



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Informal Meeting Minutes

Monday, May 12, 2025

4:00 PM

Council Chamber, 2nd Floor - City Hall

Councilmembers Present

The Honorable Cynthia Newbille, President
The Honorable Katherine Jordan, Vice President
The Honorable Sarah Abubaker (late arrival)
The Honorable Andrew Breton
The Honorable Kenya Gibson
The Honorable Nicole Jones
The Honorable Stephanie Lynch (later arrival)
The Honorable Ellen Robertson (late arrival)

Absent

The Honorable Reva Trammell

Staff Present

Lisa Braxton, Council Management Analyst, Principal
Laura Drewry, City Attorney
Candice Reid, City Clerk
Tabrica Rentz, Deputy City Attorney
Matthew Slaats, Interim Council Chief of Staff
RJ Warren, Deputy City Clerk

Call to Order

Council President Cynthia Newbille called the meeting to order at 4:05 p.m. and presided.

Chamber Emergency Evacuation Announcement

Upon the President's request, Council Management Analyst Lisa Braxton provided information on the appropriate way to evacuate the Council Chamber in an emergency.

Docket Review

Council Management Analyst Lisa Braxton reviewed the following agenda items as indicated:

Consent Agenda:

1. Ord. 2024-312 – to be continued to Monday, June 23, 2025
2. Ord. 2025-025 – to be continued to Monday, June 9, 2025
3. Ord. 2025-044 – retained on Consent Agenda
4. Ord. 2025-045 – retained on Consent Agenda
5. Ord. 2025-046 – to be continued to Tuesday, May 27, 2025
6. Ord. 2025-052 – to be continued to Monday, June 9, 2025
7. Ord. 2025-053 – retained on Consent Agenda
8. Ord. 2025-073 – retained on Consent Agenda
9. Ord. 2025-074 – retained on Consent Agenda
10. Ord. 2025-075 – retained on Consent Agenda
11. Ord. 2025-076 – retained on Consent Agenda
12. Ord. 2025-077 – retained on Consent Agenda
13. Ord. 2025-078 – to be continued to Tuesday, May 27, 2025

Councilor Ellen Robertson arrived at 4:08 p.m. and was seated.

14. Ord. 2025-079 – to be continued to Monday, June 9, 2025
15. Ord. 2025-080 – to be continued to Monday, June 9, 2025
16. Ord. 2025-081 – to be continued to Monday, June 9, 2025
17. Ord. 2025-082 – retained on Consent Agenda
18. Ord. 2025-083 – retained on Consent Agenda
19. Ord. 2025-084 – to be continued to Tuesday, May 27, 2025
20. Ord. 2025-085 – retained on Consent Agenda
21. Ord. 2025-086 – to be continued to Tuesday, May 27, 2025

22. Ord. 2025-087 – to be continued to Tuesday, May 27, 2025

23. Ord. 2025-088 – retained on Consent Agenda

24. Ord. 2025-089 – retained on Consent Agenda

Regular Agenda:

25. Ord. 2024-329 – retained on Regular Agenda

Budget-Related Papers:

26. Ord. 2025-057 – retained on Regular Agenda

27. Ord. 2025-058 – retained on Regular Agenda

28. Ord. 2025-059 – retained on Regular Agenda

29. Ord. 2025-060 – retained on Regular Agenda

30. Ord. 2025-061 – retained on Regular Agenda

31. Ord. 2025-062 – retained on Regular Agenda

32. Ord. 2025-063 – retained on Regular Agenda

There were no comments or discussions concerning Consent, Regular and Budget-Related Agenda items reviewed.

Closed Session

At 4:11 p.m., Councilor Nicole Jones moved that the City Council go into a closed meeting pursuant to subdivision (A)(1) of section 2.2-3711 of the Virginia Freedom of Information Act to discuss the performance of a Council appointee.

The motion was seconded and approved: Ayes 6, Breton, Gibson, Jones, Robertson, Jordan, Newbille. Noes None. Lynch and Abubaker had not yet arrived.

Councilor Stephanie Lynch arrived at 4:12 p.m. and joined the closed session.

Councilor Sarah Abubaker arrived at 4:32 p.m. and joined the closed session.

Vice President Katherine Jordan motioned to exit closed session. The motion was seconded and unanimously approved.

Councilors reconvened in open session at 5:02 p.m.

CERTIFICATION OF CLOSED MEETING

May 12, 2025

WHEREAS, the Council has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE,
BE IT RESOLVED:

That the Council hereby certifies that to the best of each member's knowledge (i) only public matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certifying resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

WITNESS the following vote of Council members, as recorded by Candice D. Reid, City Clerk:

CERTIFYING:

Cynthia I. Newbille, President
Katherine L. Jordan, Vice President
Andrew S. Breton
Kenya J. Gibson
Sarah M.A. Abubaker
Stephanie A. Lynch
Ellen F. Robertson
Reva M. Trammell (absent)
Nicole Jones

DECLINING TO CERTIFY:

Adjournment

There being no further business, the meeting adjourned at 5:03 p.m.

CITY CLERK