

INTRODUCED: November 12, 2019

AN ORDINANCE No. 2019-308

To authorize the Chief Administrative Officer to accept grant funds in the amount of \$60,779.00 from the Virginia Department of Fire Programs, and to appropriate the funds received to the Fiscal Year 2019-2020 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services' State Fire Programs Special Fund by \$60,779.00 for the purpose of funding the Department of Fire and Emergency Services' fire suppression services.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: DEC 9 2019      AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is hereby authorized to accept funds in the amount of \$60,779.00 from the Virginia Department of Fire Programs for the purpose of funding the Department of Fire and Emergency Services' fire suppression services.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2019, and ending June 30, 2020, by increasing estimated revenues

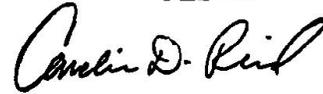
AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED: DEC 09 2019      REJECTED: \_\_\_\_\_      STRICKEN: \_\_\_\_\_

by \$60,779.00, increasing the amount appropriated for expenditures by \$60,779.00, and allotting to the Department of Fire and Emergency Services' State Fire Programs Special Fund the sum of \$60,779.00 for the purpose of funding the Department of Fire and Emergency Services' fire suppression services.

§ 3. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:  
TESTE:**

A handwritten signature in black ink, appearing to read "Carolin D. Reed". The signature is written in a cursive style with a large initial 'C'.

**City Clerk**



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

4-9331

OCT 22 2019

Office of the Chief Administrative Officer

O&R REQUEST

DATE: October 16, 2019

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: Lenora Reid, Acting Chief Administrative Officer

THROUGH: Jay Brown, Director of Budget and Strategic Planning

THROUGH: John Wack, Director of Finance

FROM: Chief Melvin Carter, Fire Chief

RE: Acceptance of Grant Funding

ORD. OR RES. No. \_\_\_\_\_

PURPOSE: To authorize the Acting Chief Administrative Officer to accept an additional amount of \$60,779 from the Virginia Department of Fire Programs and appropriate an additional amount of \$60,779 to the Department of Fire and Emergency Services FY2020 Special Fund Budget.

REASON: The Virginia Department of Fire Programs has awarded a grant to the Richmond Department of Fire and Emergency Services through its 2020 Aid to Localities (ATL) program which exceed the anticipated award by \$60,779.

RECOMMENDATION: The City Administration recommends adoption of this Ordinance.

BACKGROUND: This grant initiative was awarded with the full support of the Virginia Department of Fire Programs for fire suppression services.

FISCAL IMPACT / COST: The total additional amount of this award is \$60,779 with no matching funds requirement.

FISCAL IMPLICATIONS: Acceptance of this award will allow the City of Richmond's Department of Fire and Emergency Services to further its goal of supporting local emergency services activities.

RECEIVED

OCT 16 2019

Budget & Strategic Planning

RECEIVED

OCT 16 2019

OFFICE OF THE CITY ATTORNEY

Handwritten signatures and initials including 'LMS', 'JWB', 'JW', and 'Melvin Carter'.

**BUDGET AMENDMENT NECESSARY:** Yes to amend Special Fund Ordinance #2019-042

**REVENUE TO CITY:** The City of Richmond will receive a total of \$743,779 in grant funding from the Virginia Department of Fire Programs to be appropriated to the FY2020 Special Fund Budget. This amount exceeds the projected revenue of \$683,000 by 60,779.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** November 12, 2019

**CITY COUNCIL PUBLIC HEARING DATE:** December 9, 2019

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Public Safety

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A

**AFFECTED AGENCIES:** The Department of Finance, the Department of Budget and Strategic Planning and the City of Richmond Department of Fire and Emergency Services

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Adopted Special Fund Ordinance #2019-042

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** Grant Award Letter

**STAFF:** Fire Chief Melvin Carter, 804-646-5451



Received

AUG 23 2019

Office of the  
Chief Administrative Officer

COMMONWEALTH of VIRGINIA

Michael Reilly  
EXECUTIVE DIRECTOR

*Virginia Department of Fire Programs*

Brenda Scalfa  
CHIEF ADMINISTRATIVE OFFICER

Finance Branch  
1005 Technology Park Drive  
Glen Allen, VA 23059-4500  
Phone: 804/ 371-0220  
Fax: 804/ 371-3358

760

August 20, 2019

Selena Cuffee-Glenn  
Chief Admin Officer, Richmond  
900 East Broad St, 11<sup>th</sup> Floor-Rm 1100  
Richmond, VA 23219

Dear Ms. Cuffee-Glenn:

Enclosed is one original of the FY-2020 Fire Programs Fund Disbursement Agreement.

The Virginia Department of Fire Programs is in receipt of the jurisdiction's FY-2019 Annual Report. The jurisdiction will be receiving 100% of its FY-2020 Allocation in the next funds disbursement scheduled for September 20, 2019.

Please be aware starting in August 2017 the ATL annual funds disbursements will no longer be split into two payments. Qualifying localities will receive their full ATL payment when they submit their annual reporting documents.

If you have any questions, feel free to contact me at my office 804/249-1958 or via email at [Theresa.Hunter@vdfp.virginia.gov](mailto:Theresa.Hunter@vdfp.virginia.gov).

Respectfully,

A handwritten signature in black ink, appearing to read 'Theresa Hunter'.

Theresa Hunter  
Budget and Grants Manager

Enclosure



Commonwealth of Virginia  
Department of Fire Programs

## FY-20 20 FIRE PROGRAMS FUND DISBURSEMENT AGREEMENT

Statutory Authority: §38.2-401 of the Code of Virginia

This Agreement, made effective as of the 1<sup>st</sup> day of July, \_\_\_\_\_, by the DEPARTMENT OF FIRE PROGRAMS (the "Agency") and the LOCALITY noted below (the "Receiving Locality"), governs the distribution and use of the Receiving Locality's annual entitlement from the Fire Programs Fund ("the Fund"), as provided for in §38.2-401 of the Code of Virginia as amended (the "Statute").

WHEREAS, the Statute in effect as of the date first written above is incorporated herein by reference; and

WHEREAS, the Receiving Locality is thereunder required to execute a "Fire Programs Fund Disbursement Agreement" and forward same to the Agency as a condition of receiving any allocation or disbursement from the Fund;

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants herein set forth, the parties hereto agree as follows:

**1. Representations of the Agency.** The Agency represents that the Agency is duly organized and the Executive Director duly appointed by the Governor and confirmed by the General Assembly as provided for by the *Code of Virginia*, and that the Executive Director or his designee is duly authorized to enter into this agreement.

**2. Representations of the Receiving Locality.** The Receiving Locality represents that (a) its authorized representative whose signature appears below has read and understands the referenced sections of the Statute and any Policies & Definitions adopted thereunder, (b) it agrees to comply with all applicable provisions of the Statute and any Policies & Definitions adopted thereunder, including the use of such funds and all reporting and audit requirements and (c) it is duly authorized to execute this Agreement and to perform its obligations hereunder and has taken all necessary action to authorize such execution and performance.

**3. Availability of Funds.** It is understood and agreed by the parties hereto that the AGENCY shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purposes of this Agreement. The Recipient shall deposit funds in an interest-bearing account or normal risk and with a demand restriction, if any, not exceeding 30 calendar days until they are needed. The Recipient must be able to account for both the principal and the interest amounts.

AUG 16 2019

Administration

**4. Merger; Severability; Governing Law.** This writing constitutes the entire Agreement between the parties, supersedes any existing agreement or understanding, oral or written, relative to the matters contained herein, and may be modified only in a writing executed by all parties hereto.

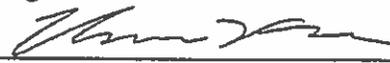
If any provision of this Agreement is determined to be invalid by a court of competent jurisdiction, it shall not render the remaining portions of this Agreement void or unenforceable. This Agreement shall in respects be governed by the laws of the Commonwealth of Virginia.

**5. Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have by their duly authorized representatives executed this Agreement effective as of the date first written above, intending to be bound thereby.

**Commonwealth of Virginia**  
**Department of Fire Programs**

BY:

  
**THERESA HUNTER**  
**BUDGET AND GRANTS MANAGER**

8-16-19

**RECEIVING LOCALITY:** Richmond, Virginia

Name of Locality

BY:

  
Signature

8/15/19  
Date

Selena Cuffee-Glenn  
Name

Chief Administrative Officer  
Title

(Non-P.O.)

Office Address: 900 East Broad Street, 11th Floor-Room 1100  
Richmond, Virginia 23219

Mailing Address: 900 East Broad Street, 11th Floor-Room 1100  
Richmond, Virginia 23219

E-mail Address: Selena.Cuffee-Glenn@richmondgov.com

Telephone Number: 804-646-3810

Department of Fire Programs

AUG 16 2019