



May 17, 2021

Downtown Neighborhood Association  
Fan Area Business Alliance  
Fan District Association  
Prestwold Association  
Oregon Hill Civic Association

**RE: Urban Design Committee final location, character, and extent review of the removal of various monuments and pedestals; 15 N. Laurel Street; UDC 2021-31**

Dear Sir/Madam,

The City of Richmond Urban Design Committee (UDC) has received an application for the final location, character, and extent review of the removal of various monuments and pedestals located at 15 N. Laurel Street. You/Your association is receiving this letter because this property is within 1000' of your boundary. If you wish to learn more about this proposal, please contact the applicant, Christopher Frelke at 804-646-1128 or at [Christopher.frelke@richmondgov.com](mailto:Christopher.frelke@richmondgov.com)

The UDC is an eleven (11) member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06, and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

This item is scheduled to be considered by the Urban Design Committee at their meeting on Thursday, June 10<sup>th</sup>, 2021 at 10:00am in the 5<sup>th</sup> floor conference room (Virtual Meeting) of City Hall, 900 E. Broad Street. The UDC recommendation will be forwarded to the City Planning Commission for inclusion on the agenda of their June 21<sup>st</sup>, 2021 meeting.

If you have questions about this proposal or about the UDC review process or would like to provide feedback on the project, please do not hesitate to contact me at (804) 646-6569 or at [alex.dandridge@richmondgov.com](mailto:alex.dandridge@richmondgov.com).

Sincerely,

Alex Dandridge, Acting Secretary to the Urban Design Committee  
Planning and Preservation Division

cc: Hon. Katherine L. Jordan, 2<sup>nd</sup> District Council Representative