

INTRODUCED: May 29, 2018

A RESOLUTION No. 2018-R047

To approve the City of Richmond Plan of Services under the Virginia Juvenile Community Crime Control Act.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: JUNE 11 2018 AT 6 P.M.

WHEREAS, pursuant to section 16.1-309.3(D) of the Code of Virginia (1950), as amended, the governing body of a political subdivision which establishes a community-based system under the Virginia Juvenile Community Crime Control Act (the “Act”) must submit to the State Board of Juvenile Justice for approval a local plan for the development, implementation and operation of such services, programs and facilities pursuant to the Act; and

WHEREAS, the Department of Justice Services has submitted to the Council of the City of Richmond its plan of services for the Council’s approval as the local plan required by the Act for Fiscal Year 2019-2020;

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED:    JUNE 11 2018    REJECTED: \_\_\_\_\_    STRICKEN: \_\_\_\_\_

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

That the Council of the City of Richmond hereby approves the plan of services of the Department of Justice Services of the City of Richmond as the City's local plan for the development, implementation and operation of the City's community-based system pursuant to Virginia Juvenile Community Crime Control Act. Such plan of services shall be substantially in the form attached hereto.



**CITY OF RICHMOND**  
INTRACITY CORRESPONDENCE

O & R REQUEST

APR 13 2018  
4-7712  
Office of the  
Chief Administrative Officer

**O&R REQUEST**

**DATE:** April 4, 2018

**EDITION:** 1

**TO:** The Honorable Members of City Council

**RECEIVED**

**THROUGH:** The Honorable Levar M. Stoney, Mayor *JS*

MAY 03 2018

**THROUGH:** Selena Cuffee-Glenn, Chief Administrative Officer *SLG*

OFFICE OF CITY ATTORNEY

**THROUGH:** Lenora Reid, DCAO, Finance & Administration *LR*

**THROUGH:** John B. Wack, Director of Finance *JBW*

**THROUGH:** Jay A. Brown, Director of Budget & Strategic Planning *JAB*

**THROUGH:** Risha R. Berry Ph.D. Interim DCAO of Human Services *R.R.B.*

**FROM:** Rufus Fleming, Director, Department of Justice Services

**RE:** Endorsing the City of Richmond's Plan for Services under the Virginia Juvenile Community Crime Control Act (VJCCCA).

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** The purpose of this paper is to receive City Council's approval of the local "Plan of Service" under the Virginia Juvenile Community Crime Control Act (VJCCCA). This plan covers FY 2019 and FY 2020. The plan has been developed by the Department of Justice Services, 13<sup>th</sup> Judicial District Juvenile Court Service Unit, reviewed by the Chief Judge of the Richmond Juvenile and Domestic Relations Court and the Community Policy Management Team (CPMT).

**REASON:** Section 16.1-309.3(D) of the Code of Virginia, as amended, states in part.

*Any county or combination thereof which establishes a community based system pursuant to this article shall biennially submit to that State Board for approval a local plan for the development, implementation and operation of such services, programs and facilities pursuant to this article.*

**RECOMMENDATION:** The City's Administration recommends adoption of this ordinance. The City's Administration and the Department of Justice Services recommend approval and endorsement of the VJCCCA Plan of Services

**BACKGROUND:** In 1995 the General Assembly enacted the Virginia Juvenile Community Crime Control Act (VJCCCA). The purpose of the VJCCCA was to establish a community based system of progressive sanctions and services that correspond to the severity of offenses and treatment needs of youth involved in the court system.

**FISCAL IMPACT / COST:** The City of Richmond will receive \$347,683 from the Commonwealth of Virginia Department of Juvenile Justice. These funds are included in the FY 2019 Justice Services general fund revenue fiscal plan. As a requirement to receive funding from the Commonwealth of Virginia, the City's Department of Justice Services has appropriated \$459,080 as the required maintenance of effort amount. The funds are adopted as part of the City's annual fiscal plan for FY19.

**FISCAL IMPLICATIONS:** No Impact

**BUDGET AMENDMENT NECESSARY:** None

**REVENUE TO CITY:** The City will be receiving \$347,683 from the Virginia Department of Juvenile Justice effective September 1, 2018. This revenue will be placed in the Department of Justice Services General Fund Budget.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** May 14, 2018

**CITY COUNCIL PUBLIC HEARING DATE:** May 29, 2018

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Waive Committee

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None

**AFFECTED AGENCIES:** Budget & Strategic Planning, Department of Finance and the Department of Justice Services

**RELATIONSHIP TO EXISTING ORD. OR RES:** To amend the Special Revenue Fund Budget

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** VJCCCA Plan, Letters of Support

O&R Request

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**STAFF:** Rufus Fleming, Director  
Department of Justice Services  
804-646-3763



**COMMONWEALTH of VIRGINIA**

PATRICIA REYES BATLEY  
CLERK

RICHARD B. CAMPBELL  
JUDGE

Thirteenth Judicial District

MARILYNN C. GOSS  
JUDGE

**Juvenile and Domestic Relations District Court**

MARY E. LANGER  
JUDGE

for the City of Richmond

ASHLEY K. TUNNER  
CHIEF JUDGE

OLIVER HILL COURTS BUILDING  
1800 OLIVER HILL WAY, SUITE C181  
RICHMOND, VIRGINIA 23219-1214

PHONE: (804) 646-2942 FAX: (804) 646-2906

March 28, 2018

Andrew K. Block Jr., Director  
Virginia Department of Juvenile Justice  
600 E. Main Street, 20<sup>th</sup> Floor  
Richmond, VA 23219

Dear Mr. Block:

This letter is submitted on behalf of the judges of the Richmond Juvenile and Domestic Relations ("JDR") Court to offer our support of the City of Richmond's Virginia Juvenile Community Criminal Control Act ("VJCCCA") Plan. The plan was developed through collaboration between the Richmond City Department of Justice Services, the 13<sup>th</sup> District Court Service Unit, and the judges of the Richmond JDR Court.

We believe that the VJCCCA Plan will provide quality services for court-involved youth and families. We hope that the VJCCCA Plan will be approved so that the proposed services may be implemented as scheduled. Please let me know if I can provide any additional information to you.

Thank you in advance for your consideration of this request.

Yours truly,

Ashley Tunner

A handwritten signature in black ink, appearing to read "Ashley Tunner", written over a horizontal line.

CC: Kimberly D. Russo, Director 13<sup>th</sup> District Court Services Unit  
Rufus Fleming, Director Richmond Department of Justice Services



March 12, 2018

Mr. Andrew K. Block Jr., Director  
Virginia Department of Juvenile Justice  
600 East Main Street, 20<sup>th</sup> Floor  
Richmond, Virginia 23219

**CITY OF RICHMOND**  
**CHILDREN'S SERVICES ACT**

Re: Virginia Community Crime Control Act (VJCCCA) Plan, City of Richmond

Dear Mr. Block:

NANCY TOSCANO, CHAIR  
PRIVATE PROVIDER

SHUNDA GILES, VICE CHAIR  
DEPARTMENT OF SOCIAL SERVICES

PAULETTE SKAPARS  
BEHAVIORAL HEALTH AUTHORITY

PAULA DAWSON  
RICHMOND PUBLIC SCHOOLS

NANCY LACEY  
DEPARTMENT OF HEALTH

HARLEY TOMEY  
PARENT REPRESENTATIVE

ANDREAS ADDISON  
GOVERNMENT OFFICIAL

MYRTLE BROWN  
FISCAL AGENT

KIM RUSSO  
DEPARTMENT OF JUVENILE JUSTICE

RHONDA GILMER  
DEPARTMENT OF JUSTICE SERVICES

BRADY NEMEYER  
CSA PROGRAM ADMINISTRATOR

On behalf of the City of Richmond's Community Policy and Management Team (CPMT), I would like to express our support for the 2019-2020 Virginia Juvenile Community Crime Control Act (VJCCCA) Plan submitted by the City of Richmond Department of Justice Services. The plan was developed collaboratively with the 13<sup>th</sup> District Court Service Unit and provides critical services needed for Richmond City youth who are before the court.

The CPMT respectfully requests the Department's full consideration for approval of this plan that provides a vital resource to our city and our youth.

Sincerely,

Nancy Toscano  
CPMT Chair

cc. Rufus Fleming, Director DJS  
Kim Russo, 13<sup>th</sup> District Court Service Unit

Andrew K. Block, Jr.  
DIRECTOR



# COMMONWEALTH of VIRGINIA

*Department of Juvenile Justice*  
Thirteenth Judicial District Court Service Unit

Kimberly Russo  
COURT SERVICE UNIT DIRECTOR

The Oliver Hill Courts Building  
13<sup>th</sup> DISTRICT CSI  
1600 Oliver Hill Way  
Suite C10  
Richmond, Virginia 23219-1211  
(804) 646-2901  
Fax (804) 646-2999

Southside Branch Office

Southside Community Service Center  
4100 Hull Street Road  
Richmond, Virginia 23222  
(804) 646-8866  
Fax (804) 646-8111

March 27, 2018

Andrew K. Block Jr.  
Department of Juvenile Justice  
P. O. Box 1110  
Richmond, Virginia 23218-1110

Dear Mr. Block,

Programs funded through the Virginia Juvenile Community Crime Control Act have enabled the localities served by the 13<sup>th</sup> District Court Service Unit to fund services for youth within the mandated categories. Services supported by VJCCCA are developed in conjunction with the CSU, the Juvenile and Domestic Relations District Court, Community Policy and Management Team, and other at-risk child servicing agencies in the locality.

VJCCCA programs in the City of Richmond are considered an integral part of the 13<sup>th</sup> District Court Service Unit and provide a much needed asset to the youth served.

Sincerely,

*Kimberly D. Russo* *KDR*

Kimberly D. Russo  
Director of Court Services



Account Number	Account Name	Fund	Fiscal Year	2017 Available		2017 Available		2017 Available		2017 Available		2017 Available		2017 Available		2017 Available		2017 Available	
				Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column	Leaving Date in This Column
101	State of Illinois	101	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
102	Local Government	102	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
103	Federal Government	103	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
104	Non-Federal Government	104	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
105	Private Industry	105	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
106	Individuals	106	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107	Other	107	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	Total	108	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



PROGRAM DESCRIPTION		Program/Service 1	Program/Service 2	Program/Service 3	Program/Service 4	Program/Service 5	Program/Service 6	Program/Service 7
Program or Service Name	Family Ties	Alternative Day	Surveillance Services	Community Service	Supervision Plan Services	Administrative		
<b>Program or Service Name</b>	Family Ties	Alternative Day	Surveillance Services	Community Service	Supervision Plan Services	Administrative		
<b>Program Type</b>	Home Based / In-Home Services	Alternative Day Services and Structured Extended Day Programs	Surveillance Services (Intensive Supervision)	Community Service	Supervision Plan Services			
<b>Program of Services Provider</b>	RODS	Contracted Vendor	RODS	RODS				
<b>Program ID</b>	RODS							
<b>Program Start Date</b>	7/1/2014	7/1/2014	3/1/1996	3/1/1996	7/1/2013	3/1/1996		
<b>FY2019</b>								
<b>Funding:</b>								
<b>FY2019 Contracts</b>		\$226,960.00			\$5,000.00			
<b>FY2019 Personnel</b>	\$236,623.77		\$526,356.63	\$173,437.08		\$20,000.00		
<b>FY2019 Travel</b>	\$1,763.00		\$6,573.00	\$2,771.00				
<b>FY2019 Staff Development</b>	\$500.00		\$3,861.00	\$1,448.00				
<b>FY2019 Telecommunications</b>								
<b>FY2019 Supplies &amp; Materials</b>	\$5,449.00		\$1,229.00	\$5,732.00				
<b>FY2019 Equipment / Office Space Rental</b>	\$163.00							
<b>FY2019 Total Budget</b>	\$244,498.77	\$226,960.00	\$549,916.63	\$183,318.08	\$5,000.00	\$20,000.00	\$0.00	
<b>POSITIONS REQUIRED FOR ALL LOCALLY OPERATED SERVICES</b>								
<b>FY2019 Projected Positions</b>	3.00		7.00	2.00				
<b>FY2019 Projected Positions to be Supervised by DJJ Employees</b>		0.00	0.00	0.00				0
<b>SERVICE UNITS</b>								
<b>FY2019 Youth to be Served</b>	50	36	296	130				
<b>FY2019 Program/Service Unit Type</b>	contacts	hours	days	hours				
<b>FY2019 Estimated # of Units Per Youth</b>	50	160	40	35				

Program/Service Unit	Has the contractor submitted a bid?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	Has the contractor submitted a bid for the contract?	
FY2018 Program/Service Units																			
FY2018 Average Cost Per Unit																			
FY2018 Cost comparison to contracted service (see program unit)																			
FY2018																			
FY2018 Contracts																			
FY2018 Personnel																			
FY2018 Travel																			
FY2018 Staff Development																			
FY2018 Telecommunications																			
FY2018 Supplies & Materials																			
FY2018 Equipment (Office Space Rental)																			
FY2018 Total Budget																			
FY2018 Projected Passions																			
FY2018 Projected Positions to be Supervised by DJJ Employees																			
FY2018 Youth to be Served																			
FY2018 Program/Service Unit Type																			
FY2018 Estimated # of Units Per Youth																			
FY2018 Program/Service Units																			
FY2018 Average Cost Per Unit																			
FY2018 Cost comparison to contracted service (see program unit)																			

<b>Program Contact Name</b>	Enter the first and last name of the primary contact for this program	Greg Hopkins	Greg Hopkins	Greg Hopkins	Greg Hopkins	Greg Hopkins	Greg Hopkins	Greg Hopkins	Greg Hopkins	Greg Hopkins	Greg Hopkins	Rufus Fleming
<b>Contact Title</b>	Enter the title of the primary contact	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Director
<b>Address 1</b>	Enter the mailing address for the primary contact	730 E. Broad St	730 E. Broad St	730 E. Broad St	730 E. Broad St	730 E. Broad St	730 E. Broad St	730 E. Broad St	730 E. Broad St	730 E. Broad St	730 E. Broad St	730 E. Broad St
<b>Address 2</b>	Enter the second line mailing address for the primary contact. Use no blank if not needed											
<b>City</b>	Enter the mailing address city for the primary contact	Richmond	Richmond	Richmond	Richmond	Richmond	Richmond	Richmond	Richmond	Richmond	Richmond	Richmond
<b>State</b>	Enter the mailing address state for the primary contact	Virginia	Virginia	Virginia	Virginia	Virginia	Virginia	Virginia	Virginia	Virginia	Virginia	Virginia
<b>ZIP Code</b>	Enter the mailing address zip code for the primary contact	23219	23219	23219	23219	23219	23219	23219	23219	23219	23219	23219
<b>Telephone</b>	Enter the area code and telephone number for the primary contact	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002
<b>Fax Number</b>	Enter the area code and fax number for the primary contact. If no fax, leave blank	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002	804-662-9002
<b>E-mail Address</b>	Enter the e-mail address for the primary contact. If no email, leave blank	gregory.hopkins@richmond.gov.com	gregory.hopkins@richmond.gov.com	gregory.hopkins@richmond.gov.com	gregory.hopkins@richmond.gov.com	gregory.hopkins@richmond.gov.com	gregory.hopkins@richmond.gov.com	gregory.hopkins@richmond.gov.com	gregory.hopkins@richmond.gov.com	gregory.hopkins@richmond.gov.com	gregory.hopkins@richmond.gov.com	rufus.fleming@richmond.gov.com

