



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

Application is hereby submitted for (check one)

- special use permit, new
- special use permit, plan amendment
- special use permit, text only amendment

Project Name/Location

Property Address: 1500 N. Lombardy Street, Rich., VA 23220 Date: 3/24/2017
Tax Map #: _____ Fee: 1,800
Total area of affected site in acres: 0.007

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: I-district
Existing Use: Educational

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

No change in use. Special Use Permit to allow sign exceeding 32 sq. ft.
Existing Use: Educational

Is this property subject to any previous land use cases?

Yes No If Yes, please list the Ordinance Number: _____

Applicant/Contact Person: David E. Gordon
Company: Virginia Union University
Mailing Address: 1500 N. Lombardy Street
City: Richmond State: VA Zip Code: 23220
Telephone: (804) 638-0185 Fax: (804) 342-3944
Email: degordon@vuu.edu

Property Owner: Virginia Union University
If Business Entity, name and title of authorized signee: David E. Gordon
Director of Facilities Management

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 1500 N. Lombardy Street
City: Richmond State: VA Zip Code: 23220
Telephone: (804) 638-0185 Fax: (804) 342-3944
Email: degordon@vuu.edu

Property Owner Signature: David E. Gordon

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)

Applicant's Report:

This request is for Special Use Permit for the Virginia Union University Monument Sign with an Electronic Message Center near the corner of Lombardy Street and Brook Road. The Special Use Permit is necessary do to the desired sign exceeding the current zoning limitation of 32 sq. ft. frontage area.

Virginia Union University is a landmark in Richmond City and a proud historic campus. Existing Virginia Union University signage at the edge of campus near the south-west corner of Lombardy Street and Brook Road is past due for upgrade. To better identify the campus, represent its prominence, and inform the community of its ongoing notable activities and events, the University desires to install a new monument sign with electronic message center at that corner location replacing the existing. This new signage is critical to help in identifying and promoting the University to Richmond City residents and visitors. Replacing the existing signage with the new signage will **not**:

1. be detrimental to safety, health, morals and general welfare of the community;
2. tent to create congestion in streets, roads, alley and other public ways;
3. create hazards from fire, panic or other dangers;
4. tend to cause overcrowding of land and an undue concentration of population;
5. adversely affect or interfere with public or private schools, parks, playgrounds, water supplies, sewage disposal, transportation or other public requirements, conveniences and improvements; or
6. interfere with adequate light and air.