



Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 - City Hall
900 East Broad Street, Richmond, Virginia 23219
PHONE: (804) 646-6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 2241 W. Grace St DATE: 8/25/2014

OWNER'S NAME: Sarah Hodges TEL NO.: 804 316 1421

AND ADDRESS: " " " EMAIL: Sarah.hodges@email.com

CITY, STATE AND ZIPCODE 23220

ARCHITECT/CONTRACTOR'S NAME: N/A TEL. NO. _____

AND ADDRESS: _____ EMAIL: _____

CITY, STATE AND ZIPCODE _____

Would you like to receive your staff report via email? Yes ___ No ___

REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

DETAILED DESCRIPTION OF PROPOSED WORK (Required):

STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK

PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)

I recently received approval by CAR to keep my replacement windows on the rear/sides of my home, and a request to replace my front windows with wood. Approval was granted for single over single windows. I am requesting approval for "looser" 1" replacements matching the original wood windows that were removed and keeping with style of all other windows.

Signature of Owner or Authorized Agent: X
Name of Owner or Authorized Agent (please print legibly): Sarah Hodges / Sarah Hodges

(Space below for staff use only)

Received by Commission Secretary
DATE 9/8/14 8:00 am

APPLICATION NO. 14-105
SCHEDULED FOR _____

Note: CAR reviews all applications on a case-by-case basis.

September 25, 2014

Sarah D. Hodges
2241 W. Grace Street
Richmond, VA 23220

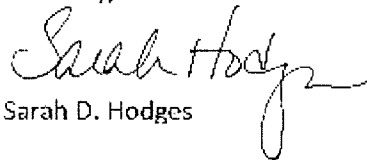
Commission of Architectural Review
900 East Brad Street
Richmond, VA 23219

Dear CAR,

I recently submitted a certificate of appropriateness to you for window replacement. I was asked to replace my front windows with wood or aluminum clad. A letter sent to me in follow up stated that the windows were to be one over one windows. It was my misunderstanding; I left the meeting thinking the windows would be left to the discretion of Mr. Palmquist/Ms. Easterling for review after I found a suitable replacement.

I am requesting approval for 9 over 1 pane windows as replacements. The windows that were removed several years ago were 9 over 1 with the old pulley system. I have no reason to believe they weren't original to the house. I know there was speculation due to the age of my home (1923) if they were original. I certainly can't verify this with 100% certainty, but as there are photographs to support the 9 over 1 and not the 1 over 1, I would like to replace the windows in kind. I believe this would help the overall aesthetic and maintain the continuity amongst the other windows. Thank you for your consideration in the matter.

Sincerely,


Sarah D. Hodges