

INTRODUCED: February 27, 2017

AN ORDINANCE No. 2017-032

To authorize the Chief Administrative Officer to execute a Memorandum of Understanding between the City of Richmond, Virginia, and Virginia Commonwealth University for the purpose of providing for access to and use of a portion of 1050 Oliver Hill Way by participants in the City's Conrad Culinary Training Program.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: MAR 13 2017 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is hereby authorized to execute a Memorandum of Understanding between the City of Richmond, Virginia, and Virginia Commonwealth University for the purpose of providing access to and use of a portion of 1050 Oliver Hill Way by participants in the City's Conrad Culinary Training Program. The Memorandum of Understanding shall be approved as to form by the City Attorney and shall be substantially in the form of the document attached to this ordinance.

§ 2. This ordinance shall be in force and effect upon adoption.

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: MAR 13 2017 REJECTED: _____ STRICKEN: _____



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

FEB 1 2017

Office of the Chief Administrative Officer

4-6196

O&R REQUEST

DATE: January 30, 2017 EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

FROM: Reginald Gordon, Director of the Office of Community Wealth Building

RE: Memorandum of Understanding Providing for Access and Use License between Virginia Commonwealth University and the City of Richmond, Virginia

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer (the "CAO") to execute that certain Memorandum of Understanding Providing for Access and Use License between Virginia Commonwealth University and the City of Richmond, Virginia (the "License Agreement").

REASON: Adoption of the ordinance is needed for the CAO to execute the License Agreement. The License Agreement will allow the City to access and use VCU property adjacent to the Conrad Center to grow fresh herbs and vegetables as a part of the Office of Community Wealth Building's culinary training program.

RECOMMENDATION: Approval is recommended by the City Administration.

BACKGROUND: The Conrad Culinary Training Program opened in September of 2016. The first cohort completed their training in November of 2016 and each participant was offered employment. It is the city's first social enterprise through the Office of Community Wealth Building and the goal is to train participants to cook and achieve the skills necessary to consider a career in Richmond's nationally recognized hospitality and culinary industry.

FISCAL IMPACT / COST: None

FISCAL IMPLICATIONS: Potential fiscal benefit to Conrad Center operations as food grown on this plot will be used in culinary training programs.

RECEIVED

FEB 17 2017

OFFICE OF CITY ATTORNEY

O&R Request

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BUDGET AMENDMENT NECESSARY: N/A

REVENUE TO CITY: N/A

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: February 27, 2017

CITY COUNCIL PUBLIC HEARING DATE: March 13, 2017

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Land Use, Housing and Transportation

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: N/A

AFFECTED AGENCIES: Office of Community Wealth Building, Office of the City Attorney

RELATIONSHIP TO EXISTING ORD. OR RES.: None

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: Memorandum of Understanding Providing for Access and Use License between Virginia Commonwealth University and the City of Richmond, Virginia

STAFF: Evette Roots, Office of Community Wealth Building

**MEMORANDUM OF UNDERSTANDING
PROVIDING FOR ACCESS AND USE LICENSE BETWEEN
VIRGINIA COMMONWEALTH UNIVERSITY
AND THE CITY OF RICHMOND, VIRGINIA**

THIS ACCESS AND USE LICENSE (the "License"), entered _____, 2017, by and between VIRGINIA COMMONWEALTH UNIVERSITY ("VCU") and the CITY OF RICHMOND, VIRGINIA ("City").

RECITALS

1. VCU is the owner of property located on Oliver Hill Way, commonly referred to with the street address of 1050 Oliver Hill Way and identified as Tax Property ID E0000452042, in the City of Richmond (the "Property");
2. The City leases from VCU certain real property abutting the Property, upon which property sits the Conrad Center (the "Conrad Center Property")
3. The City expressed an interest in installing and managing raised bed gardens and grow containers on the Property as part of City's program as described in the attached Exhibit A, "Program Description"; and

AGREEMENT

In consideration of the foregoing and of terms, conditions, covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. Terminology. For purposes of this License the term "Parties" shall be interchangeable with "VCU" and "City" collectively.
2. Access to and use of Property. The City shall have limited access to and use of the Property for all work necessary for the installation of temporary raised garden beds during growing seasons and for garden maintenance, harvest, and future dismantlement of the beds, including garden grow containers or other types of urban garden innovations (the "Urban Gardens).
3. Fee. No charges shall be levied for use in connection with this License.
4. Access Period. City shall be permitted to access and use the Property upon execution of this License and extending on a month-to-month basis thereafter with the intention of the Parties to complete one or more growing seasons

subsequent. At any time during the Access Period, the Parties may terminate this License.

5. Property As-Is. City acknowledges that VCU makes no representations, warranties, promises, or guarantees of any kind to City, including, without limitation, any representations about the quality, condition, or suitability of the Property for purposes of installing Urban Gardens. City has made its own independent evaluation of the suitability of the Property for use as a raised bed garden and acknowledges the condition of the land to include the restrictions contained in the Commonwealth of Virginia Voluntary Remediation Program Certificate of Satisfactory Completion of Remediation, Site ID Number VRP00395, attached hereto as Exhibit B.
6. Ground water. Parties understand and agree that City shall not be permitted under any circumstances to use ground water at this location.
7. No Alterations. The City may not make or permit any alterations or improvements involving land disturbance without VCU's prior written consent except such consent shall not be required for work that is customarily required for the placement of temporary storage shed(s) that are not affixed to the land, fencing, raised beds, benches, bicycle racks, rain barrel systems, and other features common to urban gardens. On the conclusion of this License, all improvements and alterations to the Property shall be removed, including resultant debris, unless mutually agreed to by the parties, and VCU shall have no obligation to reimburse City for any of its costs in complying with this Section.
8. Liens. City will not incur, create, assume, or permit the creation of any lien on any portion of the Property, including any mechanic's or materialmen's liens. City will keep the Property clear of any and all liens arising out of any work performed or materials furnished to City for or at the Property and on behalf of City, and any other obligations City incurs.
9. No landowner responsibilities. City has sole responsibility for the planning, setup, management, and execution of operations on the Property, including, without limitation, obtaining any permits required for operating raised bed gardens if any shall exist. VCU has no obligation to make any alterations, improvements, or repairs of any type or kind on the Property, or to provide any services or other support.
10. Commercial Activity Prohibited on Property. City will not undertake or authorize the undertaking of any commercial enterprise, including but not limited to sales of produce, on the Property; provided, however nothing herein shall be construed to prohibit the City from engaging in commercial activities outside of

the Property, including but not limited to the sale of produce grown on the Property.

11. Utilities and Services. City will have sole responsibility for providing any water, electricity or other utilities needed for its use of the Property.
12. Garden rules. City will operate the Urban Gardens in accordance with a set of garden rules substantially in the form attached hereto as Exhibit C, and reference to the following link provides resources and information for urban gardening http://astswmo.org/main/cbrfcs_pubs.html.
13. Third-Party Beneficiaries. Except as may be specifically outlined in this License, this License is for the exclusive benefit of VCU and City as Parties to this License, and not for the benefit of any third party including, without limitation, any gardener, employee, or volunteer of City.
14. Responsibility for acts and insurance.
 - a. VCU shall not be responsible for the negligent acts or omissions of the City, its officers, employees, contractors and related sub-contractors, collectively "contractors" resulting from the activities upon the Property permitted by the License. City's contractors shall name VCU and the Commonwealth of Virginia as an additional insured on the contractors' commercial general liability insurance and "all risk" builders' risk insurance with respect to work performed on the Property. City will provide VCU with copy(ies) of insurance certificate(s) prior to contractors accessing the Property.
 - b. For the duration of the Access Period, City, at its sole cost and expense, shall carry and maintain a policy or policies of commercial general liability insurance or self-insurance insuring City and VCU against liability for injury to persons or property occurring in or about the Property or arising out of the use, maintenance, or occupancy thereof. The coverage shall not be less than Two Million Dollars (\$2,000,000.00) per occurrence. Such insurance or self-insurance shall be written or endorsed so as to preclude the exercise of the right of subrogation against VCU and City. Nothing contained in this License shall be construed to impose liability upon VCU and City based on torts except as permitted by the Virginia Tort Claims Act.
15. Termination. At the end of the Access Period City shall restore all property to its original condition to include the removal of the raised bed gardens and other elements suggested in Section 7 of this License and shall peaceably deliver the Property to VCU.

16. Entire Agreement. This License constitutes the entire, full, and complete understanding and agreement of the parties, and all representations, conditions, statements, warranties, covenants, promises, or agreements previously made or given by either party to the other are hereby expressly superseded all prior or contemporaneous written and oral agreements, negotiations, correspondence, course of dealing and communications between VCU and City relating to the same subject matter.
17. Contact Information and Notices.
- VCU: VCU Real Estate Services
Attn: Real Estate Coordinator
700 West Grace Street,
P.O. Box 843040
Richmond, VA 23284-3040
Phone: (804) 828-0004
Fax: (804) 828-8510
- City: Evette Roots, Social Enterprise Specialist
City of Richmond
Office of Community Wealth Building
900 E. Broad Street, 16th floor
Richmond, VA 23219
Phone: (804) 646-1614
Email: Evette.Roots@Richmondgov.com
18. Subject to Appropriation. Notwithstanding any provision of this License to the contrary, the City shall be liable under this Agreement, financially and otherwise, only to the extent that funds are appropriated by the City Council of the City of Richmond, Virginia on a no-less-frequent basis than once per City's fiscal year.
19. Signature Authority. The Chief Administrative Officer for the City or the designee thereof may provide any authorization, approvals, and notices contemplated herein on behalf of the City.

[Signature pages follow]

IN WITNESS WHEREOF, the parties have affixed their signatures.

VIRGINIA COMMONWEALTH UNIVERSITY

By: _____
Meredith L. Weiss, Ph.D.
Vice President for Administration

APPROVED AS TO FORM:

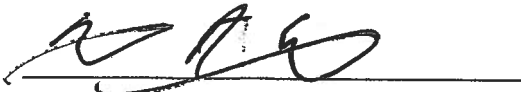
Associate University Counsel/Special Assistant Attorney General

CITY OF RICHMOND, VIRGINIA

By: _____

As Authorized by Ord. No. _____ adopted _____, 2017.

APPROVED AS TO FORM:



Assistant City Attorney

EXHIBIT A

“Program Description”

The Conrad Culinary Training Center is the city’s first social enterprise through the Office of Community Wealth Building. Our goal is to train residents to cook and achieve the skills necessary to consider a career in Richmond’s growing hospitality and culinary industry.

Fresh herbs and vegetables growing adjacent to the building will help to teach our participants about urban and hydroponic gardening as well as organic and healthy cooking.

EXHIBIT B

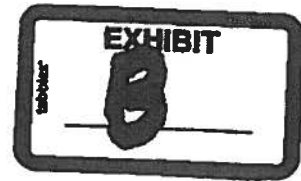
**“Commonwealth of Virginia Voluntary Remediation Program Certificate of Satisfactory
Completion of Remediation, Site ID Number VRP00395”**

[Following pages]

Parcel # E000-452-042

PG 344 JAN 26 E

07- 03075



Prepared by: Virginia Department of Environmental Quality
629 E. Main Street
Richmond, Virginia 23219
(804) 698-4000

Grantor: Virginia Commonwealth University
Grantee: Virginia Commonwealth University

**COMMONWEALTH OF VIRGINIA
VOLUNTARY REMEDIATION PROGRAM
CERTIFICATION OF
SATISFACTORY COMPLETION OF REMEDIATION**

F-VOL 1201

Program Participant[s]: Virginia Commonwealth University

Site Owner: Virginia Commonwealth University

Site Name: VCU - Social Services Parcel

Site Location: 1400 Oliver Hill Parkway
(plat attached) Richmond, Virginia

**Voluntary Remediation Program
Site ID Number:** VRP00395

**Deed Book and Page Number of
Site Owner's Title:** Deed Book No. 287
Deed Book Page 301

County of Record: City of Richmond

Description of Property: + 2.38 Acres of land situated along the West line of Oliver Hill Parkway (North 17th Street). City of Richmond Tax Map E000-452-42

Current Zoning: M-2 Heavy Industrial (Typically City zoning does not apply to State owned property. In this case however, a Special Use permit was issued by the City of Richmond in September 2004, to allow the use of the Site for construction of a building for social service delivery.)

Proposed Use of Property: Proposed use is for the construction of a facility for social services delivery

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Re: Certification of Satisfactory Completion of Remediation
VCU Social Services Parcel, VRP 00395

use for a free meals program, a culinary training program, health screenings, job fairs, meal storage, and transfer, civic and community group meetings, and as a City wide emergency and natural disaster shelter.

Conditions of Issuance (if any):

Institutional Controls - deed restrictions incorporated in the Declaration of Restrictive Covenants that: (1) The groundwater beneath the property shall not be used for any purpose other than environmental monitoring and testing and; (2) the Site shall not be used for residential purposes or for children's (under the age of 16) daycare facilities, schools, or playground purposes (although hotels and motels are not prohibited).

Other Encumbrances on Site:

There is no Deed of Trust on the Property. (See attached Exhibit A; Deed of Ground Lease between Virginia Commonwealth University and the Freedom House for use restrictions) (See Exhibit B; survey plat by Draper Aden Associates for utility and roadway easements)

AUTHORITY

PURSUANT to Code of Virginia, §§ 10.1-1230 *et seq.*, and the Voluntary Remediation Regulations (9 Virginia Administrative Code 20-160-10 *et seq.* (VAC)), the Participant submitted an application on July 16, 2004, to enroll the Participant and the Site in the Voluntary Remediation Program (Program). By letter dated September 15, 2004, the Waste Management Board, acting through the Director of the Department of Environmental Quality (Director) deemed the Participant and Site eligible and notified the Participant that the Site was enrolled in the Program. The Program provides for the Participant's voluntary remediation of releases of hazardous substances, hazardous waste, solid waste, or petroleum from the Site that is the subject of this Certification of Satisfactory Completion of Remediation (Certificate), issued under 9 VAC 20-160-110.

DETERMINATION

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Re: Certification of Satisfactory Completion of Remediation
VCU Social Services Parcel, VRP 00395

Pursuant to the authority granted under Va. Code § 10.1-1230 *et seq.*, the Director, or his designee, has reviewed the Voluntary Remediation Report (Report), concurs with all work submitted, as set forth in 9 VAC 20-160-80, has determined that the environmental impacts identified at the Site do not present an unacceptable risk to human health and the environment [if the institutional controls mentioned above are implemented] and hereby issues this Certificate. No further action is required at the Site, except for monitoring and the imposition of institutional controls as noted above.

As a result of the issuance of this Certificate, the Participant, current and future Site owners, and their successors-in-interest are afforded immunity from an enforcement action under the Virginia Waste Management Act (§§ 10.1-1400 *et seq.*), the State Water Control Law (§§ 62.1-44.2 *et seq.*), the Air Pollution Control Law (§§ 10.1-1300 *et seq.*), or other applicable Virginia law. The immunity accorded by the Certificate shall apply to the Participant, current and future owners of the Site and their successors-in-interest, and shall run with the land identified as the Site.

RESERVATION OF RIGHTS

The immunity granted by issuance of this Certificate shall be limited to Site conditions at the time of issuance as those conditions are described in the information submitted by the Participant pursuant to participation in the Program. The immunity is further conditioned upon satisfactory performance by the Participant of all obligations required by the Director under the Program and upon the veracity, accuracy, and completeness of the information submitted to the Director by the Participant relating to the Site.

The immunity provided for under this Certificate does not pertain to any matter other than that expressly specified in the section above entitled "Determination." The Director reserves, and this immunity is without prejudice to, the right to revoke or modify the Certificate (1) in the event conditions at the Site, unknown at the time of issuance of the Certificate, pose a risk to human health or the environment; or (2) in the event that the Certificate was based on information that was false, inaccurate, or misleading. The Director further reserves, and this Certificate and immunity is without prejudice to, the right to pursue any and all claims for liability for failure to meet a requirement of the Program, criminal liability, or liability arising from future activities at the Site which may cause contamination by pollutants. By issuance of this Certificate, the Director does not waive sovereign immunity.

This Certificate is not and shall not be interpreted to be a permit or a modification of an existing permit or administrative order issued pursuant to state law, nor shall it in any way relieve the Participant of its obligation to comply with any other federal or state law, regulation, or administrative order. Any new permit or administrative order, or modification of an existing permit or administrative order must be accomplished in accordance with

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Re: Certification of Satisfactory Completion of Remediation
VCU Social Services Parcel, VRP 00395

applicable federal and/or state laws and regulations.

DISCUSSION OF RELEVANT INFORMATION

The Site is located within an area that was historically used as a railroad yard. Portions of the Site appear to have been peripherally associated with the railroad yard, whereas much of the property (areas along 17th Street) appears to have remained residential through that period. Prior environmental studies that included the subject property (as performed by Virginia Geotechnical Services, 1991, 2001) revealed several recognized environmental conditions:

- semi-volatile organic compounds and certain metals (arsenic, lead) in stockpiled soils (berm) at the back of the property;
- semi-volatile organic compounds and certain metals (arsenic, lead) in soils underlying the property;
- volatile organic compounds in groundwater.

In September 2004, a Supplemental Site Characterization and Risk Assessment were prepared to expand on prior environmental studies in order to assess the potential risk to human health as may be attributed to the presence of regulated substances in soil and groundwater. This investigation confirmed the presence of arsenic in on-site stockpiled soils, and in both on-site in-situ and off-site in-situ soils in concentrations that appear to exceed the EPA Risk-Based Concentration for arsenic in soils in an industrial setting. The investigation did not detect any man-made volatile or semi-volatile organic constituents in groundwater samples.

The potential health effects attributed to exposure to soil and groundwater were evaluated in accordance with the Voluntary Remediation Regulations (9 VAC 20-160-10 *et seq.*) and the Voluntary Remediation Program Risk Assessment Guidance, prepared by the Virginia Department of Environmental Quality, Voluntary Remediation Program.

The Risk Assessment concluded that the contamination in the soil and groundwater at the Site does not present an unacceptable risk to human health or the environment provided that the following institutional controls are recorded on the property deed: (1) groundwater beneath the Site shall not be used for any purpose other than environmental monitoring or for non-potable industrial use; (2) the Site shall not be used for residential purposes or for children's (under the age of 16) daycare facilities, schools, or playground purposes (although hotels and motels are not prohibited).

The required Public Notice was completed in accordance with the Regulations. On October 23, 2005, the Public Notice was published in the *Richmond Times Dispatch* and all adjacent property owners and appropriate governmental agencies were notified and comments solicited.

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Re: Certification of Satisfactory Completion of Remediation
VCU Social Services Parcel, VRP 00395

In consideration of the above, the Director has accepted the conclusions of the Report.

This Certificate is conditioned upon its being signed by the Participant and owner, and recorded within 90 calendar days of its issuance, in the land records of Richmond, Virginia. A certified copy of the Certificate as recorded must be submitted to the Department of Environmental Quality, P.O. Box 10009, Richmond, VA 23240-0009, ATTN: Voluntary Remediation Program.

David K. Paylor, Director
Department of Environmental Quality

Date: 12/6/2006

BY: 
Chris M. Evans, Office Director
Office of Remediation Programs

State of Virginia, City of Richmond

The foregoing instrument was acknowledged before me this 12-6-06 by Chris M. Evans

by 6th Cath A. Chappel
My Commission expires: March 31, 2010

Date: 12/14/06 BY: R P Jez
Name of owner Paul P. Jez

State of Virginia, City of Richmond

The foregoing instrument was acknowledged before me this 12-14-06 by Paul P. Jez

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Re: Certification of Satisfactory Completion of Remediation
VCU Social Services Parcel, VRP 00395

by Vicky Bergerson West

My Commission expires: February 29, 2008

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Re: Certification of Satisfactory Completion of Remediation
VCU Social Services Parcel, VRP 00395

DECLARATION OF RESTRICTIVE COVENANTS

This Declaration of Restrictive Covenants made as of this ____ day of _____, under the authority of Virginia Code Section 10.1-1230 *et seq.* and 9 VAC 20-160-110 by Virginia Commonwealth University, owner of the fee simple title to the property hereinafter described, GRANTOR, as follows:

ALL THAT certain tract, piece or parcel of land containing a total 2.38 acres, situated along the West line of Oliver Hill Parkway (North 17th Street) and being in the City of Richmond, Virginia, and as shown on Exhibit B; the plat dated December 19, 1997.

WHEREAS, Virginia Commonwealth University is the fee simple owner of the said property (see deed recorded in Deed Book 287, page 301; and

WHEREAS, in consideration of certain concessions made by the Director of the Virginia Department of Environmental Quality, the Grantor has agreed to establish certain irrevocable restrictive covenants limiting the use of certain portions of said property in order to protect human health and the environment;

NOW THEREFORE, for the consideration referred to above, the receipt and legal sufficiency of which is hereby acknowledged by the undersigned, and in order to protect human health and the environment, the undersigned do hereby irrevocably, dedicate, declare and impose the following restrictive covenants to run with the land on the above described property as follows:

1. The groundwater beneath the property shall not be used for any purpose other than environmental monitoring and testing.
2. The Site shall not be used for residential purposes or for children's (under the age of 16) daycare facilities, schools, or playground purposes (although hotels and motels are not prohibited).

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Re: Certification of Satisfactory Completion of Remediation
VCU Social Services Parcel, VRP 00395

This Declaration of Restrictive Covenants may be modified or released only with the consent of the Director of the Department of Environmental Quality, upon a showing of changed circumstances sufficient to justify the change.

Given under my hand and seal at _____, Virginia, on the ____ day of _____.

By:

State of _____, City of _____

The foregoing instrument was acknowledged before me this _____ by _____

by _____

My Commission expires: _____

DEED OF GROUND LEASE

This DEED OF GROUND LEASE (the "Lease"), is dated this 12th day of November 2004, by and between the COMMONWEALTH OF VIRGINIA, VIRGINIA COMMONWEALTH UNIVERSITY (the "Lessor") and the FREEDOM HOUSE, a Virginia nonprofit organization (the "Lessee").

WITNESSETH

For and in consideration of the rents, and subject to the terms, conditions, covenants, promises and agreements herein made, Lessor hereby leases and demises unto Lessee and Lessee takes and hires from the Lessor the following described real property and all rights pertaining thereto, subject however to all easements, restrictions and covenants of record to the extent the same lawfully affect such real property (the "Premises"):

All that certain lot, piece or parcel of land located at 1400 Oliver Hill Parkway belonging, lying and being in the City of Richmond, Virginia containing 2.38 acres, more or less, as shown on a plat by Draper Aden Associates dated December 15, 1997, titled "Plat Showing 2.38 Acres of Land Situated Along the West Line of 17th Street, Owned by Virginia Commonwealth University", a copy of which is attached hereto as Appendix A.

1. INITIAL TERM OF LEASE:

The Premises are leased to Lessee for a period of Forty (40) years (the "Initial Term"), beginning on the 10th day of December, 2004 (the "Commencement Date") and terminating on the 9th day of December, 2044 (the "Termination Date").

2. RENT:

Lessee has remitted to the Lessor, the sum of Forty Dollars (\$40.00), rent for the entire Initial Term.

3. OPTIONS TO RENEW:

So long as Lessee is not then in default under the terms of this Lease beyond any applicable cure periods provided for herein and the Lease is in full force and effect, Lessee shall have the right to renew this Lease for four (4) additional, consecutive periods of five (5) years, except that the rent for each such renewal period shall be One (1) Dollar per year payable in advance for the entire renewal term or the commencement date of such renewal term each under the same terms and conditions hereunder. To exercise the renewal right provided herein with respect to each such renewal period, Lessee must provide to Lessor prior written notice thereof at least one (1) year prior to the expiration of the Lease's term, as such term may have been previously extended.

4. **TRIPLE NET LEASE: ADDITIONAL RENT**

- (A) This Lease shall be deemed and construed to be a triple net lease so that all costs relative to the possession, operation and maintenance of the Premises shall be borne by the Lessee. The Lessee shall pay the Rent and all other payments required under this Lease free of all deductions, diminutions, defenses, claims or other deductions whatsoever.

Subject to the Lessee's rights to contest such charges or levies, Lessee shall promptly pay all charges and other levies of any nature against the Premises and improvements thereon, whether ordinary or extraordinary, foreseen or unforeseen, together with any interest or penalties thereon, including without limitation, all applicable real estate taxes and any payments or use charges in lieu thereof, assessments, service charges, water and sewer charges, and utility charges. To the extent not lawfully exempt therefrom, Lessee shall pay any and all applicable taxes levied upon or attributable to the operation of the Premises or any furniture, fixtures or other personal property of Lessee brought onto the Premises. Under no circumstances shall the Lessee have access of or utilize the ground water.

- (B) If the Lessee shall fail to make any payment when due or perform any act required of it under this Lease, and such failure shall continue for ten (10) business days after receipt of notice from Lessor of such failure, the Lessor may (but shall be under no obligation to) make such payment or perform such act. All amounts paid by the Lessor and all reasonable costs, fees and expenses so incurred as to such payment and performance shall be payable by Lessee as Additional Rent, and if not paid within 10 days of receipt of a written demand therefore from Lessor, shall bear interest at the then existing prime rate as established by the Wall Street Journal, from the date expended by the Lessor until the date actually paid by the Lessee.

5. **USE OF PREMISES:**

- (A) Lessee shall have the right, at its own cost and expense to construct on any part of the Premises, at any time and from time to time and in accordance with the terms of this Lease, such improvements as Lessee shall from time to time determine, if Lessee has satisfied the other provisions of this Lease. Lessee may at its option and at its own cost and expense, at any time and from time to time, make alterations, changes, replacements, improvements and additions in and to the Premises (the "Improvements"), as it may deem desirable, provided Lessee has satisfied the other provisions of this Lease.
- (B) The Improvements to be constructed on the Premises shall be used solely for activities related to providing services for Richmond's homeless and at risk poor such as a free meals program, culinary training program, health screening, job fairs, meal storage and transfer and civic community group meeting space. Any other use requires the prior written consent of Lessor, which consent Lessor reserves the

right to withhold in Lessor's sole and absolute discretion. Under no circumstances shall the Premises be designated for residential use. For purposes of this Deed of Lease restriction, residential use is defined as stays exceeding 250 days per year per occurrence.

6. **CONSTRUCTION OF IMPROVEMENTS:**

- (A) Lessee, at Lessee's sole expense, shall seek and obtain all required state and governmental approvals for construction of any Improvements on Premises prior to the initiation of the project. In the event any condition shall be imposed by governmental authorities with respect to the granting of any and all said approvals which are required for Improvements to be constructed on the Premises, then Lessee shall comply, at Lessee's expense, with said condition.
- (B) Lessee, at Lessee's sole cost and expense, shall cause an architect or engineer, as appropriate, to prepare a graphic plan of the Premises, preliminary plans, sections, elevations and other materials including but not limited to the Site Plan (herein collectively called "Preliminary Plans") with respect to the proposed Improvements, which shall be executed by an architect or engineer, as appropriate, licensed to practice in the Commonwealth of Virginia, disclosing the matters and details of the project. Lessor shall have the right to approve the Preliminary Plans, which approval shall not be unreasonably withheld or delayed. If Lessor fails to approve or reject the Preliminary Plan within thirty (30) days of receipt thereof from Lessee, such approval shall be deemed granted.
- (C) Lessee, at Lessee's sole cost and expense, shall cause actual working drawings and specifications with respect to the proposed Improvements (herein called "Final Plans") which shall be logical extensions of the approved Preliminary Plans, to be prepared and shall submit same to Lessor, for Lessor's information and approval, which approval shall not be unreasonably withheld or delayed. If Lessor fails to approve the Final Plan within thirty (30) days of receipt thereof from Lessee, such approval shall be deemed granted.
- (D) Lessor hereby grants Lessee permission, and Lessee, at Lessee's sole cost and expense, shall construct the Improvements upon the Premises substantially in accordance with the Final Plans and shall install therein fixtures, equipment and apparatus to be used in connection with the operation and maintenance thereof.
- (E) Lessee covenants and agrees that, except as shown on the Final Plans, no additional building or other structure or improvement shall be commenced, erected or maintained on the Premises without first obtaining Lessor's written approval, which shall not be unreasonably withheld. No change, alteration or addition (hereinafter "Alterations") in or to the Improvements or such additional building or other structure or improvement shall be commenced, erected or maintained on the Premises without first obtaining Lessor's written approval, which shall not be

unreasonably withheld, except for interior changes, alterations and additions which do not affect the exterior of the structure or the Premises (which Lessee shall be permitted to make without Lessor's approval).

- (F) All Improvements and Alterations prior to occupancy shall be constructed and completed by Lessee, without expense to Lessor, in a good, first class and workmanlike manner and substantially in compliance with the approved Final Plans therefor and all applicable permits and authorizations and building and zoning laws and with all other applicable laws, ordinances, orders, rules, regulations and other requirements of all federal, state, and local governments, departments, commissions, boards, and officers, and in compliance with the terms and conditions of this Lease.
- (G) The cost of the Improvements and Alterations shall be paid by Lessee so that the Premises, Improvements and Alterations shall at all times be free of liens for labor and materials supplied or claimed to have been supplied to the Premises, Improvements and Alterations.
- (H) Upon completion of the construction of each Alteration in accordance with the provisions hereof, each such Alteration shall be deemed to be and shall constitute part of the Improvements for all purposes of this Lease.
- (I) Promptly upon completion of the Improvements and each Alteration, Lessee shall deliver to Lessor one print set of "as-built" drawings thereof.
- (J) If Lessee, for any reason, fails to contract with a contractor and begin construction of the Improvements within two (2) years of the later to occur (i) final approval by applicable governmental authorities of the Site Plan, or (ii) approval of Lessor of the Final Plans or in the event such construction is not completed within five (5) years following the later to occur of (a) final approval by applicable governmental authorities of the Site Plan, or (b) approval of Lessor of the Final Plans, Lessor reserves and has the right to cancel this Lease without any further cost or obligation to Lessee or Lessor.

7. REPAIRS AND MAINTENANCE:

- (A) Subject to the right of the Lessee to contest the validity thereof, throughout the Initial Term of this Lease and any renewals thereof, Lessee covenants to keep, repair and maintain, at Lessee's sole cost and expense, the Premises and all Improvements thereto so as to conform to and comply with any present or future laws, ordinances, codes, rules, regulations or requirements of any federal, state or municipal government, department, commission, board or officers having jurisdiction, foreseen or unforeseen, ordinary as well as extraordinary, whether or not such laws, ordinances, codes, rules, regulations or requirements shall necessitate structural changes or improvements or interferes with the use and

enjoyment of the Premises or the Improvements or Alterations, and to take any and all actions necessary to avoid or eliminate any violation.

- (B) Throughout the Initial Term of this Lease and any renewals thereof, Lessee shall, at Lessee's sole cost and expense, take good care of the Premises and the Improvements, and, subject to reasonable wear and tear, will keep the same in good order and condition, and make all repairs thereto, interior and exterior, structural and nonstructural. As used herein, the term "repairs" shall include all reasonable replacements and alterations, as well as the correction of construction defects in the Improvements or any alteration, thereto. All repairs made by Lessee shall be substantially equivalent in quality and class to the original work.

Throughout the Initial Term of this Lease and any renewals thereof, Lessee shall at its sole cost and expense, maintain sidewalks, curbs, entrances and driveways on or serving the Premises in good repair and in good and safe condition free from dirt, snow, ice, rubbish and other obstructions.

8. COMPLIANCE WITH LAWS, ORDINANCES, ETC.

- (A) Subject to the right of the Lessee to contest the validity thereof, throughout the Initial Term of this Lease and any renewals thereof, Lessee will conform to, comply with and take any and all action necessary to avoid and eliminate any violation of, any present or future law, statute, order, rule, regulation or requirement of any federal or state government, department, commission, board or officers having jurisdiction, foreseen or unforeseen, ordinary as well as extraordinary, which shall be applicable to the Premises, Improvements, Alterations or the sidewalks, curbs, driveways and passageways and parking areas constituting part of the Premises or the Improvements or Alterations, or to the use or manner of use thereof by Lessee or occupants thereof whether or not such law, ordinance, order, rule, regulations or requirement shall necessitate structural changes or improvements or interferes with the use and enjoyment of the Premises or the Improvements or Alterations.
- (B) Throughout the Initial Term of this Lease and any renewals thereof, Lessee at its sole cost and expense, will procure and maintain all permits, licenses and authorizations required for any use of the Premises and the Improvements, or any part thereof, then being made, and for the lawful operations and maintenance thereof.

9. MECHANIC'S LIENS

Lessee shall not suffer or permit any mechanic's lien to be filed against the interest of Lessor or Lessee in the Premises or Improvements by reason of work, labor, services or materials supplied to Lessee, the Premises, or the Improvements or Alterations, or any part thereof and agrees to

protect and defend Lessor against any such lien, with the understanding that Lessor is not subject to mechanic's liens.

10. **INSURANCE:**

- (A) From the date on which any construction is commenced, and continuing through the construction of any Improvements or any Alterations until the date of completion thereof, Lessee shall effect and maintain, at Lessee's sole cost and expense, or cause Lessee's contractor to effect and maintain, builder's all risk and extended coverage insurance covering liability for any claim that may arise in connection with respect to any Improvements or Alterations being constructed, to one hundred percent (100%) of the insurable value thereof, such insurance to include coverage of items of labor and materials connected therewith, whether in or adjacent thereto, and materials and equipment in place or to be used as part of the permanent construction thereof. This insurance shall provide coverage against any claims arising out of the work performed by or on behalf of Lessee pursuant to section 6(D) of this Lease.
- (B) From and after the Commencement Date of this Lease and thereafter during the Initial Term and any renewals thereof, Lessee shall keep in force at its own expense in companies and form acceptable reasonably to Lessor insurance covering Lessor and Lessee as named insureds with such limits as may reasonably be requested by Lessor from time to time, but not less than One Million Dollars (\$1,000,000.00) for bodily injuries to or death of one person and Three Million Dollars (\$3,000,000.00) for bodily injuries to or death of more than one person as a result of any one accident or disaster, and property damage insurance with limits of One Hundred Thousand Dollars (\$100,000.00); and Lessee shall deliver to Lessor upon request a certificate of insurance showing the same to be in force and effect. The parties hereto may agree, by written modification of this Lease, as provided in Paragraph 22, to alternative insurance provisions, including without limitation the use of insurance provided by or through the Lessor.
- (C) Following the completion of construction, Lessee shall at all times during the term of this Lease maintain fire and extended coverage insurance in amounts sufficient to prevent Lessor and Lessee from becoming co-insurers within the terms of the applicable policies, and in any event, in an amount not less than 80% of the then full insurable value, naming Lessor and Lessee as insureds. Lessee shall furnish Lessor with copies of all such insurance policies and any renewals or replacements thereof.
- (D) Each policy or certification therefore obtained by Lessee pursuant to this Paragraph B shall contain an express agreement by the insurer that such policy shall not be canceled or modified without at least thirty (30) days' prior written notice to Lessor.

11. DAMAGE OR DESTRUCTION OF PREMISES:

- (A) If the Improvements are damaged or destroyed by fire or other insurable casualty customarily insured against, the Lessee, at its sole cost and expense, to the extent insurance proceeds are available to Lessee, shall promptly restore such Improvements as nearly as possible to their condition prior to such damage or destruction; provided, however, that, with the consent of the Lessor, the Lessee may in lieu of restoration in whole or part utilize insurance proceeds to pay off all or part of any Indebtedness incurred by the Lessee to fund the original construction thereof. All insurance proceeds received by the Lessor and Lessee pursuant to Paragraph 10(B) herein, less the cost, if any, of such recovery, shall be held by Lessee and applied to the payment of such restoration, as such restoration progresses. In the event such insurance proceeds are not sufficient to pay the full cost of repair or restoration, the Lessee shall pay the deficiency. In the event the Lessee does not have sufficient funds to pay the deficiency, the Lessor shall have the right, in addition to any other remedy available at law or in equity, may immediately declare this Lease null and void from its inception and of no force and effect, without notice.
- (B) All personal property of Lessee, its agents, employees, independent contractors, licensees and invitees brought upon the Premises or any parts thereof shall be at the sole risk of Lessee, and Lessor shall not be liable for any damage thereto or theft thereof, except to the extent such damage is caused by the negligence or willful misconduct of Lessor or Lessor's agents, employees or contractors.

12. EVENTS OF DEFAULT:

Each of the following events shall be deemed an Event of Default under this Lease:

(A) If the Improvements on the Premises or any substantial portion thereof become vacant or deserted for a period of two (2) years.

(B) If this Lease shall be assigned or the Improvements on the Premises sublet other than in accordance with the terms of this Lease and such default is not cured within thirty (30) days after written notice thereof given by Lessor.

13. LESSOR'S REMEDIES UPON DEFAULT:

- (A) If Lessor shall give notice of default pursuant to Paragraph 12 above, and such default is not cured within the specified period following notification, then at the expiration of such period, Lessor shall give Lessee one additional written notice and this Lease shall automatically terminate effective five (5) days after delivery thereof as completely as if that were the date herein definitely fixed for the expiration of the term of this Lease, and the Lessee shall then surrender the Premises there on to the Lessor and all Improvements placed on the Premises shall be removed by the Lessee, at Lessee's sole cost, if Lessee has failed to cure such

default with such five (5) day period. If this Lease shall be so terminated, it shall be lawful for the Lessor, at its option, without formal demand or notice of any kind, to re-enter the Premises and Improvements by any unlawful detainer action or by any other means and to remove the Lessee therefrom without being liable for any damages therefore. Upon the termination of this Lease, as herein provided, the Lessor shall have the right, at the Lessor's election, to terminate any sublease then in effect, without the consent of the sublessee. Upon Lessor's exercise of such termination, Lessee hereby agrees and covenants to pay any and all of Lessor's reasonable costs and expenses in thus effecting Lessee's and sublessee's compliance with Lessee's and sublessee's obligations under this Lease, including, without limitation, Lessor's fees and court costs, and this provision shall survive termination of the Lease.

- (B) Failure by Lessor to insist upon the strict performance of any covenant, agreement, term or condition of this Lease or to exercise any permitted right or remedy consequent upon a default therein, and /or acceptance of payment of full or partial Rent or Additional Rent by Lessor during the continuance of any such default shall not constitute a waiver of such default or of such covenant, agreement, term or condition.
- (C) No right or remedy herein conferred upon or reserved to the Lessor is intended to be exclusive of any other right or remedy, and every right and remedy shall be cumulative and in addition to any other right or remedy given hereunder or now or hereafter existing at law. Lessor shall be entitled to injunctive relief in case of the violation, or attempted or threatened violation, of any covenant, agreement, condition or provision of this Lease, or to a decree compelling performance of any covenants, agreements, conditions or provisions of this Lease, or to any other remedy allowed by law or in equity.

14. QUIET ENJOYMENT:

So long as Lessee observes and keeps all covenants, agreements and conditions of this Lease, Lessor covenants and warrants that Lessee shall have quiet and peaceful use and enjoyment of the Premises throughout the Initial Term of this Lease and any renewals thereof, subject, however, to the exceptions, reservations and conditions of this Lease.

15. ACCEPTANCE OF CONDITION OF PREMISES:

Lessee covenants that it has inspected and is fully familiar with the condition of the Premises.

The Lessor shall perform and/or pay the cost of any and all environmental remediation necessary to ready the site for new construction in compliance with the Voluntary Remediation Program administered by the Commonwealth of Virginia, Department of Environmental Quality.

Upon completion of the Voluntary Remediation Program by Lessor, Lessee shall indemnify the Lessor for any environmental claims resulting from the Lessee's operations or the acts of employees, agents, contractors and/or customers.

The Lessee will immediately notify the Lessor about the release of hazardous materials resulting from the Lessee's operations or the acts of employees, agents, contractors and/or customers and provide information regarding its remediation. All costs to remediate the premises caused through the negligence of the Lessee shall be at Lessee's expense.

15. TERMINATION:

- (A) Upon expiration of this Lease at the end of the Initial Term or any extension thereof, Lessee shall remove all Improvements and Alterations placed on the Premises, and any of its possessions, at Lessee's sole cost, and surrender the Premises to Lessor in good order and condition, reasonable wear and tear excepted. In the event the Improvements are substantially destroyed by uninsurable casualty (an uninsurable casualty shall mean a casualty which is not customarily insured against), Lessee, at its option, may terminate this Lease provided (1) Lessee gives written notice of termination to Lessor within ninety (90) days after the occurrence of such substantial destruction and (2) Lessee removes any and all of the remaining Improvements together with any debris or rubble, and fills, compacts, landscapes and otherwise restores the Premises as nearly as practicable to its original condition within one hundred eighty (180) days of said termination. Upon any termination of this Lease, Lessee shall restore the Premises to good condition, clear and free of any hazardous substances or materials which were introduced on or after the Commencement Date of this Lease. This provision shall survive termination of the Lease. This Lease may be terminated by Lessee at any time upon written notice to the Lessor by certified or registered mail, return receipt requested, with at least one (1) year's written notice.
- (B) If the property is not used for its intended use for a period of twenty-four (24) consecutive months, the Lessor may declare by written notice to the Lessee, the Lease terminated. If the Lease is terminated or if it is six (6) months prior to the expiration of this Lease, Lessor, in its sole discretion, shall notify Lessee in writing to demolish the Improvements and restore the Land to its condition at the inception of this Lease, at Lessee's sole cost and expense.

17. TITLE TO IMPROVEMENTS:

Title to all Improvements and Alterations when made, erected, constructed, installed or placed upon the Premises shall be and remain in the Lease until the expiration of the term hereof, unless this Lease is sooner terminated as herein provided, and upon such expiration or termination, title to such Improvements and Alterations, in the condition in which Lessee has agreed to maintain them pursuant to the provision of this Lease, shall at Lessor's option, upon written notice to

Lessee, pass to, vest in, and belong to Lessor, and Lessee, upon request by Lessor, shall execute such reasonable assurances and conveyances as are reasonably necessary or advisable to vest Lessor's title in such Improvements and Alterations. All Improvements and Alterations placed on the Premises upon the termination of this Lease shall be required to be removed by Lessee at Lessee's cost.

18. NOTICE:

- (A) Any and all notices affecting this Lease may be served by the parties hereto, or by their duly authorized agents, as effectively as if same were served by any officer authorized by law to serve such notices. The return of such party, or its duly authorized agent, showing the time, place and manner of service of such notice shall have the same force and effect in any legal proceedings based thereon as a return of service by any officer authorized by law to serve such notice.
- (B) All notices required by law to be served upon, and all notices permitted by this Lease to be mailed to a party to this Lease shall be served upon or mailed to, as the case may be, the following agents for each party who are hereby appointed and designated as such for the purpose of receiving all such notices:

- (1) Lessor's agent shall be: Leasing Coordinator, Real Estate and
Foundation Services
700 West Grace Street, P.O. Box 843075
Richmond, Virginia 23284-3075
- (2) Lessee's agent shall be: Executive Director, Freedom House
1201 Hull Street Road
Richmond, Virginia 23224

Each party shall immediately notify the other party, in writing, of any change of agents, and no change of agents shall be effective until such notice is given.

Where under the terms of this Lease a notice is required or permitted to be mailed by certified or registered mail, return receipt requested, and such notice is not mailed in such manner, the notice shall be effective if actually received by the party, or its appointed agent, to whom the notice is directed.

19. CONDEMNATION:

In the event all or any portion of the Premises shall be taken as a result of, in lieu of, or in anticipation of the exercise of eminent domain, condemnation, nationalization, seizure, confiscation or requisition pursuant to any law, general or special, by any government authority, civil, military or other person legally possessing the power of eminent domain (or by any deed in lieu thereof), this Lease shall cease and terminate only as to the portion taken as of the date title to the Premises has vested in the condemning or purchasing party. Proceeds of any such taking

shall be divided on a pro rata basis between Lessor and Lessee based upon the amounts contributed to the construction of Improvements and the Premises so taken. Provided that it does not reduce the compensation or award payable to Lessor, Lessee shall have the right to maintain a separate action against the condemning authority to compensate Lessee for any loss or taking of Lessee's personal property, for any moving expenses incurred by Lessee as a result of such taking and for such other compensation to Lessee then provided by law.

20. GOVERNING LAW:

This Lease and the rights of the parties hereunder shall be governed by and interpreted in accordance with the laws of the Commonwealth of Virginia.

21. ENTIRE AGREEMENT:

This Deed of Ground Lease constitutes the entire, full and complete understanding and agreement of the parties, and all representations, conditions, statements, warranties, covenants, promises or agreements previously made or given by either party to the other are hereby expressly merged into this written Deed of Ground Lease and shall be null, void and without legal effect.

22. MODIFICATION:

This Deed of Ground Lease shall not be modified, altered or amended except by written agreement executed by the parties hereto with the same formality as this agreement.

23. SEPARABILITY

Each covenant and agreement contained in this Lease shall be construed to be a separate and independent covenant and agreement. If any term or provision of this Lease or the application thereof to any person or circumstance shall to any extent be found to be invalid and unenforceable by a court of competent jurisdiction, the remainder of this Lease or the application of such term or provision to persons or circumstances, other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this Lease shall be valid and shall be enforced to the extent permitted by law.

24. PARAGRAPH HEADINGS:

Headings to the paragraphs are mere catchwords and are illustrative only; they do not form a part of this Lease nor are they intended to be used in construing same.

25. EXECUTION:

This Deed of Ground Lease shall not be effective or binding unless and until signed by all parties hereto

26. RECORDATION:

Either party hereto may, at its sole cost and expense, prepare and cause to be recorded in the Clerk's Office of the Circuit Court of the City of Richmond, a memorandum of this Lease.

27. ASSIGNMENT/SUBLETTING:

Lessee shall have the right, without consent of Lessor, to assign this Lease or sublet all or a portion of the Premises to the Greater Richmond Healing Center, a Virginia nonprofit organization. In the event of such an assignment or subletting, the Greater Richmond Healing Center shall have the right, without the consent of the Lessor, to re-assign or re-sublet a portion of the Premises to Lessee. If the Lessee assigns or sublets, this does not relieve the Lessee from their responsibilities under this Lease.

In WITNESS WHEREOF, the parties have affixed their signatures and seals.

LESSOR: COMMONWEALTH OF VIRGINIA,
VIRGINIA COMMONWEALTH UNIVERSITY

By: [Signature]
Paul P. Jez, Associate Vice President for
Business Services and Treasurer

LESSEE: FREEDOM HOUSE

By: [Signature]
Melba Gibbs, Executive Director
Freedom House

APPROVED AS TO FORM: [Signature]
Special Assistant Attorney General

COMMONWEALTH OF VIRGINIA
CITY/COUNTY OF Richmond to-wit:

The foregoing Deed of Lease Agreement was acknowledged before me by Melba Gibbs
on the 10th day of December, 2004, in the jurisdiction aforesaid.

My commission expires: February 29, 2008

[Signature]
Notary Public

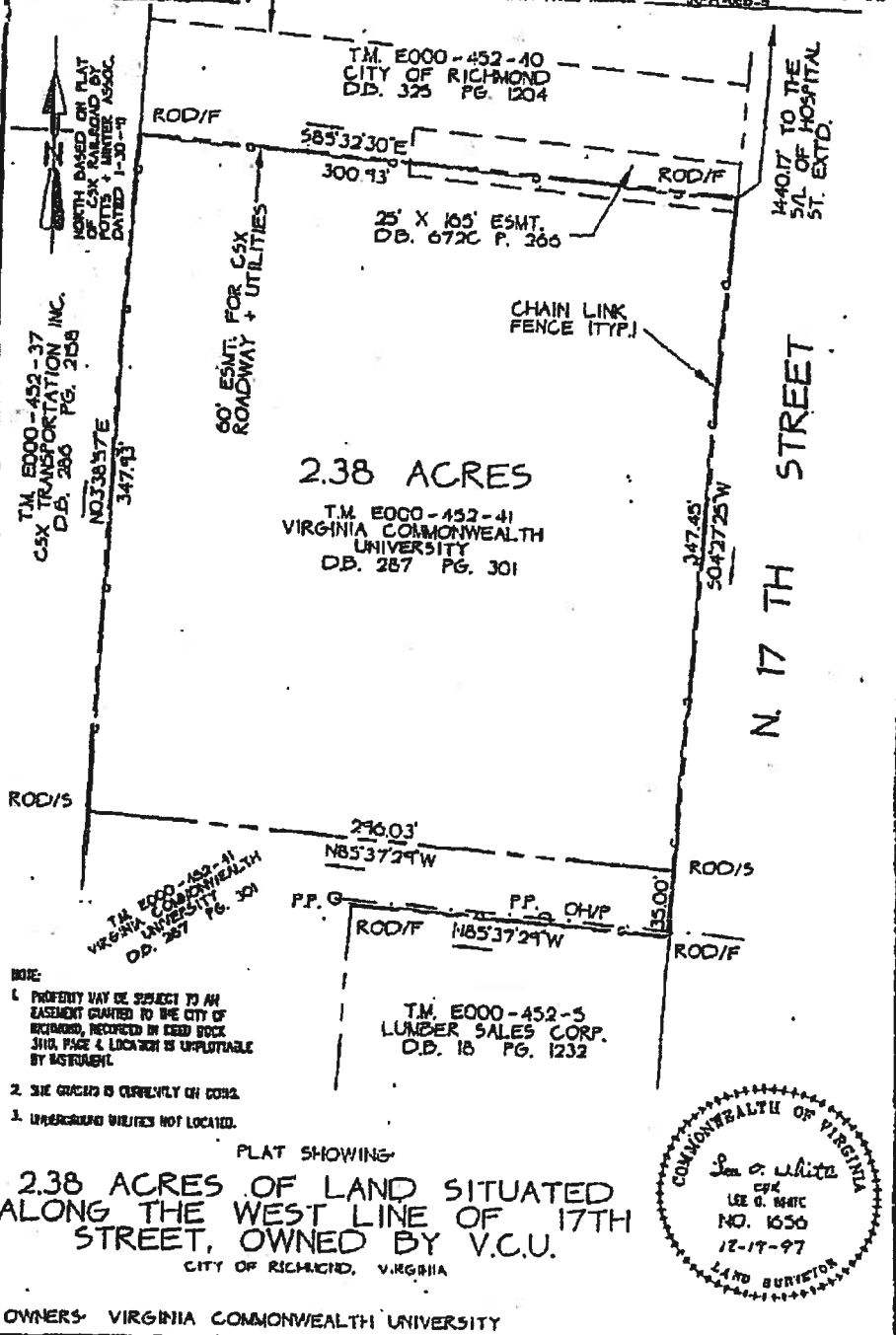
COMMONWEALTH OF VIRGINIA
CITY/COUNTY OF Richmond to-wit:

The foregoing Deed of Lease Agreement was acknowledged before me by Paul P. Jez
on the 10th day of December, 2004, in the jurisdiction aforesaid.

My commission expires: February 29, 2008

[Signature]
Notary Public

I MADE AN ACCURATE FIELD SURVEY OF THE PREMISES SHOWN HEREON THAT ALL EASEMENTS AND ENCUMBRANCES SHOWN OR VISIBLE ARE SHOWN HEREON THAT THERE ARE NO ENCUMBRANCES BY IMPROVEMENTS EITHER FROM ADJOINING PREMISES OR FROM SUBJECT PREMISES UPON ADJOINING PREMISES OTHER THAN THOSE SHOWN HEREON. PROPERTY HEREON IS LOCATED IN FLOOD ZONE 2 AS SHOWN ON COMMUNITY PANEL NUMBER 1002000-5.



Draper Aden Associates
CONSULTING ENGINEERS
BLACKSBURG, VIRGINIA • RICHMOND, VIRGINIA

DATE: 0-8-97
REFERENCE:
DRAWN BY: CIR
SCALE: 1" = 60'
FIELD BOOK:
CHECKED BY: LOW
PLAN NO. L-21746-23

PG 366 JAN 26 E

INSTRUMENT # 07-3075
RECORDED IN THE CLERK'S OFFICE OF
CITY OF RICHMOND ON

JAN 26 2007 AT 12:01

BEVILL M. DEAN, CLERK

BY:  DEPUTY CLERK

PG 366 JAN 26 E

INSTRUMENT # 07-3075
RECORDED IN THE CLERK'S OFFICE OF
CITY OF RICHMOND ON

JAN 26 2007 AT 12:01
BY: DEPUTY CLERK

DEVIL M. DEAN, CLERK

EXHIBIT C
Garden Rules

1. Hours of operation: Gardening and all associated activities must occur between the hours of 6:00 AM and 8:00 PM (or state dawn to dusk)
2. Supplies: City shall be solely responsible for the planning and management of the garden beds, including providing their own seeds, plants, fertilizer, any tools, etc.
3. Fertilizers and pesticides: Only organic fertilizers, pesticides, herbicides, or rodenticides, may be used in and on the garden beds. The use of compost, and organic mulch is always acceptable.
4. Garden control: Each bed must be kept in use and not become unsightly. Hauling and disposing of trash, such as weeds, boxes, trays, bags, packets, and similar items shall be responsibility of City. Dead plants, overgrowth, or other waste from should be removed.
5. Construction: To the extent possible garden beds should be constructed from recycled/reclaimed materials.
6. City is responsible for their water access to and consumption of water (hoses, spigots, etc.).
7. The site should be consistently maintained and kept in a tidy condition throughout the growing season, including proper weeding.
8. The beds will be kept in use during growing seasons (dormancy in winter is acceptable).
9. Invasive species and illegal plants are prohibited, and these aggressively invasive plants should not be planted at all in this garden. Examples of these type of invasive species include but is not limited to the following:
 - Mint,
 - Lemon Balm,
 - Dock,
 - Ginger, and
 - Strawberries.
10. Conduct.
 - Staff behavior is expected to be respectful, honest, and cooperative.
 - No pets or animals of any kind shall be brought into the garden area, except for those animals that are certified service animals.
 - There shall be no smoking in the garden area.
 - Alcohol, consumption of alcohol, and drug possession or use are strictly prohibited on the property. In addition, persons under the influence of alcohol or illegal drugs shall not enter onto the property.
 - There shall be no campfires or burning in the garden areas.