



Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall
900 East Broad Street, Richmond, Virginia 23219
PHONE: (804) 646 6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 119 117 W BROAD ST RICHMOND VA DATE: 2-25-2016

OWNER'S NAME: MARK SZAFRANSKI TEL NO.: 804-6437125

AND ADDRESS: 119 W BROAD ST EMAIL: marksmetro@gmail.com

CITY, STATE AND ZIPCODE: RICHMOND VA 23220

ARCHITECT/CONTRACTOR'S NAME: MONUMENT CONSTRUCTION TEL. NO.: 804-303-7347

AND ADDRESS: 1425 E CARY ST EMAIL: cjohnson@themonumentcompanies.com

CITY, STATE AND ZIPCODE: RICHMOND VA 23220

Would you like to receive your staff report via email? Yes No

REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

DETAILED DESCRIPTION OF PROPOSED WORK (Required):

STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)

Signature of Owner or Authorized Agent: X 

Name of Owner or Authorized Agent (please print legibly): KELLY MILLER - WALTER PARKS ARCHITECT

(Space below for staff use only)

RECEIVED

Received by Commission Secretary

2:30pm

APPLICATION NO. _____

DATE FEB 23 2016

SCHEDULED FOR _____

Note: CAR reviews all applications on a case-by-case basis.

Revised 10-02-2014

