



# City of Richmond

900 East Broad Street  
Richmond, VA 23219  
[www.rva.gov/office-city-clerk](http://www.rva.gov/office-city-clerk)

## Draft Meeting Minutes Governmental Operations Standing Committee

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Wednesday, November 20, 2024

1:00 PM

Council Chamber, 2nd Floor - City Hall

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### Committee and Other Council Members in Attendance

The Honorable Katherine Jordan - Chair  
The Honorable Stephanie Lynch - Committee Member  
The Honorable Nicole Jones - Alternate Committee Member

### Absent

The Honorable Ann-Frances Lambert - Vice Chair

### Staff in Attendance

Joyce Davis, Council Policy Analyst  
Laura Drewry, City Attorney  
Susan McKenney, Senior Assistant City Attorney  
Kimberly Morris, Assistant City Clerk  
Candice Reid, City Clerk  
RJ Warren, Deputy City Clerk

### Call to Order

Chair Katherine Jordan called the meeting to order at 1:02 p.m., and presided.

### Chamber Emergency Evacuation Plan Announcement and Public Speaker Guidelines

Upon the Chair's request, Assistant City Clerk Kimberly Morris provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with public speaker guidelines.

## Electronic Participation

Pursuant to Rule III(D)(4)(b) of Council's Rules of Procedure, Member Stephanie Lynch made a request to participate in the meeting via Microsoft Teams from home, due to a medical condition of a family member that prevented her physical attendance. The committee members present were required to adopt a motion to approve Member Lynch's participation in the meeting by electronic communication means if it appeared to the body that her request complied with Rule III(D) of Council's Rules of Procedure. A motion was solicited from those members physically assembled to approve Member Lynch's participation in the meeting by electronic communication means.

**Alternate Member Nicole Jones moved to allow Vice Chair Stephanie Lynch to participate in the meeting by electronic communication means. The motion was seconded and unanimously approved.**

## Approval of Minutes

There were no minutes to be approved.

## Presentation(s)

There were no presentations.

## Paper(s) for Consideration

The following resolution was considered:

1. [RES. 2024-R038](#) To endorse, for the City of Richmond, legislative proposals set forth within the document entitled "City of Richmond Legislative Proposals for the Virginia General Assembly 2025 Regular Session;" to request the Richmond delegation to the General Assembly of Virginia to take legislative action consistent with and in vigorous support of such recommendations; to support other legislative action recommendations; and to encourage other organizations and individuals to support such recommendations.

**Patrons:** City Council

**Attachments:** [Res. No. 2024-R038](#)

**Forwarded to the December 9, 2024 Council meeting with recommendation to approve**

Megan Field, Senior Policy Advisor, Office of the Chief Administrative Officer, provided an introduction and additional background information regarding the proposed resolution.

**There were no comments or discussions and Alternate Member Nicole Jones moved to forward RES. 2024-R038 to Council with a recommendation to approve, which was seconded and unanimously approved.**

## Board Vacancies

There were no board vacancies.

## Public Comment Period

Sarah Ramsey addressed the committee regarding the Richmond Police Department and her First Amendment rights.

*A copy of material provided has been filed.*

[CD.2024.360](#) November 20, 2024 Governmental Operations Public Comments

**Attachments:** [Written Public Comments - November 20, 2024 Governmental Operations](#)

## Discussion Item(s)

### Honorary Street Sign Moratorium and Process Update

Joyce Davis, Council Policy Analyst, provided an update on the honorary street sign moratorium and the process of Council establishing an honorary street sign policy.

*Chair Katherine Jordan stated she would like to be provided with an update on the process, the History and Culture Commission's position, budget information, and next steps. She also stated she would like three options based on the research conducted.*

Ms. Davis stated she and Sylvio Lynch, Secretary of the History and Culture Commission, discussed processes and if Council will decide if a change to City Code or Council's Rules of Procedure will be used to established the policy.

*Chair Jordan asked for the next History and Culture Commission meeting date.*

Ms. Davis stated she was told within the next two months.

*Chair Jordan asked if Ms. Davis could add historical context and information on the policy of other cities that can be used as a comparison in her report.*

## Staff Report

[CD.2024.358](#) Governmental Operations Staff Report November

**Attachments:** [Governmental Operations Staff Report November 2024](#)

Joyce Davis, Council Policy Analyst, provided the November staff report, and she stated that she will follow up with the committee in reference to the 3 options for the honorary street sign policy.

## Adjournment

There being no further business, the meeting adjourned at 1:30 p.m.