

## BOARD OF ZONING APPEALS

June 12, 2025

Mark and Shaleetta Drawbaugh 1308 Oakwood Avenue Richmond, VA 23223

To Whom It May Concern:

## RE: BZA 18-2025 (CONTINUED FROM JUNE 4, 2025 MEETING)

You are hereby notified that the Board of Zoning Appeals will hold a public hearing on **Wednesday, July 2, 2025** at **1:00 PM** in the 5<sup>th</sup> Floor Conference Room, City Hall, 900 E. Broad Street to consider an application for building permits to construct a one-story rear addition and two-story detached garage accessory to an existing single-family (detached) dwelling at 1308 OAKWOOD AVENUE (Tax Parcel Number E000-1104/032), located in an R-5 (Single-Family Residential) District. This meeting will be open to in-person participation with a virtual option. The public will have the option to provide their comments by teleconference/videoconference via Microsoft Teams, or in writing via email as indicated below.

Please be advised that the applicant or applicant's representative is required to participate in the subject public hearing either by teleconference/videoconference or in person. For teleconference participation call 804-316-9457 and entering code 879 372 530#. For video computer. phone tablet access by smart or https://richmondva.legistar.com/Calendar.aspx. Select the Board of Zoning Appeals dropdown and 2025 drop-down, click meeting details for July 2, 2025 meeting and then click video access. In the event you have difficulty accessing a public hearing you may contact Mr. William Davidson at 804-396-5350 or by email at Chuck.Davidson@rva.gov for assistance. The Board of Zoning Appeals Rules of Procedure provides that in the case of an application for a variance or a special exception, the applicant, proponents or persons aggrieved under §15.2-2314 of the Code of Virginia, shall be permitted a total of six (6) minutes each to present their case. The Board of Zoning Appeals will withhold questions until the conclusion of the respective presentations. For the purposes of the record it also requested that before addressing the Board you identify yourself and spell your name.

Finally, when you submitted your application to the zoning office you were given an handout entitled, Suggestions for Presenting Your Case to the Board, which indicated that you should discuss your request with your neighbor(s) and neighborhood

BZA 18-2025 Page 2 June 12, 2025

association(s) prior to appearing before the Board of Zoning Appeals. Contact information for civic group(s) can be found by navigating to the Civic Group webpage of the City's website at <a href="https://www.rva.gov/planning-development-review/civic-groups">https://www.rva.gov/planning-development-review/civic-groups</a>. Once there, you can search for your property using the interactive map. A dialogue box will provide you with the names of all civic groups within which your property may lie. Once you have those group names, simply scroll down the page to the appropriate group(s) to find the contact information for each. The Board understands that given the current situation it is not practical to conduct face-to-face discussions with either your neighbors or neighborhood association(s) but the Board requests that you make a good faith effort to provide them with relevant information regarding your case.

If you have any questions regarding the Board's procedures or any issue involving presentation of your case, please feel free to contact me.

Very truly yours,

Loy W. Conter

Roy W. Benbow, Secretary Phone: (804) 240-2124 E-mail: <u>Roy.Benbow@rva.gov</u>

cc: Zoning Administrator

Notice of this meeting is being sent to the persons whom the Board of Zoning Appeals believes to be property owners in the immediate vicinity of the property concerned in this application. This notice is for their information only, and there is no need for them to appear unless they so desire. The Board will, however, welcome such views as any persons care to express during the hearing on this application.

Aylor Allison E 3443 S Street Richmond, VA 23223

Blackwell Rachel Sydell 3421 S St Richmond, VA 23223

Cook Lawrence Christopher And Lauren Clare Leinhass Cook 1306 Oakwood Ave Richmond, VA 23223

Garrett Elizabeth A And Brown Robert Tyler 1300 Oakwood Ave Richmond, VA 23223

Keskin Osman 1307 Oakwood Ave Richmond, VA 23223

Meredith Grace M D Est C/o Brenda Meredith 2204 Mcdonald Rd Richmond, VA 23222

Ram Real Estate 1 Llc 25 Harvest Drive Barto, PA 19504

Shelton William & Irene 1213 Oakwood Ave Richmond, VA 23223

Waller Richard Jr Po Box 12405 Richmond, VA 23241 Barnes Andrew J And Kathleen K 1309 Oakwood Ave Richmond, VA 23223

Blount Kim Y 1311 Oakwood Ave Richmond, VA 23223

Crute Charles E & Lula J 1316 Oakwood Ave Richmond, VA 23223

Holmes Muriel V 3416 R St Richmond, VA 23223

Lee Nicole And Gardner Joshua Peter 1215 Oakwood Ave Richmond, VA 23223

Miller Lawrence G 1320 Oakwood Ave Richmond, VA 23223

Robertson Bruce D And Robin M 3412 R Street Richmond, VA 23223

T & T Property Cleaning Services Llc 5854 Walmsley Blvd Richmond, VA 23224

Wijesooriya N Romesh And Lawson Mcneil 1301 Oakwood Ave Richmond, VA 23223 Blackwell Lawonda 3439 S Street Richmond, VA 23223

Brown Randolph Jr 3849 Baronet Dr Richmond, VA 23234

Danko Luke And Czufin Ashley 3410 2/3 R Street Richmond, VA 23223

Jones Mary M 1303 Bentbrook Dr Richmond, VA 23231

Lewis Victoria R 1302 Oakwood Ave Richmond, VA 23223

Pearson Lawrence H Jr 3607 Seminary Ave Richmond, VA 23227

Schwandt Kyle 1312 Oakwood Ave Richmond, VA 23223

Vp3445 Llc 801 23rd St Virginia Beach, VA 23451

Wright Gavin & Martin Jessica L 1314 Oakwood Ave Richmond, VA 23223

Parcel	
	1308 Oakwood Ave Richmond, VA 23223-
	DRAWBAUGH MARK B AND SHALEETTA H
Mailing Address:	1308 OAKWOOD AVE, RICHMOND, VA 23223
Subdivision Name :	NONE
Parent Parcel ID:	
Assessment Area:	342 - Oakwood
	120 - R Two Story
Zoning District:	R-5 - Residential (Single Family)
Exemption Code:	-
Current Assessment	
Effective Date:	01/01/2025
Land Value:	\$70,000
Improvement Value:	\$240,000
Total Value:	\$310,000
Area Tax:	\$0
Special Assessment District:	
and Description	
Parcel Square Feet:	3987.5
Acreage:	
5	0027.50X0145.00 0000.000
	X= 11801327.927988 Y= 3719805.100140
	37.53375052 , <b>Longitude:</b> -77.40182444
Description	
•	Residential Lot A
Topology:	
Front Size:	27
Rear Size:	145
Parcel Square Feet:	3987.5
Acreage:	0.0915
Property Description 1:	0027.50X0145.00 0000.000
Subdivision Name :	
State Plane Coords( ?):	X= 11801327.927988 Y= 3719805.100140
	37.53375052 , Longitude: -77.40182444
Dther	
Street improvement:	
Sidewalk:	

#### Assessments

Assessment Year	Land Value	Improvement Value	Total Value	Reason
2025	\$70,000	\$240,000	\$310,000	Not Available
2024	\$70,000	\$234,000	\$304,000	Not Available
2023	\$70,000	\$225,000	\$295,000	Not Available
2022	\$55,000	\$217,000	\$272,000	Not Available
2021	\$40,000	\$189,000	\$229,000	Not Available
2020	\$35,000	\$185,000	\$220,000	Reassessmen
2019	\$25,000	\$187,000	\$212,000	Reassessmen
2018	\$20,000	\$181,000	\$201,000	Reassessmen
2017	\$20,000	\$177,000	\$197,000	Reassessmen
2016	\$20,000	\$160,000	\$180,000	Reassessmen
2015	\$20,000	\$165,000	\$185,000	Reassessmen
2014	\$20,000	\$165,000	\$185,000	Reassessmen
2013	\$20,000	\$165,000	\$185,000	Reassessmen
2012	\$20,000	\$84,000	\$104,000	Reassessmen
2011	\$20,000	\$93,000	\$113,000	CarryOver
2010	\$20,000	\$93,000	\$113,000	Reassessmen
2009	\$20,000	\$93,100	\$113,100	Reassessmen
2008	\$20,000	\$93,100	\$113,100	Reassessmen
2007	\$19,000	\$94,100	\$113,100	Reassessmen
2006	\$11,900	\$94,100	\$106,000	Reassessmen
2005	\$7,500	\$53,800	\$61,300	Reassessmen
2004	\$6,300	\$45,200	\$51,500	Reassessmen
2003	\$6,300	\$45,200	\$51,500	Reassessmen
2002	\$6,200	\$44,300	\$50,500	Reassessmen
1998	\$6,000	\$43,000	\$49,000	Not Available

#### Transfers

Transfer Date	Consideration Amount	Grantor Name	Deed Reference	Verified Market Sale Description
07/24/2018	\$230,000	Not Available	ID2018-15047	
09/04/2012	\$165,000	Not Available	ID2012-17456	
01/11/2012	\$17,000	Not Available	ID2012-730	
12/21/2011	\$77,764	Not Available	ID2011-21742	2 - INVALID SALE-Foreclosure, Forced Sale etc.
08/07/2007	\$85,000	Not Available	ID2007-26964	Invalid-Property Changed After Reassessment/Before Transfer
04/15/2005	\$106,000	Not Available	ID2005-11792	
08/18/1988	\$31,500	Not Available	00176-0374	
05/14/1982	\$0	Not Available	000796-00467	
08/14/1956	\$8,100	Not Available	00000-00000	

Master Plan Future	Land Use: NH-MU		
	-	sidential (Single Family)	
	ng District: East		
	affic Zone: 1061		
	ood Code: OKW		
	ood Name: Oakwoo	d	
	ivic Code: 3000		
Civic Associat	ion Name: Church I	Hill Central Civic Association	
	ion Name: NONE		
City Old and Histor			
	ic District: Oakwoo	d-Chimborazo	
Neighborhoods			
Redevelopment Conserva	ation Area:		
conomic Development			
	Care Area: -		
Enterp	rise Zone:		
nvironment			
100 YEAR Flood	Plain Flag: Contact	the Water Resources Division at 646-758	6.
500 YEAR Flood	Plain Flag: N		
Resource Prote	ction Flag: Contact	the Water Resources Division at 646-758	6.
We	tland Flag: N		
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Census Year 2000		-	
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_	Extension 1 Details	
	Extension Name:	001 -
	Year Built:	1920
	Stories:	2
	Units:	0
	Number Of Rooms:	0
	Number Of Bed Rooms:	3
	Number Of Full Baths:	2
	Number Of Half Baths:	1
	Condition:	GOOD
	Foundation Type:	
	1st Predominant Exterior:	Metal or Vinyl Siding
	2nd Predominant Exterior:	N/A
	Roof Style:	Flat or Shed
	Roof Material:	Metal, preformed corrugat
	Interior Wall:	Drywall
	Floor Finish:	Hardwood, Carpet
	Heating Type:	Heat Pump
	Central Air:	Y
	Basement Garage Car #:	0
	Fireplace:	Ν
	Building Description (Out Building and Yard Items) :	

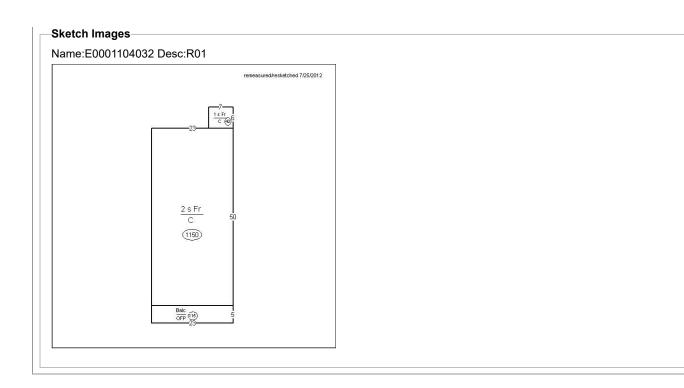
Extension 1 Dimensions

Finished Living Area:2342 SqftAttic:0 SqftFinished Attic:0 SqftBasement:0 SqftFinished Basement:0 SqftAttached Garage:0 SqftDetached Garage:0 SqftAttached Carport:0 SqftEnclosed Porch:0 SqftOpen Porch:0 SqftDeck:0 Sqft

#### Property Images

Name:E0001104032 Desc:R01





# **RICHMOND BOARD OF ZONING APPEALS APPLICATION FORM**



THE RICHMOND ZONING ADMINISTRATION OFFICE ROOM 110, CITY HALL, 900 EAST BROAD STREET **RICHMOND, VIRGINIA 23219** (804) 646-6340

	TO BE COMPI	LETED BY THE APPLICANT	
PROPETY OWNER: ADDRESS	Mark and Shalecita Drawbanch. 1308 Oakwood Avenne Richmond, Virginia 23223		(Mobile) (804) <u>252-4684</u> (Work) () <u>3ec.com</u>
PROPERTY	OWNER'S		
REPRESEN	TATIVE:	PHONE: (Home) ()	(Mobile) ()
(Name/Addr	ess)	FAX: ()	(Work) (
		E-mail Address:	

TO BE COMPLETED BY THE ZONING ADMINSTRATION OFFICE
PROPERTY ADDRESS(ES) 1308 Oakwood Avenue
TYPE OF APPLICATION: VARIANCE SPECIAL EXCEPTION OTHER
ZONING ORDINANCE SECTION NUMBERS(S): 30-300, 30-410.5(2), 30-410.6 & 30-620.1(c)
APPLICATION REQUIRED FOR: Building permits to construct a one-story rear addition (13'-7" x 22') and to construct a
two-story detached garage (24' x 24') accessory to a single-family detached dwelling.
TAX PARCEL NUMBER(S): E000-1104/032 ZONING DISTRICT: R-5 (Single-Family Residential)
REQUEST DISAPPROVED FOR THE REASON THAT: The side yard (setback) and lot coverage requirements are not met.
A side yard of three feet (3') is required; 0.25 feet ± is proposed along the western property line for the proposed detached garage.
Maximum lot coverage shall not exceed thirty-five percent (35%) of the area of the lot. A lot coverage of 1.402.63 square feet (35%)
is permitted. A lot coverage of 1,198.27 square feet (30%) currently exists for the main building and 1,158.00 square feet (29%) will
exist after the removal of the rear panty (40.26 SF); 1,457.00 (36.0%) is proposed for the one-story rear addition and 2,033.0 square
feet (51%) is proposed with the two-story detached garage.
DATE REQUEST DISAPPROVED: April 8, 2025 FEE WAIVER: YES NO:
DATE FILED: March 23, 2025 THE EDED: 4:00 p.m. PREPARED BY: David Duckhardt RECEIPT NO. BZAR-164521-2025
AS CERTIFIED BY: WC/2 (ZONING ADMINSTRATOR)
I BASE MY APPLICATION ON:
SECTION 17.20 PARAGRAPH(S) OF THE CHARTER OF THE CITY OF RICHMOND
SECTION 15.2 -2309.2 OF THE CODE OF VIRGINIA (OR)
SECTION 1040.3 PARAGRAPH(S)OF THE ZONING ORDINANCE OF THE CITY OF RICHMOND
TO BE COMPLETED BY APPLICANT
I have received the handouts, Suggestions for Presenting Your Case to the Board & Excerpts from the City Charter
I have been notified that I, or my representative, must be present at the hearing at which my request will be considered.
math
SIGNATURE OF OWNER OR AUTHORIZED AGENT: DATE: 5/1/2.5
*** TO BE COMPLETED BY THE SECRETARY TO THE BOARD OF ZONING APPEALS ***

CASE NUMBER: BZA 18-2025 HEARING DATE: JULY 2, 2025 AT 1:00 P.M.

#### BOARD OF ZONING APPEALS CASE BZA 18-2025 150' Buffer

APPLICANT(S): Mark and Shaleetta Drawbaugh

PREMISES: 1308 Oakwood Avenue (Tax Parcel Number E000-1104/032)

SUBJECT: Building permits to construct a one-story rear addition and two-story detached garage accessory to an existing single-family (detached) dwelling.

REASON FOR THE REQUEST: Based on Sections 30-300, 30-410.5(2), 30-410.6 & 30-620.1(c) of the Zoning Ordinance for the reason that: The side yard (setback) and lot coverage requirements are not met.





# **BOARD OF ZONING APPEALS PRESENTATION SUGGESTIONS**

## CITY OF RICHMOND, VIRGINIA

When presenting your request for a variance or exception to the Board of Zoning Appeals, it is important that you consider the points outlined below. The City Charter requires that every decision of the Board must be based upon a finding of fact that the Board must determine from swom testimony, together with pertinent evidence, presented at its public hearing. It is essential that the Board receive thorough and complete information in order for it to adequately consider your case and make an informed decision.

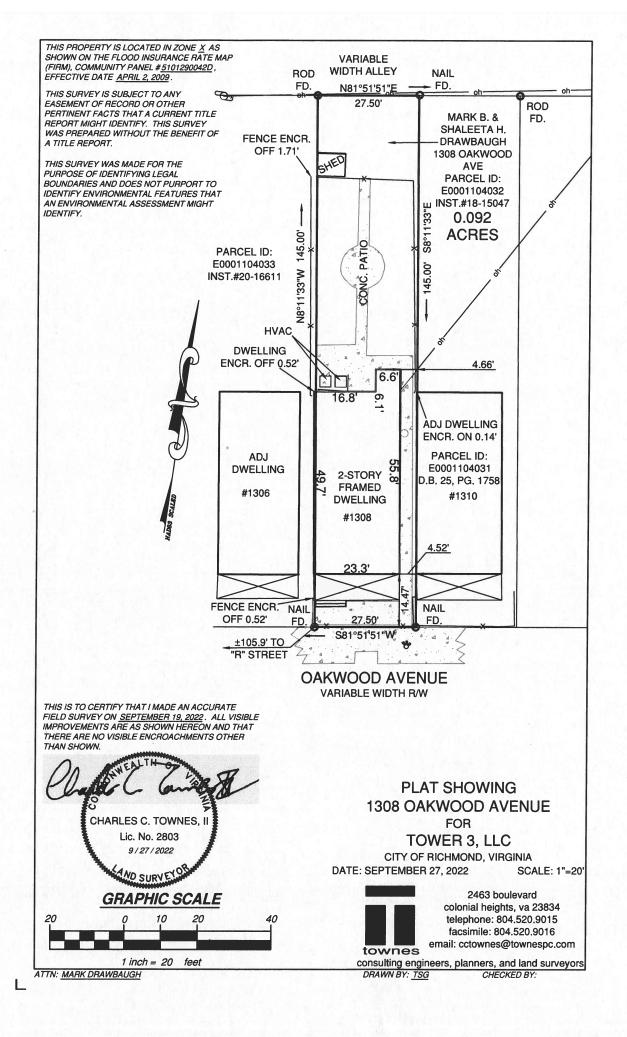
- The powers and duties of the Board of Zoning Appeals (BZA) are specified in Section 17.20 of the City Charter and Article X, Division 5, of the Zoning Ordinance. The Zoning Office will assist you in identifying how your case should be filed. If you have questions regarding your case filing, please contact the Zoning Administration Office (804-646-6340/6701). Please review the applicable provisions of the City Charter or the Zoning Ordinance thoroughly and address them when presenting your case to the Board to show that the applicable requirements have been satisfied.
- 2. The Board of Zoning Appeals is a quasi-judicial board whose decisions are controlled by statutory law and also take into consideration applicable case law that has been handed down by the Richmond Circuit Court and the Virginia Supreme Court. The Board suggests that if you have any legal questions regarding statutory or case law as it may apply to your application, that those legal issues should be discussed with an attorney before you make your final decision to submit an application to the Board.
- 3. The Board considers it essential that you discuss your case with nearby residents (notification letters are sent to all property owners within a 150-foot radius of your property) and any nearby civic association(s). Information regarding your neighborhood association(s) and/or contact person(s) may be obtained <u>here</u>. Once on the page, you can search for your property using the interactive map. A dialogue box will provide you with the names of all civic groups within which your property may lie. Once you have those group names, scroll down the page to the appropriate group(s) to find the contact information for each.

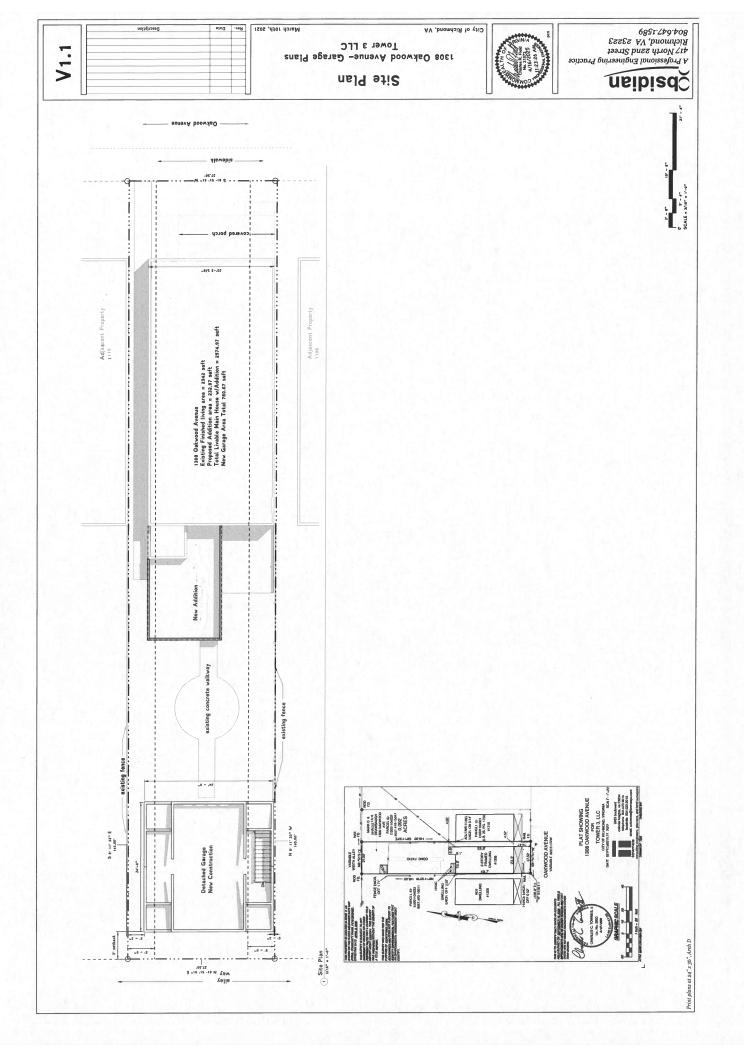
<u>Be advised that if you fail to discuss your request with your neighbors and neighborhood</u> <u>association(s), you should anticipate that your case will be continued until the Board's next</u> <u>regularly scheduled meeting.</u> It is highly recommended that you contact your neighborhood <u>association as soon as possible to determine their meeting schedule in order to be sure you allow</u> yourself enough time to talk to all concerned parties prior to the hearing before the Board. The Board's Rules of Procedure require payment of a \$175.00 continuance fee if the applicant must request a continuance for the reason that the applicant failed to discuss their case with their neighbor(s) or neighborhood association(s).

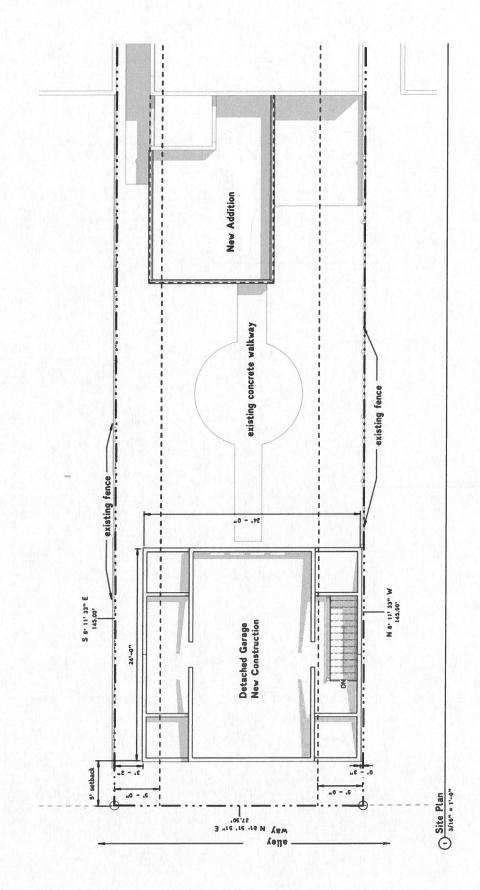
- 4. You are also strongly encouraged to discuss your pending case with the Secretary of the Board, Roy Benbow at (804) 240-2124 well before the hearing. The BZA Secretary can be helpful by explaining the BZA public hearing requirements and process.
- 5. Utilizing photographs, plans, maps, diagrams and such other written or graphic evidence as needed to fully explain your request can be a great help to the Board in understanding your request and thereby improve your chances for success. Remember . . . a picture is worth a thousand words.
- 6. Note that, although the Board is not authorized to grant a waiver from the zoning regulations based on financial circumstances alone, it may be a factor to be taken into consideration along with other facts in a case. If your case involves such a factor, please provide the Board with complete and relevant financial information for its review.
- 7. The Board's hearings are informal, although all testimony is taken under oath. You are not required to be represented by an attorney in presenting your case. However, if you choose, you may have legal representation and/or may utilize such technical experts or other persons to testify on your behalf as you feel are needed to adequately explain your request to the Board.

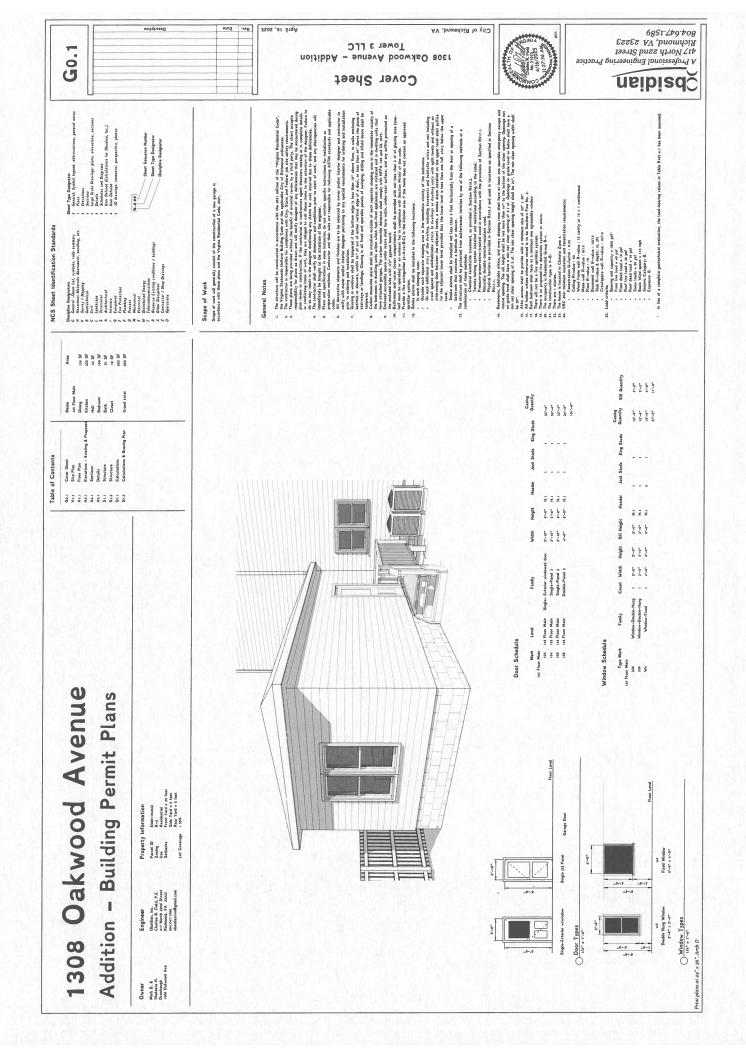
Acknowledgement of Receipt by Applicant or Authorized Agent: MARK DEALRAGEH.

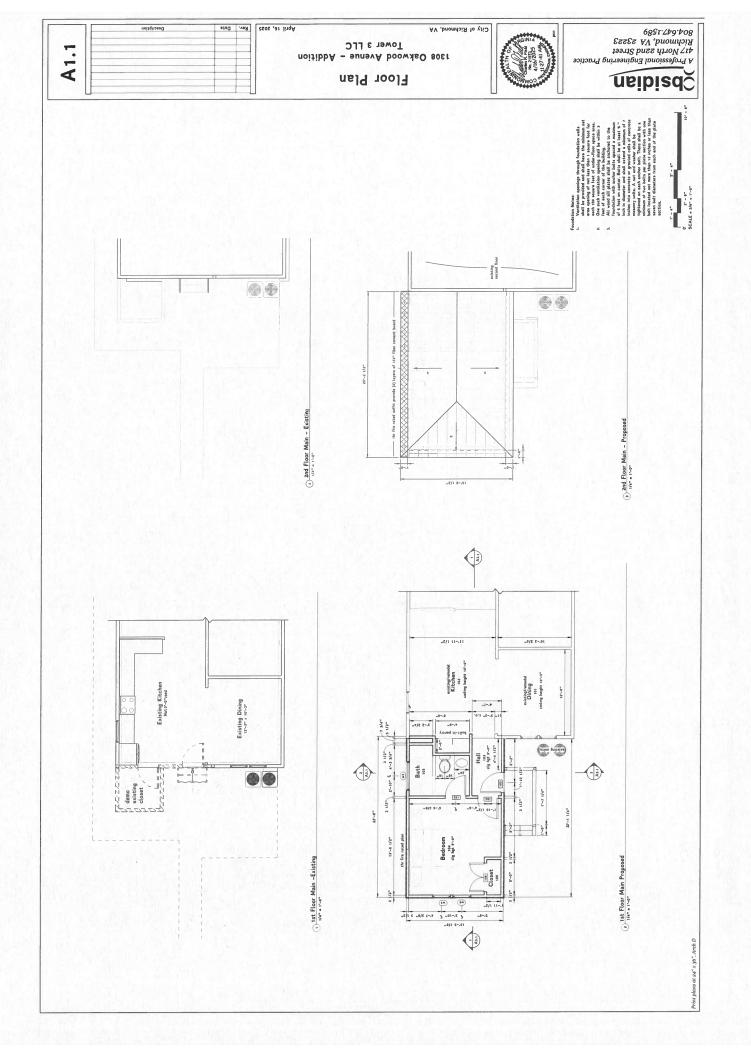
Revised: November 4, 2020

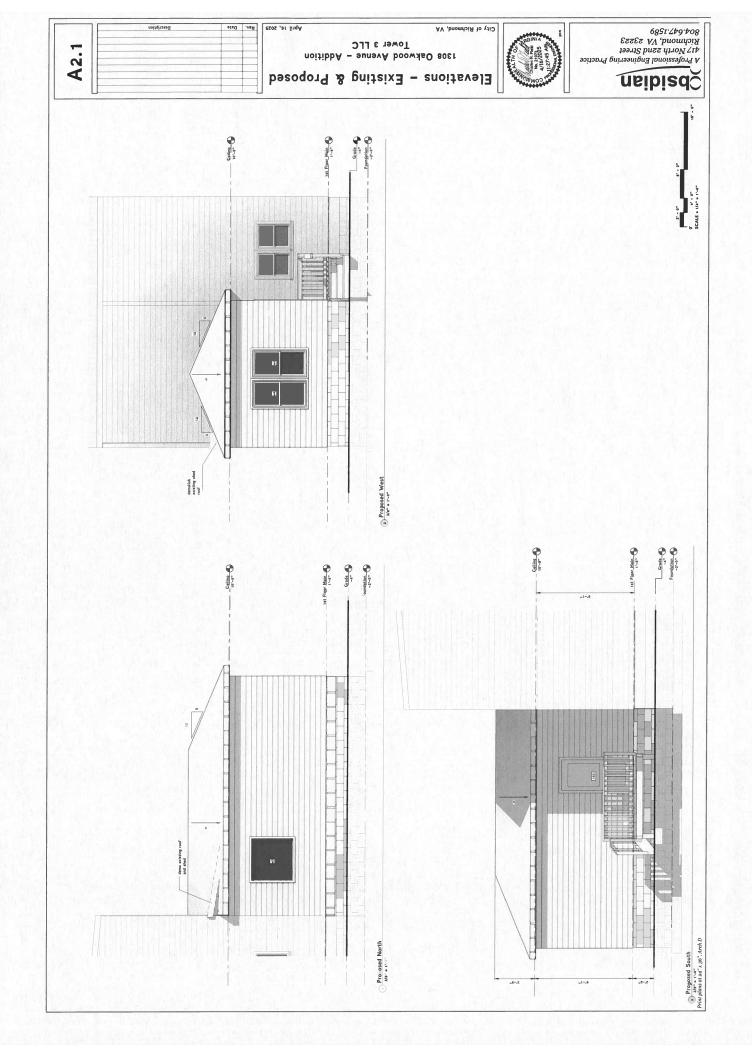


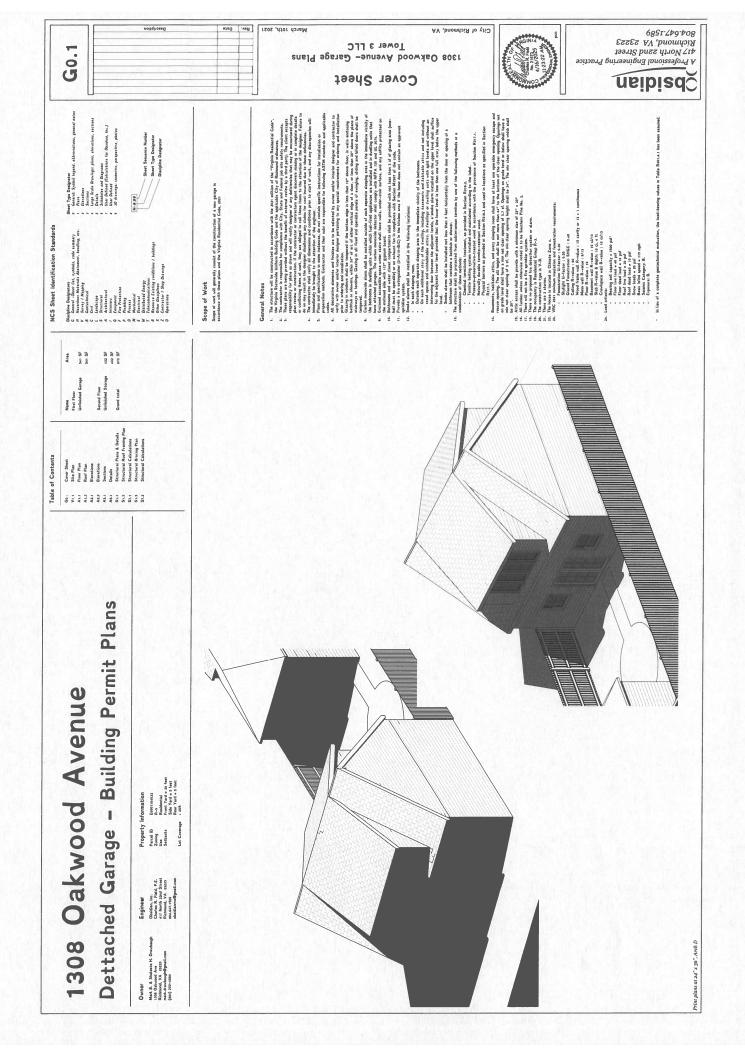


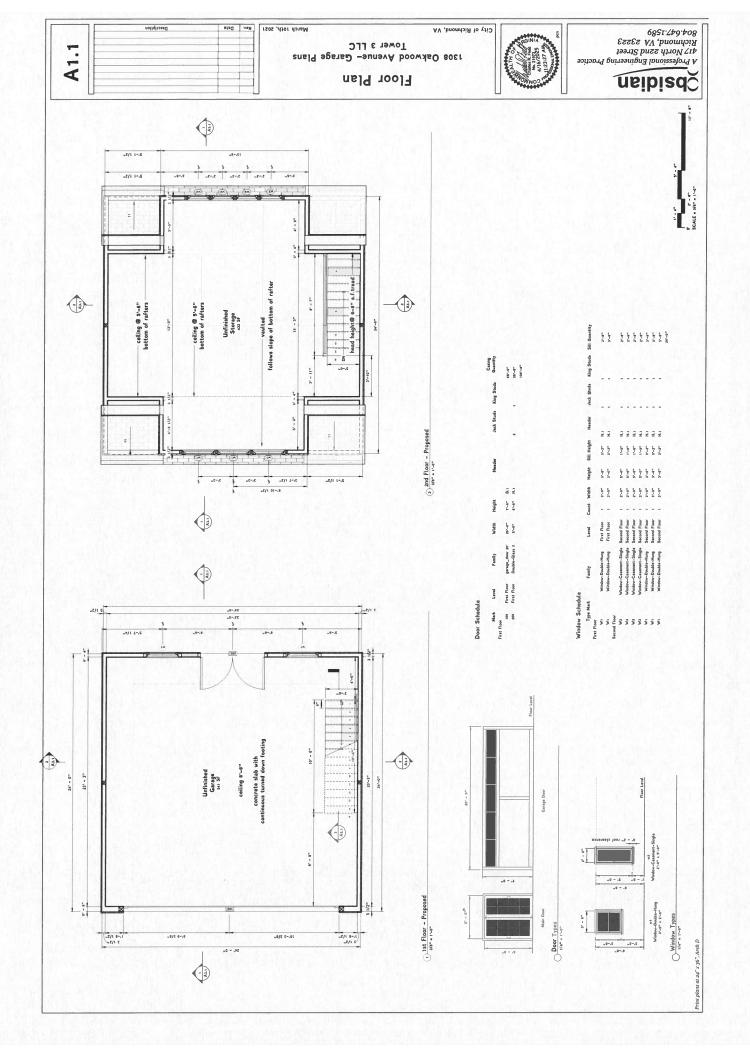


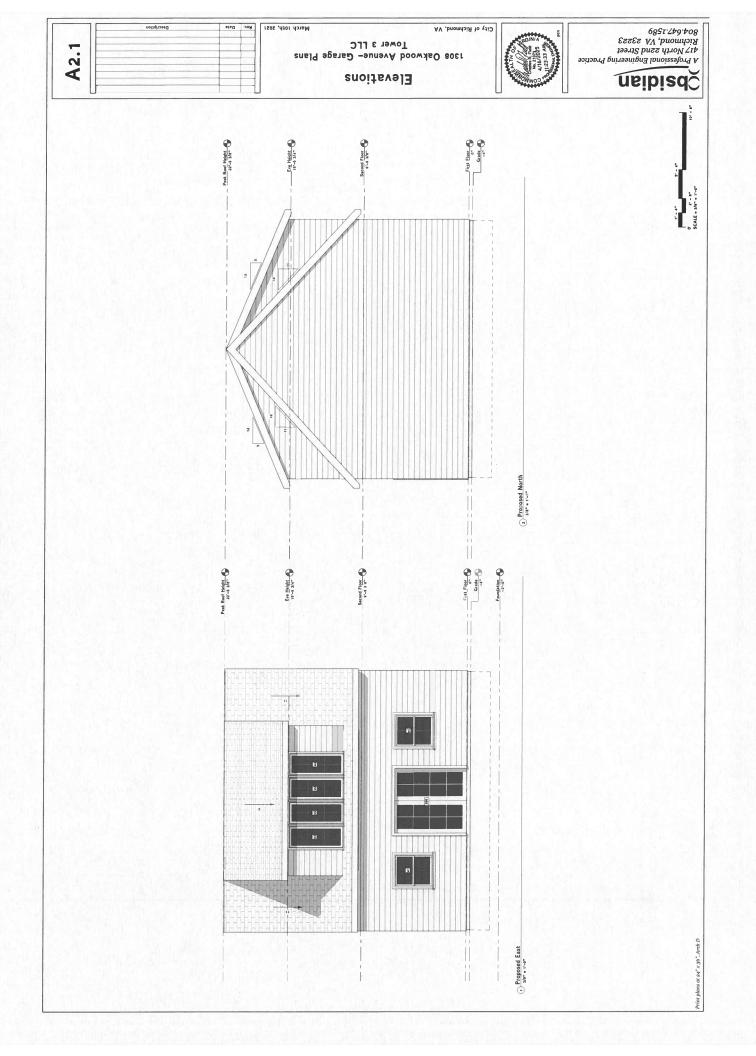


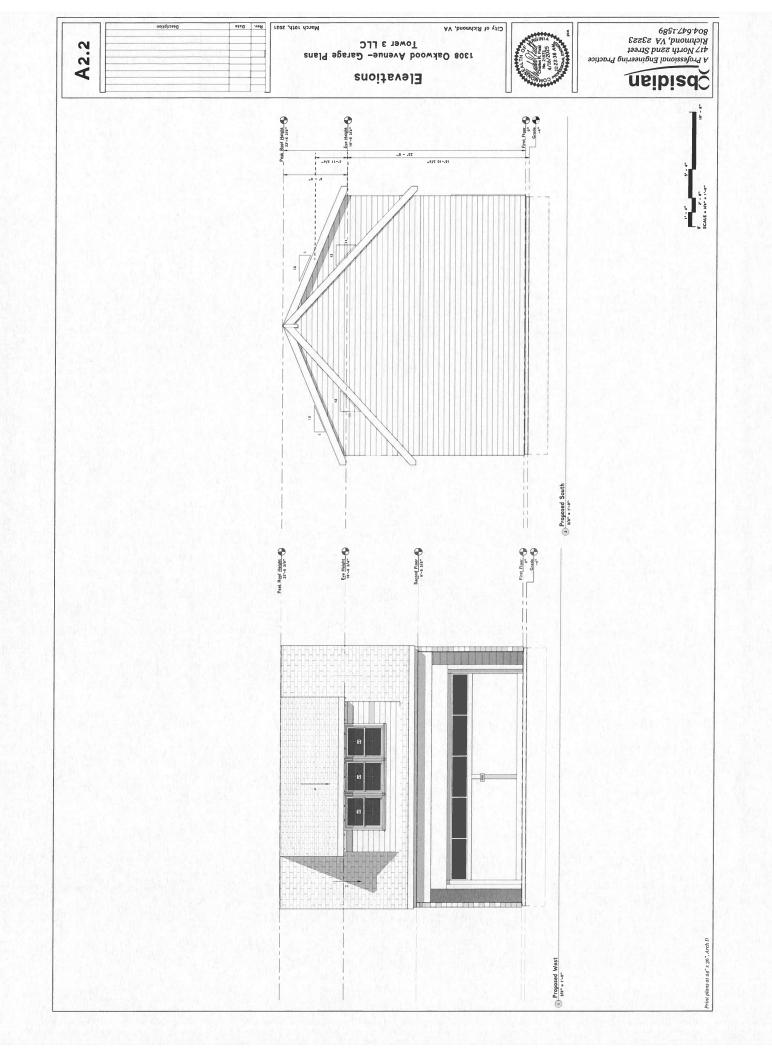


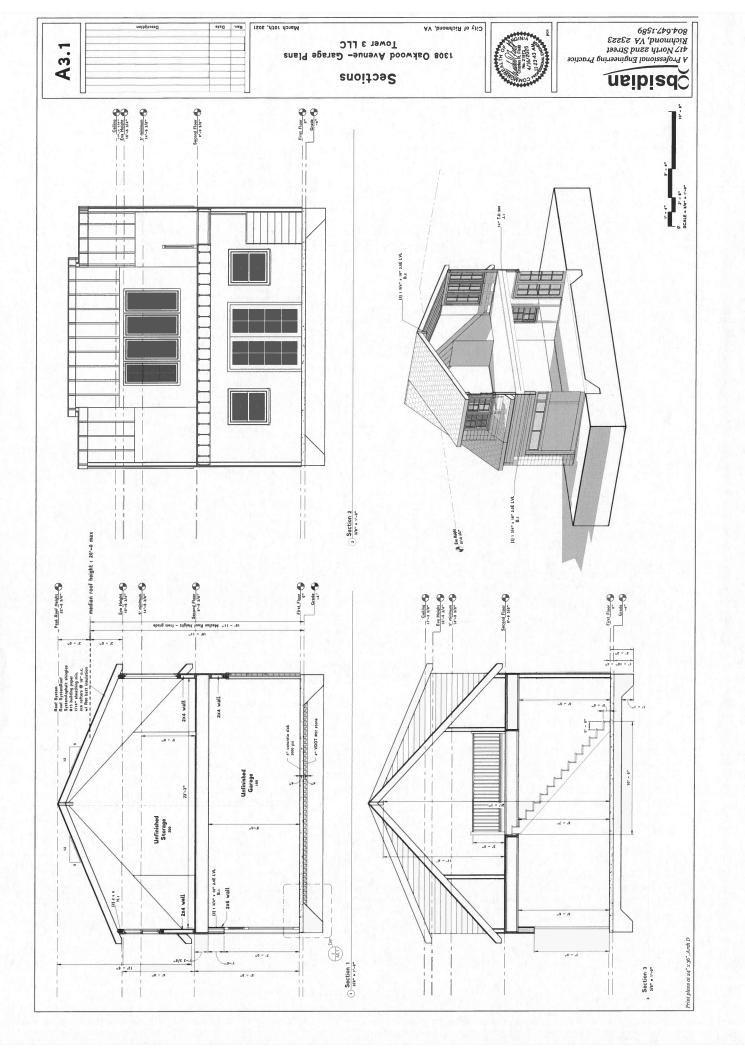












#### **Duckhardt, David F. - PDR**

From: Sent: To: Subject: Mark Drawbaugh <mark@t3gc.com> Tuesday, April 22, 2025 2:47 PM Duckhardt, David F. - PDR Re: 1308 Oakwood Ave

CAUTION: This message is from an external sender - Do not open attachments or click links unless you recognize the sender's address and know the content is safe.

#### Hi David!

Exterior Siding will be Hardi Plank Roofing; Architectural / Dimensional Shingles Foundation: Parged Block

Thank you!

On Tue, Apr 22, 2025 at 10:44 AM Duckhardt, David F. - PDR < David.Duckhardt@rva.gov> wrote:

Mark,

Just one last question, I know we talked about this before but what are the proposed exterior building materials on the rear addition and on the detached garage?

**Exterior Siding:** 

Roofing material:

Foundation material (If it is block, it will need to be parged):

Let me know and I will include this in the packet of drawings...

David

**Zoning Administration**