



Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall
900 East Broad Street, Richmond, Virginia 23219
PHONE: (804) 646-6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 2115 M St

DATE: 9/26/14

OWNER'S NAME: Paige + Marc Anderson

TEL NO.: (804) 205-7122

AND ADDRESS: 2115 M St

EMAIL: pcorbin19@gmail.com

CITY, STATE AND ZIPCODE Richmond, VA 23223

ARCHITECT/CONTRACTOR'S NAME: n/a - will be

TEL. NO. _____

AND ADDRESS: doing work ourselves, as

EMAIL: _____

CITY, STATE AND ZIPCODE described below

Would you like to receive your staff report via email? Yes No

REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

DETAILED DESCRIPTION OF PROPOSED WORK (Required):

STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK

PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)

As shown on the attached sheet, we are planning to replace an existing concrete step + stoop (which are in poor condition) with brick and extend the stoop to ~~the~~ create a brick patio in the dirt area under the balcony. We will be doing the work ourselves, with the assistance of Larry Johnson, our carpenter, + Russell Hess, our mason.

Signature of Owner or Authorized Agent: X Paige C. Anderson
Name of Owner or Authorized Agent (please print legibly): Paige C. Anderson

(Space below for staff use only)

Received by Commission Secretary

RECEIVED

11:52 am

APPLICATION NO.

14-117

DATE

SEP 26 2014

SCHEDULED FOR

10/28/2014

Note: CAR reviews all applications on a case-by-case basis.

Brick Patio Installation

In connection with the installation of the brick patio, below are the steps we plan to follow:

1. **Remove Existing Concrete**
2. **Dig out Patio Area**
3. **Install Patio:**
 - a. **Square the Patio:** We will drive stakes into the ground approximately 1 foot past the proposed patio length and width in each corner and center the stakes on the left and right edge marks for the patio. We will then stretch mason's cord from each corner to the next, tying it to each stake in a crisscross shape to guide our work.
 - b. **Dig the Patio:** We will dig the patio approximately 7 inches deep with a slight slop (approximately 1/4" per foot) to promote water run-off, the patio needs a slight slope.
 - c. **Install Edging:** We plan to install plastic edging after we dig out the patio area and before we place landscape fabric, loose foundation and brick. The edging strip will be set no more than 1 inch above the level of the lawn adjoining the patio.
 - d. **Line Patio:** After digging patio, we will line the patio with landscape fabric to keep weeds down.
 - e. **Gravel Layer:** We will cover the landscape fabric with a 4-inch layer of coarse gravel.
 - f. **Sand Layer:** We will add a 1-inch layer of sand to the gravel base, creating a level surface and tamping the sand down.
 - g. **Lay Bricks:** We lay bricks in a herringbone pattern with a 1/4" joint between inch brick, tamping the bricks down and making sure they are level.
 - h. **Top Sand Layer:** After laying the bricks, we will sweep sand over the surface of the bricks, working the sand into the narrow spaces between the bricks until all joints are filled.
4. **Replace Front Step:**
 - a. **Frame Up Step**
 - b. **Pour Concrete Base For Step**
 - c. **Form Step Face Using Multiple Rows of Bricks and Mortar** (will consult with our mason, Russell Hess on this)
 - d. **Add Sand to Concrete Base**
 - e. **Level Bricks On Top of Sand**



Existing Front Step



Existing Entrance



Existing Front



Front of House



Front of House



1985 Bricks to be used for patio