



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

DRAFT Meeting Minutes Organizational Development Standing Committee

Monday, October 6, 2025

4:00 PM

Council Chamber, 2nd Floor - City Hall

Members Present

The Honorable Cynthia Newbille, Chair
The Honorable Katherine Jordan, Vice Chair
The Honorable Andrew Breton, Member
The Honorable Kenya Gibson, Member
The Honorable Nicole Jones, Member
The Honorable Reva Trammell, Member

Absent

The Honorable Sarah Abubaker – Member
The Honorable Stephanie Lynch – Member
The Honorable Ellen Robertson – Member

Others in Attendance

Lisa Braxton, Council Management Analyst
Laura Drewry, City Attorney
Kiley Kesecker, Deputy City Clerk
RJ Warren, Council Chief of Staff

Call to Order

Chair Cynthia Newbille called the meeting to order at 4:05 p.m. and presided.

Approval of Minutes

There were no corrections or amendments to the minutes of the Monday, July 7, 2025, and the September 2, 2025 Organizational Development Standing Committee meetings at 4:00 p.m., and the minutes were approved as presented.

[CD.2025.295](#) July 7, 2025 - Organizational Development Standing Committee Meeting Minutes

[CD.2025.296](#) September 2, 2025 - Organizational Development Standing Committee Meeting Minutes

Reports from City Administration, Council Staff, and Other Parties

1. FY2027 Non-Departmental Process Development ~ Amy Popovich, Deputy Chief Administrative Officer for Human Services

[CD.2025.299](#) FY27 Competitive Grantmaking Process

A copy of the material provided has been filed.

Amy Popovich, Deputy Chief Administrative Officer (DCAO) for Human Services presented an overview of the FY 2027 competitive grantmaking process, highlighting budget allocation, audit considerations, management of quasi-governmental organizations, benefits of new processes, equity framework, and communication with stakeholders.

Member Kenya Gibson expressed concerns with potential conflicts of interest regarding shifting the grantmaking process from the city to external partners, given the congruent and sometimes contradictory nature of political donations versus philanthropic donations.

DCAO Popovich stated that there will be clear language in their contracts that specifies what would be required to ensure conflicts of interest do not happen.

Member Andrew Breton asked how the budget amounts for each of the four categories will be determined.

DCAO Popovich stated that as in the past, the mayor will include each of the four categories in the budget to align with the key priorities and strategic goals of the city. She added that subject matter experts will create drafts which will include input from City Council.

Member Nicole Jones asked about the process for an organization that previously received funds but would now be administering the program.

DCAO Popovich stated that the city will use a standard request for procurement process with very strict guidelines for conflicts of interest in that no one touching or discussing any part of the project can be a beneficiary.

At the request of Vice Chair Jordan and Chair Newbille, DCAO Popovich explained the selection criteria and clarified the definitions of strategic initiatives for each funding category.

2. Legislative Proposals for the Virginia General Assembly 2026 Session ~ Devon Cabot, Vice President, Two Capitols Consulting

[CD.2025.302](#) Legislative Proposals for the Virginia General Assembly 2026 Session

A copy of the material provided has been filed.

Devon Cabot, Two Capitols Consulting, provided an overview of the city's draft legislative priorities for the 2026 General Assembly session. The legislative agenda highlighted five legislative priorities: Faith in Housing, Anti-Rent Gouging, Long-term Owner Occupancy Program, Financing and Bonding Authority for Public Facilities, and School Construction.

Member Andrew Breton asked which priorities get the most momentum with the legislature and if it would be beneficial to reduce the list even more. Ms. Cabot stated that cities have many priorities so it would not be necessary to reduce the list beyond what Two Capitols has recommended.

Member Kenya Gibson asked if inclusionary zoning is required to be on the legislative agenda in order to be in compliance with the Richmond 300 Master Plan.

Chair Newbille stated that inclusionary zoning is to be included per previous discussions.

Paper(s) for Consideration

There were no papers for consideration.

Reports of Standing Committees

City Council standing committee updates were provided by submitted documentation prepared by Council staff.

[CD.2025.341](#) October 6, 2025 - Staff Report

A copy of the material provided has been filed.

Consideration of Appointments to Boards, Commissions and Similar Entities

There were no appointments for consideration.

Discussion Item(s)

There were no discussion items.

Adjournment

There being no further business, the meeting adjourned at 4:56 p.m.