



DEPARTMENT OF
**PLANNING AND
DEVELOPMENT
REVIEW**

**URBAN DESIGN
COMMITTEE**

February 8, 2024

**UDC 2024-06: RESOLUTION OF THE CITY OF RICHMOND URBAN DESIGN COMMITTEE
FOR DELEGATION TO STAFF:**

**Review of Setbacks Required by Certain Zoning
Districts**

WHEREAS, Many Zoning Districts in the City's Zoning Code require the UDC to review and make a recommendation to the Director of Planning and Development Review in instances where buildings are proposed in a location greater than the maximum required setback;

WHEREAS, the City's Zoning Code specifies that such spaces can be used for public plaza, outdoor seating, and/or drop off and pick up – different zoning districts having a different combination of the three; and

WHEREAS, Staff has requested such reviews to be delegated to Staff up to a certain threshold; and

WHEREAS, Staff has made this request due to the fact that, up to the proposed threshold, such instances are minor and do not typically involve a significant review;

WHEREAS, the UDC's operating procedures state that if the Urban Design Committee Secretary finds that a particular project has unique characteristics that may call for an alternate design treatment or more comprehensive review, she/he shall schedule the application for consideration by the Committee at its next meeting.

NOW, THEREFORE, BE IT RESOLVED, the Urban Design Committee shall delegate to Staff the review of setbacks greater than the maximum allowed by the City Zoning Code when such instances are required to be review by the Urban Design Committee;

AND BE IT FURTHER RESOLVED that the threshold for such reviews to be brought to the Urban Design Committee for consideration shall be in cases where the proposed setback is either 10 foot deep or greater OR instances where the space created by the proposed setback is 1000 square feet or greater.

Justin Doyle
Chair, Urban Design Committee

Eva Clarke
Vice Chair, Urban Design Committee

Ray Roakes
Secretary, Urban Design Committee