

INTRODUCED: March 12, 2018

AN ORDINANCE No. 2018-098

To authorize the Chief Administrative Officer to accept grant funds in the amount of \$50,000.00 from the Virginia Department of Emergency Management, and to appropriate the increase to the Fiscal Year 2017-2018 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services by \$50,000.00 for the purpose of providing first responder training and supplies in order to administer critical care in the event of an active threat attack.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: MAR 26 2018 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is hereby authorized to accept funds in the amount of \$50,000.00 from the Virginia Department of Emergency Management for the purpose of providing first responder training and supplies in order to administer critical care in the event of an active threat attack.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, by increasing estimated revenues

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: MAR 26 2018 REJECTED: _____ STRICKEN: _____

by \$50,000.00, increasing the amount appropriated for expenditures by \$50,000.00, and allotting to the Department of Fire and Emergency Services the sum of \$50,000.00 for the purpose of providing first responder training and supplies in order to administer critical care in the event of an active threat attack.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O & R REQUEST
4-7542
FEB 22 2018
Office of the
Chief Administrative Officer

O&R REQUEST

DATE: February 12, 2018

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

FROM: Chief Melvin Carter, Fire Chief

RE: Acceptance of State Funding to Purchase Equipment

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer to accept \$50,000 from the Virginia Department of Emergency Management (VDEM) and the Department of Homeland Security (DHS) and appropriate \$50,000 to the Department of Fire and Emergency Services FY2018 Special Fund Budget.

REASON: VDEM and DHS have awarded a grant to the Richmond Department of Fire and Emergency Services through its State Homeland Security Grant (SHSP) Program.

RECOMMENDATION: The City Administration recommends adoption of this Ordinance.

BACKGROUND: This grant initiative was awarded with the full support of the Virginia Department of Emergency Management for provision materials needed for community training and preparedness supplies. The project seeks to provide first responder training and supplies in order to administer critical care in the event of an active shooter attack. This project will develop and provide technical expertise that can be easily replicated across our service area.

FISCAL IMPACT / COST: The total amount of this award is \$50,000 with no matching funds requirement.

FISCAL IMPLICATIONS: Acceptance of this award will allow the City of Richmond's Department of Fire and Emergency Services to strengthen and sustain response coordination and collaboration through planning, equipment, training, and exercises to increase interoperability between all stakeholders in our service area.

3/6/18 RECEIVED

MAR 08 2018

OFFICE OF CITY ATTORNEY

2/14/2018

BUDGET AMENDMENT NECESSARY: Yes to amend Special Fund Ordinance #2017-037

REVENUE TO CITY: The City of Richmond will receive a total of \$50,000 in grant funding from the Virginia Department Emergency Management to be appropriated to the FY2018 Special Fund Budget.

DESIRED EFFECTIVE DATE: Upon adoption.

REQUESTED INTRODUCTION DATE: March 12, 2018

CITY COUNCIL PUBLIC HEARING DATE: March 26, 2018

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Public Safety

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: N/A

AFFECTED AGENCIES: The Department of Finance, the Department of Budget and Strategic Planning and the City of Richmond Fire and Emergency Services

RELATIONSHIP TO EXISTING ORD. OR RES.: Adopted Special Fund Ordinance #2017-037

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: Grant Award Letter

STAFF: Fire Chief Melvin Carter, 804-646-5451

JEFFREY D. STERN, Ph.D.
State Coordinator

BRETT A. BURDICK
Chief Deputy Coordinator



SUSAN L. MONGOLD
Deputy Coordinator – Mission Support

JOHN SCRIVANI
Deputy Coordinator – Disaster Services

COMMONWEALTH of VIRGINIA
Department of Emergency Management

10501 Trade Court
North Chesterfield, Virginia 23236-3713
Tel (804) 897-6500 TDD (804) 674-2417 FAX (804) 897-6506

October 13, 2017

Mrs. Selena Cuffee-Glenn
Chief Administrative Officer
Richmond City
900 E. Broad Street, Suite 201
Richmond, VA 23219

RE: FY 2017 State Homeland Security Program Grant (SHSP)

Dear Mrs. Cuffee-Glenn:

The Virginia Department of Emergency Management (VDEM) is pleased to announce the allocation of a 2017 State Homeland Security Program Grant (SHSP) CFDA 97.067 from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). Appropriation authority for this program is *The Department of Homeland Security Appropriations Act, 2017 (Public Law 115-31)*. Your locality has been allocated funding for:

Project Title: Interagency Active Threat Response Equipment

Federal Grant Allocation: \$50,000.00

Subrecipient's Required Cost Share/Match Amount: N/A

Total Grant Award: \$50,000.00

Obligation Period: September 01, 2017 to March 31, 2019

This letter serves as notification of your allocation and is not an authorization to incur expenditures. Funds will be formally awarded to your locality through a Grant Agreement issued by VDEM upon its satisfactory review of your application package submission and approval of a budget application in VDEM's Electronic Grants Management System (eGMS).
You must initiate these steps, described under *Accessing Your Allocation*, within 30 days from the date of this notification.

*Saving lives through effective emergency management and homeland security.
"A Ready Virginia is a Resilient Virginia."*

Program Purpose

The purpose of the State Homeland Security Program is to assist state and local preparedness activities that address high-priority preparedness gaps across all core capabilities that support terrorism preparedness. All supported investments are based on capability targets and gaps identified during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and assessed in the State Preparedness Report (SPR).

The FY 2017 Homeland Security Grant Program (HSGP) supports state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document. The FY 2017 HSGP provides funding to implement investments that enhance terrorism preparedness and serve to build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The allowable costs under FY 2017 HSGP support the core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery.

Important Award Terms and Conditions

Subrecipients must comply with the following federal requirements:

- FY 2017 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity
Homeland Security Grant Program (HSGP) NOFO
- Department of Homeland Security Standard Terms and Conditions for 2017
DHS Standard Terms and Conditions
- 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit
Requirements for Federal Awards
2 CFR Part 200 Uniform Administrative Requirements

Management and administration (M&A)

Sub-recipients may retain and use up to 5% of the award for costs directly relating to the management and administration of SHSP funds, such as financial management and monitoring.

Indirect (Facilities & Administrative (F&A)) Costs

Indirect costs are allowable under this program as described in 2 C.F.R. § 200.414. With the exception of recipients who have never received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients must have an approved indirect cost rate agreement with their cognizant federal agency to charge indirect costs to this award.

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Accessing Your Allocation

To access your allocation, you must complete the following steps within 30 days from the date of this notification:

Step 1: Complete these documents and submit electronically as one package to your Grants Administrator:

- Point of Contact (POC) Form
- FEMA Environmental and Historic Preservation (EHP) Screening Form
 - All projects must comply with EHP requirements. Subrecipients must not obligate and/or expend any (federal and/or non-federal matching) funds on any project having the potential to impact environments planning and historical preservation resources without the prior approval of FEMA. For more information, please visit <http://www.vaemergency.gov/em-community/grants/> or contact your Grants Administrator.
- Assurances- Non-construction Form
- FEMA 20-16C Form
- SF-LLL – Certification Regarding Lobbying Form

Step 2: Log in to the VDEM Electronic Grants Management System (eGMS) at <https://www.ttegms.com/virginia/login.cfm> to complete and submit a budget application for your allocation. If you do not have access to eGMS, please contact your Grants Administrator. [Click on Grant Management, Budget Application, from the drop-down menu. Click the link named FY 2017 State Homeland Security Program (SHSP) to complete your budget application.]

Following review and approval of the budget by the Grants Administrator, notification will be sent through an eGMS automated email message to the subrecipient point of contact entered in the budget application.

Reporting

Sub-recipients are obligated to submit quarterly progress reports as a condition of their award. The report, which can be found at <http://www.vaemergency.gov/em-community/grants/all-grant-forms> must report on progress towards implementing plans described in the funding proposal and the approved budget. Reports must be submitted to your Grants Administrator by email within 15 days following the end of the quarter.

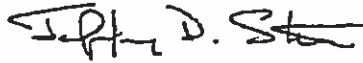
Within 30 days after the end of the period of performance, sub-recipients must submit a final progress report detailing all accomplishments throughout the period of performance. After the report has been reviewed and approved by the Grants Office, a close-out notice will be issued which will indicate the period of performance as closed, list any remaining funds that will be deobligated, and address the record retention requirements for grant records. The sub-recipient must return any funds that have been drawn down, but remain unliquidated in its financial records.

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Mrs. Selena Cuffee-Glenn
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October 13, 2017

Please initiate the steps described under *Accessing Your Allocation* within 30 days from the date of this notification. If you have any questions regarding this award, please contact Tammy Myers in the Grants Office at 804-897-9717 or tammy.myers@vdem.virginia.gov.

Sincerely,



Jeffrey D. Stern, Ph.D.

JDS/ttm

cc: Mr. Anthony McLean, Coordinator, Emergency Management
Mr. Jack King, Director of Regional Support, East Division
Ms. Lori Dachille, Chief Regional Coordinator, Region I

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