



# Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall  
900 East Broad Street, Richmond, Virginia 23219  
PHONE: (804) 646-6335 FAX: (804) 646-5789

**12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION**

LOCATION OF WORK: 2415 Jefferson Ave. DATE: 3/26/16

OWNER'S NAME: Kristy Santelli TEL NO.: 317-777-1269

AND ADDRESS: 616 North 25th Street EMAIL: kristy.santelli@gmail.com

CITY, STATE AND ZIPCODE: Richmond VA 23223

ARCHITECT/CONTRACTOR'S NAME: CDG Group TEL. NO.: 410-837-3622

AND ADDRESS: 419 North Charles St. EMAIL: ecotter@me.com

CITY, STATE AND ZIPCODE: Baltimore MD, 21201

Would you like to receive your staff report via email? Yes  No

## REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.


## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

## DETAILED DESCRIPTION OF PROPOSED WORK (Required):

**STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK PROPOSED.** (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)

We want to preservation, restore and rehabilitation the structure on 2415 Jefferson Ave from a 550+/- sq. ft. garage into a small retail store. The design will be in harmony with the surrounding area, consistent with the city master plan. We will keep the existing roof line and maintain the existing "openings" in the building. The larger door will be converted to a window and we will add two additional smaller windows. Overall the integrity of the building will stay the same but be improved. We will keep the existing siding on the building or upgrade the siding to Hardyplank siding to match the existing look. The paint colors will be from the approved CAR paint palette.

Signature of Owner or Authorized Agent: X 

Name of Owner or Authorized Agent (please print legibly): Kristy Santelli

(Space below for staff use only)

Received by Commission Secretary RECEIVED 4:16 pm APPLICATION NO. \_\_\_\_\_  
DATE MAR 28 2016 SCHEDULED FOR \_\_\_\_\_

Note: CAR reviews all applications on a case-by-case basis.

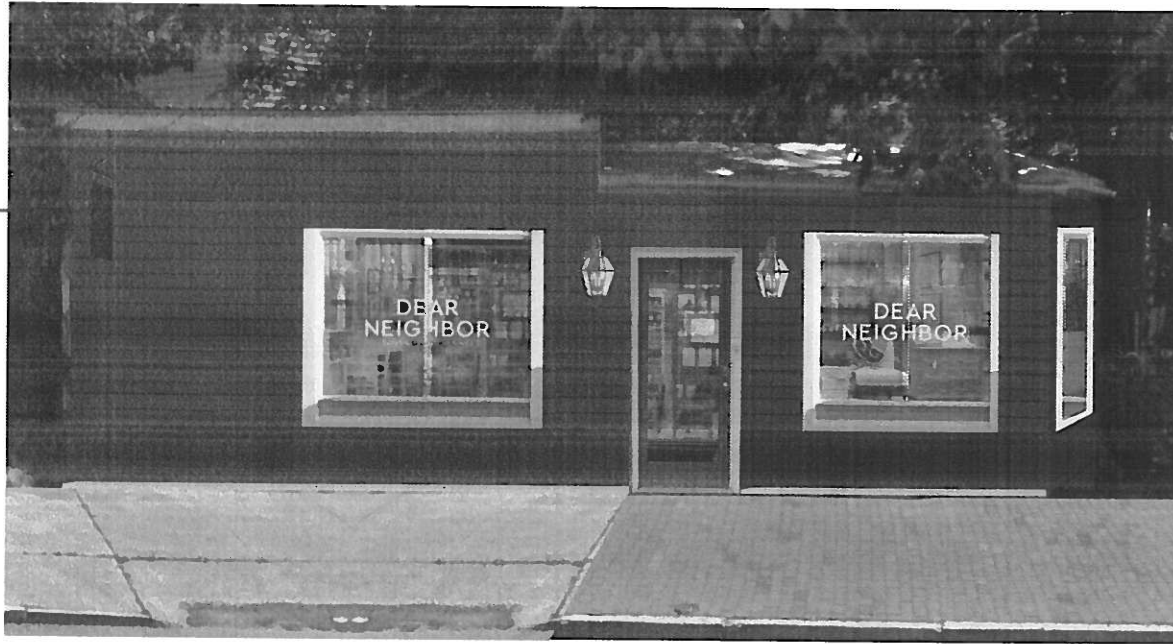
Proposed building upgrade  
of 2415 Jefferson Ave



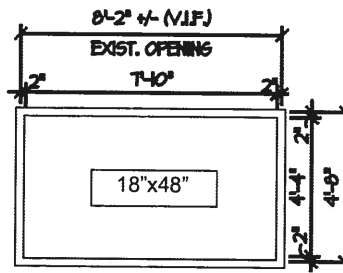
Before



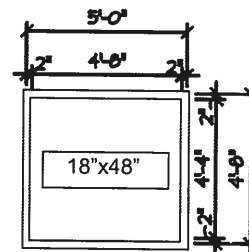
After



Hanging sign  
20"x36"



Window Signage: Window 1



Window Signage: Window 2

LIGHTING



Two outdoor sconces on  
each side of door.

SIGNAGE PLAN

**CDG**  
The Chesapeake Design Group  
Architects, Incorporated

418 North Charles Street  
Baltimore, Maryland 21201  
t: 410.837.3822  
f: 410.837.3821

SEAL

PROFESSIONAL CERTIFICATION

REVISIONS

NO.	DESCRIPTION	DATE
0	FIRST ISSUE	03/20/12
1	FIRST REVISION	03/20/12

DATE: 00/00/00

SCALE: AS NOTED

PROJECT #: 15WED4

BUILDING AREA: N/A SQ. FT.

PROJECT TITLE  
ALTERATIONS TO  
2415 JEFFERSON AVE.  
RICHMOND, VA 23228

SHEET TITLE  
SIGNAGE/LIGHTING  
PLAN

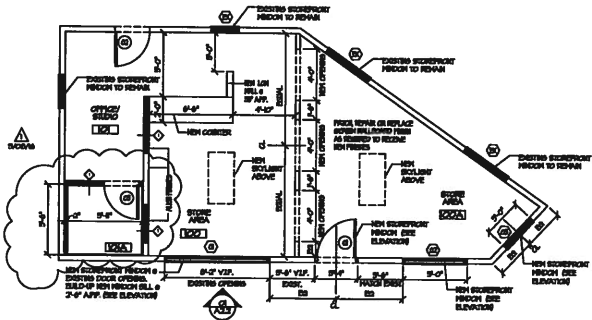
SHEET NO. SPL-100-00

XXXX SET 00/00/00

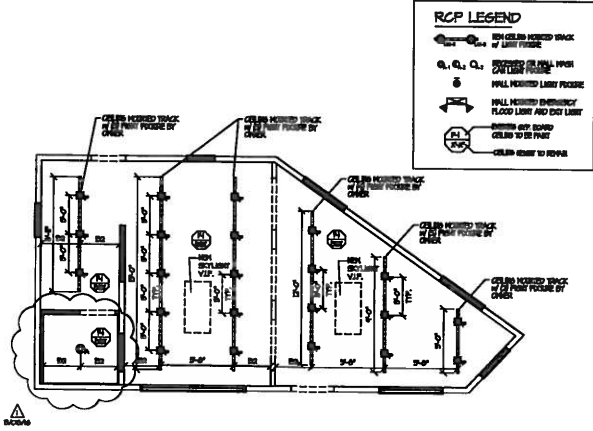
5/15/12 10:00 AM 10/10/12 10:00 AM 10/10/12 10:00 AM



- GENERAL NOTES**
- EXTERIOR DIMENSIONS ARE FROM FACE OF SHEATHING TO FACE OF SHEATHING UNLESS NOTED OTHERWISE. INTERIOR DIMENSIONS ARE TO FACE OF NEW STUD WALL. DIMENSIONS TO EXISTING WALLS ARE TO FACE OF EXISTING SHEATHING UNLESS NOTED OTHERWISE.
  - COORDINATE GLASS GLAZING AT DOORS WITH STOREFRONT MANUFACTURER PRODUCT DETAILS AND SHOP DRAWINGS.
  - NEW EXTERIOR WALLS SHALL BE INSULATED WITH 8" UNFACED FIBERGLASS INSULATION AND HAVE 6 MIL POLY VAPOR RETARDER.
  - G.C. SHALL BE RESPONSIBLE FOR VERIFYING "NO-BUILD" CONDITIONS AND LAYING OUT WORK BEFORE PROCEEDING WITH WORK.
  - EXTERIOR FINISHES ARE NOTED ON EXTERIOR ELEVATIONS.
  - DISSIPATION SYSTEMS SHALL BE FIELD VERIFIED. THE ARCHITECT'S RECORD SHALL HAVE EXISTING CONDITIONS VERIFIED INCLUDING BUT NOT LIMITED TO CONCRETE IMPROVEMENT AND STRUCTURAL FINISHING SYSTEMS AND CONDITIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING "NO-BUILD" CONDITIONS AND LAYING OUT WORK BEFORE PROCEEDING WITH WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING FOR PERMIT REVIEW AND APPROVAL.



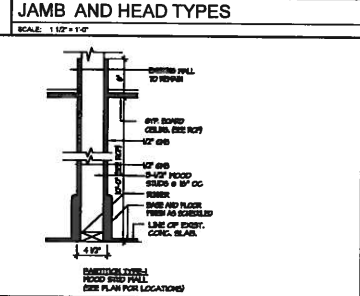
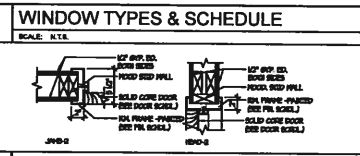
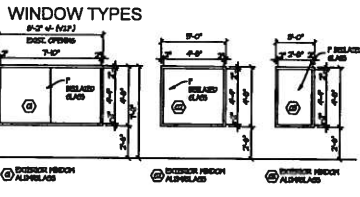
**1 FLOOR PLAN**  
SCALE: 1/8" = 1'-0"



**2 REFLECTED CEILING PLAN**  
SCALE: 1/8" = 1'-0"

**WINDOW SCHEDULE**

WINDOW MARK	WINDOW				FRAME	GLASS	SAFETY GLASS
	ID	HT	WT	TYPE			
1	8'-0"	4'-0"	1"	FIXED WINDOW	ALUM	YES	
2	8'-0"	4'-0"	1"	FIXED WINDOW	ALUM	YES	
3	3'-0"	4'-0"	1"	FIXED WINDOW	ALUM	YES	



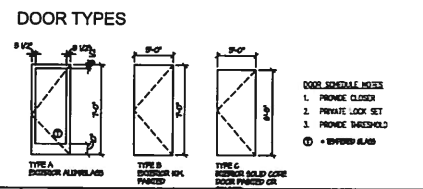
**6 TYPICAL INTERIOR PARTITION**  
SCALE: N.T.S.

**DOOR SCHEDULE**

DOOR MARK	ROOM	DOOR				TYPE	FRAME	SAFETY GLASS	NOTES
		ID	HT	WT	SW				
1	OFFICE	3'-0"	7'-0"	1 3/4"	1	A	ALUM	ALUM	NOTE L3
2	REAR DOOR	3'-0"	7'-0"	1 3/4"	3	B	ALUM	ALUM	NOTE L3
3	TOILET	3'-0"	6'-0"	1 3/4"	7	C	ALUM	ALUM	NOTE L3

**DOOR HARDWARE SCHEDULE**

SET IN	EXTERIOR STOREFRONT ENTRANCE	SET IN	REAR SERVICE DOOR	SET IN	TOILET/DOOR (SHOULD OPEN)
1	SA. HINGE	1	SA. CONTINUOUS HINGE	1	SA. HINGE
1	SA. LOCKER	1	SA. LOCKER	1	SA. LOCKER
1	SA. FLOOR STOP	1	SA. FLOOR STOP	1	SA. FLOOR STOP
1	SA. THRESHOLD	1	SA. THRESHOLD	1	SA. THRESHOLD
1	SA. DOOR SWEEP	1	SA. DOOR SWEEP	1	SA. DOOR SWEEP
1	SA. DOOR SWEEP	1	SA. DOOR SWEEP	1	SA. DOOR SWEEP

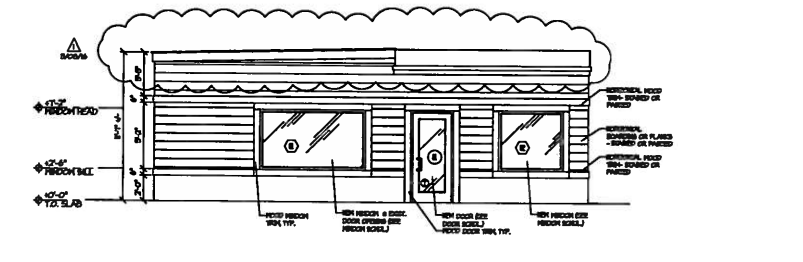


**5 DOOR TYPES & SCHEDULE**  
SCALE: N.T.S.

**ROOM FINISH SCHEDULE**

ROOM	FLOOR	BASE	HALLS	CEILING
100	SPUR AREA	•	•	•
101	SPUR AREA	•	•	•
102	OFFICE	•	•	•

**7 FINISHES SCHEDULES**  
SCALE: N.T.S.



**8 EXTERIOR ELEVATION**  
SCALE: 1/8" = 1'-0"

**CDG**  
The Complete Design Group  
Architects, Incorporated

418 North Charles Street  
Baltimore, Maryland 21201  
t. 410.837.3622  
f. 410.837.3621

**SEAL**

PROFESSIONAL DESCRIPTION:  
I HEREBY CERTIFY THAT THESE COORDINATES HAVE BEEN PREPARED AS APPROVED BY ME, AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF VA. LICENSE NO. 582 0784 EXPIRES 12/31/2018

**REVISIONS**

NO.	DESCRIPTION	DATE
0	PERIT ISSUE	06/06/00
1	PERIT REVISION	06/06/00

DATE: 06/06/00  
SCALE: AS NOTED  
PROJECT #: ISWEMA  
BUILDING AREA: N/A SQ. FT.  
DRAWN BY: OGG CHECKED BY: RGG

**PROJECT TITLE**  
ALTERATIONS TO  
2415 JEFFERSON AVE.  
RICHMOND, VA 23223

**SHEET TITLE**  
FLOOR PLAN, REFLECTED  
CEILING PLAN, ELEVATION  
AND SCHEDULES

SHEET NO. A-100-00



