



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Informal Meeting Minutes

Monday, January 22, 2024

4:00 PM

Council Chamber, 2nd Floor - City Hall

Councilmembers Present

The Honorable Kristen Nye, President
The Honorable Ann-Frances Lambert, Vice President
The Honorable Andreas Addison (late arrival)
The Honorable Katherine Jordan
The Honorable Nicole Jones
The Honorable Cynthia Newbille
The Honorable Ellen Robertson
The Honorable Reva Trammell

Absent

The Honorable Stephanie Lynch

Staff Present

Lisa Braxton, Council Management Analyst, Principal
Laura Drewry, City Attorney
LaTasha Holmes, Council Chief of Staff
Candice Reid, City Clerk
Tabrica Rentz, Deputy City Attorney
RJ Warren, Deputy City Clerk

Call to Order

Council President Kristen Nye called the meeting to order at 4:04 p.m. and presided.

Chamber Emergency Evacuation Announcement

Upon the President's request, Council Management Analyst Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

President Kristen Nye announced that, pursuant to Rule III (D)(4)(b) of Council's Rules of Procedure, Councilor Stephanie Lynch requested to participate in the meeting via Microsoft Teams from her home due to a medical condition that prevents her physical attendance.

Councilor Katherine Jordan moved to allow Councilor Lynch to participate in the meeting by electronic communication means. The motion was seconded and approved: Ayes 7, Jordan, Jones, Robertson, Trammell, Newbille, Lambert, Nye. Noes None. Addison had not yet arrived.

Councilor Lynch did not join the meeting via Microsoft Teams.

Docket Review

Council Management Analyst Lisa Braxton reviewed the following agenda items as indicated:

Consent Agenda:

1. Ord. 2023-346 – to be amended and continued to Monday, February 12, 2024
2. Ord. 2023-353 – retained on the Consent Agenda
3. Ord. 2023-354 – retained on the Consent Agenda
4. Ord. 2023-355 – retained on the Consent Agenda
5. Ord. 2023-358 – retained on the Consent Agenda
6. Ord. 2023-371 – retained on the Consent Agenda
7. Ord. 2023-372 – retained on the Consent Agenda
8. Ord. 2024-001 – retained on the Consent Agenda
9. Ord. 2024-002 – retained on the Consent Agenda
10. Ord. 2024-003 – retained on the Consent Agenda
11. Ord. 2024-004 – retained on the Consent Agenda

Councilor Andreas Addison arrived at 4:08 p.m. and was seated.

12. Ord. 2024-005 – retained on the Consent Agenda

Chris Frelke, Parks, Recreation and Community Facilities director, introduced and answered questions regarding Ords. 2024-003 and 2024-004.

13. Ord. 2024-006 – to be continued to Monday, February 26, 2024
14. Ord. 2024-007 – retained on the Consent Agenda

- 15. Ord. 2024-008 – retained on the Consent Agenda
- 16. Ord. 2024-010 – retained on the Consent Agenda
- 17. Ord. 2024-011 – to be continued to Monday, February 26, 2024
- 18. Res. 2023-R061 – retained on the Consent Agenda

Regular Agenda:

There were no Regular Agenda items.

Councilor Cynthia Newbille requested to be added as a co-patron of Ord. 2023-371 and Res. 2023-R061.

Members of Council, currently not a patron of Res. 2023-R061, also requested to be added as co-patrons of the proposed legislation.

There were no further comments or discussions concerning Consent and Regular Agenda items.

Other Discussion Item(s)

After an inquiry, President Kristen Nye informed her colleagues of the impending introduction of legislation clarifying the application of tax payments, later that evening during the Formal Session of Council, and its referral to the January Governmental Operations Standing Committee meeting for recommendation.

Chief Administrative Officer Lincoln Saunders provided a brief update regarding efforts to alleviate current issues with the city's tax collection program and answered questions pertaining to the removal of the employee directory on the city's website as well as 3-1-1 call center concerns.

President Nye requested city administration provide an update regarding the city's employee directory at the next Organizational Development Standing Committee meeting.

Closed Session

At 4:21 p.m., Councilor Cynthia Newbille moved that the Council go into a closed meeting pursuant to subdivision (A)(1) of section 2.2-3711 of the Virginia Freedom of Information Act to discuss the salaries of department heads appointed by the Council.

The motion was seconded and unanimously approved.

Councilor Andreas Addison motioned to exit closed session. The motion was seconded and unanimously approved.

Councilors reconvened in open session at 4:33 p.m.

CERTIFICATION OF CLOSED MEETING

January 22, 2024

WHEREAS, the Council has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE,
BE IT RESOLVED:

That the Council hereby certifies that to the best of each member's knowledge (i) only public matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certifying resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

WITNESS the following vote of Council members, as recorded by Candice D. Reid, City Clerk:

CERTIFYING:

Kristen Nye, Vice President
Ann-Frances Lambert, President
Andreas D. Addison
Katherine Jordan
Nicole Jones
Cynthia I. Newbille
Stephanie A. Lynch (absent)
Ellen F. Robertson
Reva M. Trammell

DECLINING TO CERTIFY:

Adjournment

There being no further business, the meeting adjourned at 4:35 p.m.

CITY CLERK