



# City of Richmond

900 East Broad Street  
Richmond, VA 23219  
[www.rva.gov/office-city-clerk](http://www.rva.gov/office-city-clerk)

## Special Meeting Minutes

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Monday, December 5, 2022

2:00 PM

Council Chamber, 2nd Floor - City Hall

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### Special Meeting

#### Councilmembers Present

The Honorable Cynthia Newbille, President  
The Honorable Ellen Robertson, Vice President (late arrival)  
The Honorable Andreas Addison (early departure)  
The Honorable Michael Jones  
The Honorable Katherine Jordan  
The Honorable Ann-Frances Lambert  
The Honorable Kristen Nye  
The Honorable Stephanie Lynch  
The Honorable Reva Trammell (late arrival and early departure)

#### Call to Order

Council President Cynthia Newbille called the meeting to order at 2:07 p.m., and presided.

#### Chamber Emergency Evacuation Plan Announcement

Upon the President's request, Deputy City Clerk RJ Warren provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

#### Introduction of Legislation

[CD.2022.409](#) December 5, 2022 Introduction Papers List

**City Council will hold a public hearing on the following ordinances on Monday, December 12, 2022, at 6:00 p.m.:**

1. [ORD. 2022-349](#) To amend Ord. No. 2022-055, adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget and made appropriations pursuant thereto, by increasing estimated revenues from real estate taxes by \$21,028,104.00 and appropriating a portion of such increased estimated revenues in the amount of \$17,107,509.00 to various City agencies and non-departmental programs, including the authorization of a disbursement in the amount of \$100,000.00 from the

Department of Economic Development to the Economic Development Authority for the purpose of business recruitment and retention activities, implementation of the Strategic Plan for Equitable Economic Development, and expenses related to the City Center redevelopment project.

**Patrons:** Mayor Stoney

**This ordinance was introduced and committee referral waived pursuant to Rule VI(B)(3)(c).**

2. [ORD. 2022-350](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract between the City of Richmond and Presbyterian Homes & Family Services, Inc., for the purpose of providing family crisis funds to City residents with emergency financial needs.

**Patrons:** Mayor Stoney

**This ordinance was introduced and referred to the Education and Human Services Standing Committee meeting on Thursday, December 8, 2022, at 2:00 p.m.**

## Closed Session

**At 2:11 p.m., Councilor Katherine Jordan moved that City Council hold a closed meeting pursuant to subdivision (A)(1) of section 2.2-3711 of the Virginia Freedom of Information Act to discuss, consider, and interview a prospective candidate for employment as Council Chief of Staff.**

**The motion was seconded and approved: Ayes 6, Addison, Jordan, Lambert, Nye, Jones, Newbille. Noes none. Lynch was excused. Trammell and Robertson had not yet arrived.**

*Vice President Ellen Robertson arrived and joined the closed session at 2:44 p.m.*

*Councilwoman Reva Trammell arrived and joined the closed session at 3:15 p.m.*

*Councilor Andreas Addison left the meeting at 5:18 p.m.*

*Councilwoman Reva Trammell left the meeting at 5:26 p.m.*

**Member Michael Jones motioned to exit closed session. The motion was seconded and approved: Ayes 5, Jordan, Lambert, Jones, Robertson, Newbille. Noes none. Nye and Lynch were excused.**

*Council reconvened in open session at 5:33 p.m.*

**Certification of Closed Meeting**

WHEREAS, the Richmond City Council has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Richmond City Council that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE,  
BE IT RESOLVED:

That the Richmond City Council hereby certifies that to the best of each member's knowledge (i) only public matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certifying resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Richmond City Council.

WITNESS the following vote of committee members, as recorded by Candice D. Reid, City Clerk:

CERTIFYING:  
Cynthia I. Newbille, President  
Ellen F. Robertson, Vice President  
Katherine L. Jordan  
Ann-Frances Lambert  
Michael J. Jones

DECLINING TO CERTIFY:

**Adjournment**

There being no further business, the meeting adjourned at 5:34 p.m.

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CITY CLERK