



City of Richmond

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Meeting Minutes - Draft Planning Commission

Monday, June 19, 2017

1:30 PM

5th Floor Conference Room

Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

Roll Call

- Present 8 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner David Johannas, * Commissioner Selena Cuffee-Glenn, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner John Thompson, and * Committee Member Ellen Robertson
- Absent 1 - * Commissioner Max Hepp-Buchanan

Chair's Comments

Mr. Poole welcomed all who were present.

Approval of Minutes

1. [PDRMIN](#)
[2017.016](#)

Attachments: [Draft June 5, 2017 Meeting Minutes](#)

A motion was made by Vice Chair Melvin Law, seconded by Commissioner David Johannas, that the June 5, 2017 Meeting Minutes be adopted. The motion carried by the following vote:

- Aye --** 6 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner David Johannas, * Commissioner Selena Cuffee-Glenn, * Commissioner Elizabeth Hancock Greenfield and * Commissioner John Thompson
- Excused --** 1 - * Committee Member Ellen Robertson
- Abstain --** 1 - * Commissioner Vivek G. Murthy

Director's Report

Public Meeting

Mr. Olinger informed the Planning Commission of an upcoming public meeting regarding the Riverfront Plan on June 28 at 6:00.

- Update on the Master Plan Update

Ms. Maritza Pechin provided an update on the Master Plan Update.

- Council Action Update

Mr. Ebinger stated there were no updates regarding the June 12, 2017 meeting of City Council.

Consideration of Continuances and Deletions from Agenda

2. [ORD. 2017-012](#) To close, to public use and travel, a portion of Northumberland Avenue running from the south line of West Roberts Street to such portion's southern terminus, consisting of 16,355± square feet, upon certain terms and conditions.

Attachments: [Staff Report](#)
[Ord. No. 2017-012](#)
[Map](#)

A motion was made by Vice Chair Melvin Law, seconded by Commissioner Elizabeth Hancock Greenfield, that this Ordinance be continued to the September 18, 2017 meeting of the Planning Commission.

The motion carried by the following vote: (7;0, Commissioner Robertson was not present for the vote).

Consent Agenda

A motion was made by Vice Chair Melvin Law, seconded by Commissioner Selena Cuffee-Glenn, that the Consent Agenda be approved. The motion carried unanimously.

3. [ORD. 2017-106](#) To amend City Code § 30-692, concerning requirements for the location and design of wireless communications facilities, microwave relay facilities, and radio and television broadcast antennas; to amend ch. 30, art. VI, div. 11 of the City Code by adding therein a new section 30-692.7, concerning the installation of small cell facilities on existing structures; and to amend and reordain the fees set forth in Appendix A of the City Code by adding therein new fees for City Code § 30-692.7(d), for the purpose of reflecting amendments to state law.

Attachments: [Ord. No. 2017-106](#)
[Staff Report](#)

This Ordinance was recommended for approval.

4. [ORD. 2017-107](#) To amend and reordain Ord. No. 2006-294-293, adopted Dec. 11, 2006, which authorized the special use of the property known as 1508 and 1510 West Broad Street for the purpose of converting the existing building for up to 17 multifamily dwelling units and commercial space, upon certain terms and conditions, to modify the parking requirements of the special use.

Attachments: [Ord. No. 2017-107](#)
[Staff Report](#)
[Application Form & Applicant's Report](#)
[Survey](#)
[Photo Parking Area](#)
[Map](#)
[Letter of Support](#)
[Planning Commission Public Response Form](#)

One member of the public expressed concerns during the public hearing.

This Ordinance was recommended for approval.

5. [ORD.
2017-108](#)

To close, to public use and travel, a portion of Fergusson Road located between Henri Road and Somerset Avenue, a portion of Henri Road located between Wesley Road and Fergusson Road, and a portion of a public alley in the block bounded by Henri Road, Fergusson Road, Somerset Avenue, and Bay Street, together consisting of 27,548± square feet, upon certain terms and conditions, and to authorize the Chief Administrative Officer to accept a dedication of right-of-way improvements and property, consisting of 8,271± square feet, and a sight distance easement, consisting of 203± square feet, in connection with the relocation of Fergusson Road.

Attachments: [Ord. No. 2017-108](#)
[Staff Report 2017-108](#)
[Survey](#)
[Map](#)

One member of the public, representing the Westview Civic Association, asked during the public hearing that the item be continued.

A motion was made by Commissioner Thompson that this Ordinance be continued. The motion failed for lack of a second.

A motion was made by Vice Chair Melvin Law, seconded by Commissioner Selena Cuffee-Glenn, that the Ordinance be recommended for approval to City Council. The motion carried unanimously.

6. [UDC 2017-15](#)

Attachments: [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)

This Location, Character and Extent Item was approved with the conditions of the Urban Design Committee.

7. [UDC 2017-21](#)

Attachments: [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)

This Location, Character and Extent Item was approved.

8. [CPCR.2017.0](#)
[48](#)

Attachments: [Staff Report](#)
[Application Form](#)
[Map](#)
[Resolution](#)
[Plan](#)

This Final CUP Amendment was approved with the conditions specified in the resolution.

9. [SUBD](#)
[2017.004](#)

Attachments: [Staff Report](#)
[Application Form](#)
[Exception Request Letter](#)
[Subdivision Plat](#)
[Map](#)
[Planning Commission Public Response Form](#)

This Preliminary Subdivision was approved with the conditions specified in the Staff Report.

The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

Regular Agenda

10. [UDC 2017-17](#)

Attachments: [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)
[Public Comment - Opposition](#)
[Staff Comment - City Arborist](#)

Josh Son, Secretary to the Urban Design Committee, and the applicant provided presentations.

One member of the public expressed opposition during the public hearing.

A motion was made by Commissioner Vivek G. Murthy, seconded by Commissioner Elizabeth Hancock, that this Location, Character and Extent Item be approved with the conditions recommended by the Urban Design Committee.

A motion was made by Commissioner David Johannas, seconded by Commissioner John Thompson, that the first motion be amended so that the Magnolia tree would be retained. The motion failed to carry by the following vote: 3:5 (Commissioners Poole, Cuffee-Glenn, Murthy, Robertson and Law voting against).

The Planning Commission reconsidered the motion that this Location, Character and Extent Item be approved with the conditions recommended by the Urban Design Committee. The motion carried unanimously.

11. [UDC 2017-18](#)

Attachments: [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)
[Public Comment - Opposition](#)

Josh Son, Secretary to the Urban Design Committee, and the applicant provided presentations.

One member of the public expressed opposition during the public hearing.

A motion was made by Commissioner Johannas, seconded by Vice Chair Law, that this Location, Character and Extent Item be approved with the conditions recommended by the Urban Design Committee.

A motion was made by Commissioner Vivek Murthy that the first motion be amended to remove the condition regarding the brick railing. The motion failed to carry for lack of a second.

The Planning Commission reconsidered the motion that this Location, Character and Extent Item be approved with the conditions recommended by the Urban Design Committee. The motion carried unanimously.

12. [UDC 2017-19](#)

Attachments: [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)
[Public Comment - Opposition](#)

Josh Son, Secretary to the Urban Design Committee, and the applicant provided presentations.

One member of the public expressed opposition during the public hearing.

A motion was made by Commissioner Johannas, seconded by Commissioner

Thompson, that this Location, Character and Extent Item be approved with the conditions of the Urban Design Committee. The motion carried unanimously.

13. [CPCR.2017.0](#)
[50](#)

Attachments: [Staff Report](#)
[Resolution](#)
[TOD-1 Draft](#)
[B-7 Amendment Draft](#)

Kathleen Onufer provided a presentation.

A motion was made by Commissioner Cuffee-Glenn, seconded by Vice Chair Law, that this City Planning Commission Resolution be approved. The motion carried unanimously.

14. [CPCR.2017.0](#)
[51](#)

Attachments: [Staff Report](#)
[Resolution](#)
[Maps and Ordinance Summary](#)

Kathleen Onufer provided a presentation.

A motion was made by Committee Member Robertson, seconded by Commissioner Murthy, that this City Planning Commission Resolution be approved. The motion carried unanimously.

Upcoming Items

Mr. Ebinger provided an update on upcoming items.

Adjournment

Mr. Poole adjourned the meeting at 3:38 p.m.

All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.