



# City of Richmond

## Budget Work Session Minutes

900 East Broad Street  
Richmond, VA 23219  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

---

Monday, April 3, 2017

1:00 PM

Council Chamber, 2nd Floor - City Hall

---

Richmond City Council convened in a budget work session on Monday, April 3, 2017, in the Council Chamber, located on the second floor of City Hall, 900 East Broad Street.

### **Councilmembers Present**

The Honorable Chris Hilbert, President  
The Honorable Cynthia Newbille, Vice President  
The Honorable Andreas Addison  
The Honorable Parker Agelasto  
The Honorable Kim Gray (*Late arrival*)  
The Honorable Kristen Larson  
The Honorable Ellen Robertson  
The Honorable Reva Trammell

### **Absent**

The Honorable Michael Jones

### **Staff Present**

Lou Ali, Council Chief of Staff  
Debra Bowles, Assistant City Clerk  
Meghan Brown, Deputy Council Chief of Staff  
William Echelberger, Council Budget Analyst  
Allen Jackson, City Attorney  
Charles Jackson, Council Budget Analyst  
Debora Shaw, Council Administrative Project Analyst

Council President Chris Hilbert called the meeting to order at 1:12 p.m. and presided.

Upon the President's request, Assistant City Clerk Debra Bowles provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

### **Presentations**

#### **Department of Economic and Community Development Fiscal Year 2018 Budget Presentation**

Interim Director for Economic and Community Development (ECD) Douglas Dunlap reviewed information for the FY18 budget request. Mr. Dunlap stated that there are three primary increases listed within his department's budget, consisting of the Capital City Opportunity Fund (COF) which matches state programs and allows incentive funding to all areas of the city. Mr. Dunlap explained that the increased funding for Main Street Station is due to the expansion of the facility and he stated that the operation and management of the Coliseum has been transferred from the Department of Parks and Recreation to ECD. Mr. Dunlap also stated that there will be a decrease in federal funds; however, the decrease is not known at this time.

*Councilor Kim Gray arrived and was seated.*

Deputy Chief Administrative Officer for ECD Lee Downey, Director for Budget and Strategic Planning Jay Brown, Director of Finance John Wack, Project Development Manager Jeannie Welliver and City Attorney Allen Jackson responded to questions regarding revenue generated from the selling of tax delinquent properties and additional questions of Council.

*A copy of the material provided has been filed.*

### **Capital Improvement Plan for Fiscal Year 2018**

Deputy Chief Administrative Officer of Support Services John Buturla provided an overview of the Capital Improvement Plan (CIP) stating that it continues to support public safety, funding for schools, critical infrastructure needs within the city, parks and recreation facilities, the street lighting program, transportation infrastructure improvements and management of debt, as stated in the city's debt policy. Mr. Buturla stated that Council's report includes CIP project updates and funding sources for the current fiscal year.

Chief Administrative Officer Selena Cuffee-Glenn, Director for Budget and Strategic Planning Jay Brown, Budget Manager Linda Cheatham and Director of Finance John Wack, were also available to answer Council's questions.

*A copy of the material provided has been filed.*

### **Adjournment**

There being no further business, the meeting adjourned at 4:02 p.m.

---

CITY CLERK