,500		7,500
ROBINSON THEATER	19,000		19,000
RPAC MATCHING FUNDS	500,000		500,000
RPS COMMUNITY OF CARING	50,000		50,000
RPS FNDTN-ARMSTRONG FRESHMAN ACADEMY	22,500		22,500
RPS FNDTN-PROMISE SCHOLARSHIP	425,000		425,000
RPS FNDTN-I HAVE A DREAM	18,000		18,000
RRHA 6TH ST. MARKET LEGAL FEES	125,000		125,000
RRHA EAST END TRANSFORMATION	400,000		400,000
RRHA PROPERTY MAINTENANCE	150,000		150,000
SCAN OF GREATER RICHMOND	20,000		20,000
SENIOR CENTER OF GREATER RICHMOND	18,000		18,000
SENIOR CONNECTIONS	59,985		59,985
1708 GALLERY, INC.	2,500		2,500
SISTER CITIES	15,000		15,000
SLAVE TRAIL COMMISSION SUPPORT	9,900		9,900
S. RICHMOND ADULT DAYCARE SVCS	9,900		9,900
SOUTHSIDE COMMUNITY DEVELOPMENT CORP	50,000		50,000
STONE BREWERY	5,000,000		5,000,000
STOREFRONT FOR COMMUNITY DESIG	60,000		60,000
TAX RELIEF FOR ELDERLY/DISABLE	3,000,000		3,000,000
THE ARTS CONSORTIUM - CULTUREWORKS	356,400		356,400
THE PODIUM FOUNDATION	25,000		25,000
THE RENEWAL PROJECTS	9,000		9,000
VIRGINIA GREEN TRAVEL ALLIANCE	55,000		55,000
VHA/RNH SUBSIDY	50,000		50,000
VIRGINIA OPERA	4,500		4,500
VIRGINIA SUPPORTIVE HOUSING	53,460		53,460
VIRGINIA TREATMENT CENTER	40,000		40,000
VJ HARRIS HEALTH CLINIC	79,200		79,200
WARWICK TOWNHOMES, LLC	30,000		30,000

Supplemental Amendment Ordinance Information - Non Departmental Attachment 2

Non Departmental Name	Current Budget	Total Amendments	Final Budget
WATER METRO CARE	269,417		269,417
WYETH LLC	65,000		65,000
YMCA TEEN CENTER OPERATION	15,000		15,000
	56,174,301	815,257	56,989,558

Supplemental Amendment Ordinance Information - Revenue Attachment 3

	FY2016 Budget	FY2016 Amended Budget	FY2016 Collections as of 03/31/2016	FY2016 Year End Projection	Variance: Amended Budget vs. Preliminary Year End surplus(shortfall)	Preliminary Year
Real Property Taxes	240,228,857	240,228,857	104,042,405	241,998,284	1,769,427	101%
Personal Property Tax	58,114,046	58,114,049	8,609,305	54,515,478	(3,598,571)	94%
Other Property Tax	15,506,050	15,506,050	372,493	12,682,495	(2,823,555)	82%
Consumer Utility Taxes	17,083,531	17,355,140	6,738,442	17,590,041	234,901	101%
Consumer Taxes	75,794,037	75,964,655	43,693,681	77,694,364	1,729,709	102%
State Dist. Local Taxes	42,862,837	42,862,836	20,149,813	42,318,825	(544,011)	99%
Business Taxes	9,096,522	8,824,913	570,339	9,617,248	792,335	109%
Other Taxes	4,880,809	4,880,806	4,398,302	5,435,901	555,095	111%
Licenses Permits & Fees	40,278,661	40,278,659	26,853,483	38,165,276	(2,113,383)	95%
Intergovernmental Revenue	108,165,902	108,535,675	60,768,987	112,433,928	3,898,253	104%
Fines & Forfeits	5,713,750	5,713,751	4,779,467	6,463,466	749,715	113%
Utility Payments to the General Fund	35,304,009	35,304,008	2,679,208	37,425,767	2,121,759	106%
Charges for Goods & Services	29,066,559	28,895,941	12,061,336	27,367,621	(1,528,320)	95%
Other General Fund Revenue	7,165,364	12,068,331	8,338,437	12,492,173	423,842	104%
Totals:	689,260,934	694,533,671	304,055,697	696,200,866	1,667,195	100.24%