



COMMISSION OF ARCHITECTURAL REVIEW

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PROPERTY (location of work)Address 4002 Hermitage Road RichmondHistoric district Hermitage

Date/time rec'd: _____
Rec'd by: _____
Application #: _____
Hearing date: _____

APPLICANT INFORMATION Check if Billing ContactName Lisa MelaraPhone 804-218-8017Company K and L Sales, LLCEmail lmelara@verizon.netMailing Address 4940 Old Main Street Richmond, 23231
 Applicant Type: Owner Agent
 Lessee Architect Contractor
 Other (please specify): _____
OWNER INFORMATION (if different from above) Check if Billing Contact

Name _____

Company _____

Mailing Address _____

Phone _____

Email _____

PROJECT INFORMATION
 Project Type: Alteration Demolition New Construction
 (Conceptual Review Required)
Project Description: (attach additional sheets if needed)

Repair or replace, in kind, to exterior trim and siding. This house was a commercial space and we are converting it back to a single family home. Roof, siding and trim are to be addressed and we are attaching a detailed letter describing this portion of the project.

ACKNOWLEDGEMENT OF RESPONSIBILITY

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payment of the application fee. Applicants proposing major new construction, including additions, should meet with Staff to review the application and requirements prior to submitting an application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

Signature of Owner *Lisa R Melara*Date 4/28/21

4002 Hermitage Road "Edgewood"

The owner is requesting administrative approval from the Commission of Architectural Review for in-kind exterior repairs to the main house and carriage house. The work is outlined below:

GENERAL:

Replace slate roof areas with new synthetic slate as manufactured by DaVinci to match existing. Many existing slates are missing or broken. There is not enough salvaged slate to cover the original roof areas. Due to the low slope of the roof the existing sheathing boards have deteriorated and can no longer support the slate. New exterior grade sheathing boards will be installed and new slate installed to match existing.

Replace metal roof areas with galvanized metal to match existing.

Replace single-ply roof areas with new single-ply to match existing. Due to the low slope of these roof areas the roofing will not be visible from the public right-of-way.

FRONT ELEVATION:

1. Replace deteriorated areas of sill with treated wood to match size of original sill. Replace fascia (band) board to match existing.
2. Replace porch lintels with treated wood to match size of original lintel. Replace fascia boards to match original.
3. Remove modern 4 x 8 ceiling panels to expose original tongue and groove ceiling boards. Replace deteriorated original boards to match original as closely as possible.
4. Replace deteriorated built-in gutter with EPDM roofing. Note the gutters are not visible from the public right-of-way.
5. Roof (see general note above)

RIGHT SIDE ELEVATION:

1. Replace deteriorated areas of sill with treated wood to match size of original sill.
2. Replace band board to match existing.
3. Replace porch lintels with treated wood to match size of original lintel. Replace fascia boards to match original.
4. Repair deteriorated soffit to match adjacent original material.
5. At far right edge of one-story wing repair/replace deteriorated original "Dutch Siding" to match adjacent original siding.
6. Roof (see general note above)

REAR ELEVATION: (Not visible from public right-of-way)

1. Due to water infiltration from roof an area of the wall at the southwest corner of the one-story rear wing must be re-framed with treated wood. Area is approximately 18 square feet vertically and 20 square feet horizontally. New siding will be milled to match

- the adjacent original "Dutch Siding".
2. Roof (see general note above)

LEFT SIDE ELEVATION: (Not visible from public right-of-way)

1. Replace deteriorated areas of porch sill with treated wood to match size of original sill. Replace band board to match existing.
2. Remove modern 4 x 8 ceiling panels to expose original tongue and groove ceiling boards. Replace deteriorated original boards to match original as closely as possible.
3. Due to water infiltration from roof an area of the wall above the first floor center door must be re-framed with treated wood. Area is approximately 12 square feet. New siding will be milled to match the adjacent original "Dutch Siding."
4. Due to water infiltration from roof an area of the wall where the one-story wing abuts the main house must be re-framed with treated wood. Area is approximately 18 square feet. New siding will be milled to match the adjacent original "Dutch Siding".
5. Replace deteriorated built-in gutter with EPDM roofing. Note the gutters are not visible from the public right-of-way.
6. Roof (see general note above)

CARRIAGE HOUSE:

1. Low brick Foundation of carriage has deteriorated due to weight of structure and lack of a footing as well as a lack of gutters allowing water to stand around foundation. A continuous new concrete footing will be installed around the perimeter of the building and a new brick foundation installed. New brick will match original as closely as possible. The exposed height of the foundation is less than 12".
2. Due to the deterioration noted above the lower two (2) feet of the frame exterior walls have deteriorated and must be re-framed with treated wood.
3. New siding to match the original "Dutch Siding" will be milled to match the adjacent original siding. Wherever possible the original siding will be retained and re-used.























