



# City of Richmond

## Informal Meeting Minutes

900 East Broad Street  
Richmond, VA 23219  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

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Monday, December 17, 2018

4:00 PM

Council Chamber, 2nd Floor - City Hall

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Richmond City Council convened in Informal Session on Monday, December 17, 2018, in the Council Chamber, located on the second floor of City Hall, 900 East Broad Street.

### **Councilmembers Present**

The Honorable Chris Hilbert, President  
The Honorable Cynthia Newbille, Vice President  
The Honorable Andreas Addison  
The Honorable Parker Agelasto (late arrival)  
The Honorable Kim Gray  
The Honorable Michael Jones (late arrival)  
The Honorable Kristen Larson  
The Honorable Ellen Robertson  
The Honorable Reva Trammell

### **Staff Present**

Lou Ali, Council Chief of Staff  
Lisa Braxton, Interim Deputy City Clerk  
Haskell Brown, Deputy City Attorney  
Allen Jackson, City Attorney  
Candice Reid, City Clerk

Council President Chris Hilbert called the meeting to order at 4:07 p.m. and presided.

Upon the President's request, Interim Deputy City Clerk Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

### **Docket Review**

Interim Deputy City Clerk Lisa Braxton reviewed the following agenda items as indicated:

#### **Consent Agenda:**

1. Ord. 2018-153 – to be continued to Monday, January 28, 2019
2. Ord. 2018-238 – to be continued to Monday, January 28, 2019
3. Ord. 2018-241 – retained on the Consent Agenda

*Councilor Michael Jones arrived at 4:08 p.m. and was seated.*

4. Ord. 2018-254 – to be continued to Monday, January 28, 2019
5. Ord. 2018-266 – retained on the Consent Agenda
6. Ord. 2018-276 – retained on the Consent Agenda

7. Ord. 2018-281 – retained on the Consent Agenda
8. Ord. 2018-282 – retained on the Consent Agenda
9. Ord. 2018-283 – retained on the Consent Agenda
10. Ord. 2018-284 – retained on the Consent Agenda
11. Ord. 2018-287 – to be continued to Monday, January 28, 2019
12. Ord. 2018-289 – to be continued to Monday, January 28, 2019

*Councilor Parker Agelasto arrived at 4:09 p.m. and was seated.*

13. Ord. 2018-290 – retained on the Consent Agenda
14. Ord. 2018-291 – to be continued to Monday, January 28, 2019
15. Ord. 2018-292 – to be stricken
16. Ord. 2018-293 – retained on the Consent Agenda
17. Ord. 2018-294 – to be continued to Monday, January 28, 2019
18. Ord. 2018-295 – retained on the Consent Agenda
19. Ord. 2018-296 – retained on the Consent Agenda

Councilor Kim Gray provided an introduction of Ord. 2018-296.

20. Ord. 2018-298 – retained on the Consent Agenda
21. Ord. 2018-299 – retained on the Consent Agenda
22. Ord. 2018-300 – to be amended and continued to Monday, January 14, 2019
23. Ord. 2018-301 – retained on the Consent Agenda
24. Ord. 2018-302 – retained on the Consent Agenda
25. Ord. 2018-303 – retained on the Consent Agenda
26. Ord. 2018-305 – retained on the Consent Agenda
27. Ord. 2018-306 – to be continued to Monday, January 14, 2019
28. Ord. 2018-307 – retained on the Consent Agenda
29. Ord. 2018-308 – retained on the Consent Agenda
30. Ord. 2018-309 – retained on the Consent Agenda
31. Ord. 2018-310 – retained on the Consent Agenda
32. Res. 2018-R092 – to be continued to Monday, January 28, 2019

33. Res. 2018-R098 – retained on the Consent Agenda

34. Res. 2018-R099 – retained on the Consent Agenda

Regular Agenda:

35. Ord. 2018-110 – retained on the Regular Agenda

36. Ord. 2018-194 – to be continued to Monday, January 28, 2019

37. Ord. 2018-217 – moved to the Consent Agenda

38. Ord. 2018-230 – retained on the Regular Agenda

39. Ord. 2018-231 – to be continued to Monday, January 28, 2019

40. Ord. 2018-236 – to be continued to Monday, January 28, 2019

41. Ord. 2018-243 – to be continued to Monday, January 14, 2019

42. Ord. 2018-245 – to be continued to Monday, January 14, 2019

43. Ord. 2018-285 – retained on the Regular Agenda

44. Ord. 2018-286 – retained on the Regular Agenda

45. Ord. 2018-288 – to be continued to Monday, January 14, 2019

46. Ord. 2018-297 – retained on the Regular Agenda

47. Ord. 2018-304 – to be continued to Monday, January 14, 2019

48. Res. 2018-R083 – to be continued to Monday, January 28, 2019

49. Res. 2018-R084 – retained on the Regular Agenda

50. Res. 2018-R100 – retained on the Regular Agenda

Responding to an inquiry to move Res. 2018-R100 to the Consent Agenda, City Attorney Allen Jackson informed Council that due to state law, legislation amending the city charter requires that a separate public hearing be held prior to its adoption.

There were no further comments or discussions concerning Consent and Regular Agenda items reviewed.

**Referral of Service Delivery Issues to City Administration**

Bobby Vincent, Public Works director, provided an update regarding the following service delivery issue forwarded to city administration for action and/or response:

- Graffiti removal program

## **Docket Review**

Revisiting docket review items, Councilor Andreas Addison suggested an amendment to proposed Ord. 2018-297 changing the appointment composition of the Navy Hill Development Advisory Commission and its anticipated reporting deadline.

Councilor Kim Gray disagreed with the suggested amendment to Ord. 2018-297 and clarified the original intent of the proposed legislation.

Councilor Ellen Robertson requested a continuance of Ord. 2018-238 and Res. 2018-R083 and expressed concerns with the method of appointing members to the proposed Navy Hill Development Advisory Commission.

Council Chief of Staff Lou Ali addressed Council's concerns regarding her agency's ability to effectively support the proposed Navy Hill Development Advisory Commission in lieu of the upcoming budget review process and stated that she did not foresee any issues.

Councilor Andreas Addison stated that without his suggested amendment to Ord. 2018-297, he was not confident in the process by which the remaining commission members are to be appointed and their anticipated expertise. Mr. Addison provided Council with a timeline relative to public hearings for the proposed development. A copy of the information has been filed.

Councilor Kim Gray argued that the suggested amendment to proposed Ord. 2018-297 would delay appointments to the commission as well as any review of the potential Navy Hill development project.

Councilor Michael Jones commended Councilor Gray's efforts regarding Ord. 2018-297 and suggested that Council develop a review process for future development proposals.

Vice President Cynthia Newbille recommended that an independent consultant be contracted to analyze the prospective Navy Hill development and provided Council with a draft scope of work for the anticipated procurement process. A copy of the information has been filed. Ms. Newbille also concurred with the suggested amendment to Ord. 2018-297.

City Attorney Allen Jackson informed Council that the nomination of the remaining proposed Navy Hill Development Advisory Commission members recommended by the appointed chair and vice chair of the commission, would also require Council's approval.

John Wack, Finance director, and Meghan Brown, Deputy Council Chief of Staff, addressed Council regarding the potential funding for the suggested contracted analysis of the Navy Hill development project.

It was the consensus of Council to solicit an independent consultant for no more than fifty thousand dollars to review the potential Navy Hill development proposal.

Councilor Andreas Addison asked for a timeline for finalizing the procurement process for contracting the independent consultant.

Councilor Kristen Larson requested a continuance of Ord. 2018-304.

It was the consensus of Council to move Ord. 2018-217 to the Consent Agenda.

## **Closed Session Motion**

At 5:36 p.m., Councilor Kristen Larson moved that the City Council go into a closed meeting pursuant to Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act for the purpose of

discussing the performance of the City Assessor, the City Attorney, the City Auditor, the City Clerk and the Council Chief of Staff, all appointees of the City Council.

The motion was seconded and unanimously approved.

Councilor Michael Jones motioned to exit closed session. The motion was seconded and unanimously approved. Councilors reconvened in open session at 6:09 p.m.

**CERTIFICATION OF CLOSED MEETING**

December 17, 2018

WHEREAS, the Council has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE,

BE IT RESOLVED:

That the Council hereby certifies that to the best of each member's knowledge (i) only public matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certifying resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

WITNESS the following vote of Council members, as recorded by Candice D. Reid, City Clerk:

**CERTIFYING:**

Christopher A. Hilbert, President  
Cynthia I. Newbille, Vice President  
Andreas D. Addison  
Kimberly B. Gray  
Kristen N. Larson  
Parker C. Agelasto  
Ellen F. Robertson  
Reva M. Trammell  
Michael J. Jones

**DECLINING TO CERTIFY:**

**Adjournment**

There being no further business, the meeting adjourned at 6:11 p.m.

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CITY CLERK