

## Finance and Economic Development Standing Committee

# Boards & Commissions Vacancy Report

Wednesday, July 16, 2025

<b>Board Name</b>	Criteria for Appointment	Applicant Name
<b>Board of Directors of the</b>	Member of the banking, lending or financial	Alexis Houlihan
<b>Economic Development</b>	services community*	3 <sup>rd</sup> District Resident
Authority	·	(page 4)
(7 members)		Kenneth Smither
(page 3)		3 <sup>rd</sup> District Resident
	(1 vacancy)	(page 6)
<b>Local Finance Board for Other</b>	Citizen of the Commonwealth with demonstrated	Michael Nguyen
Post-Employment Benefits	experience in cash management and investments	6 <sup>th</sup> District Employment
(OPEB) Trust		(reappointment, page 9)
(3 members)	(1 vacancy)	
(page 8)	Citizen member as the effective chief financial officer*	No applications
	(1 vacancy)	
	Director of the Department of Finance (treasurer)*	No applications
	Director of the Department of I manee (treasurer)	ivo applications
	(1 vacancy)	
<b>Minority Business Enterprise and</b>	Section 3 contractor representative*	Grace Washington
<b>Emerging Small Business</b>		6 <sup>th</sup> District Employment
Advisory Board	Reappointed by the mayor on 6/6/2025	(For informational purposes)
(9 members)	Representative of a lender or business other than a	No mayoral nominations
(page 10)	minority business enterprise*	
	(Mayoral nominee, 1 vacancy)	
	Representatives of a minority business enterprise*	No mayoral nominations
	(Mayoral nominee, 2 vacancies)	
Participatory Budgeting Steering	City resident who resides in a Council district	Abigail Delaney
Commission	located north of the James River	5 <sup>th</sup> District Resident
(11 Members) (page 12)		Currently a non-voting alternate member
(page 12)		(reappointment, page 14)
		Max Berckmueller
		5 <sup>th</sup> District Resident
		Member of Social Services
		Advisory Board
		(page 15)
		Peter Berry
		2 <sup>nd</sup> District Resident
	(2 vacancies)	(page 18)
	City residents – non-voting alternate members	No applications
	(2 vacancies)	
	must either reside or have a principal place of employment	• .1 •

<sup>\*</sup>Applicants must either reside or have a principal place of employment in the city.

Board Name	Criteria for Appointment	Applicant Name
Participatory Budgeting Steering	City resident who resides in a Council district	No applications
<b>Commission - Continued</b>	located south of the James River	
(11 Members)		
(page 12)	(2 vacancies)	
	Resident of public housing	No applications
	(1 vacancy)	
	Resident of the city who is a person with a	No applications
	disability	
-	(1 vacancy)	
Richmond Retirement System	Member of the city's classified service*	Carlin Gibson, Sr.
(7 Members)		4 <sup>th</sup> District Resident
(page 20)		(reappointment, page 21)

<sup>\*</sup>Applicants must either reside or have a principal place of employment in the city.

# **Economic Development Authority**

Vacancies as of November 9, 2025

The Economic Development Authority shall be governed by a board of directors in which all powers of the authority shall be vested, and which board shall be composed of seven directors. (Code of Virginia § 15.2-4904)

Each Director of the Economic Development Authority **shall be a resident of the City.** Of the authority's seven (7) directors:

One (1) member shall be of the residential, commercial or mixed-use development community

One (1) member shall be of the banking, lending or financial services community

One (1) member shall be a member of the Virginia State Bar

One (1) member shall be a certified public accountant licensed by the State

The remaining directors may but need not necessarily belong to one of the groups set forth in the previous sentence so long as their qualifications provide a positive benefit to the authority. (Code of the City of Richmond § 2-759)

(Assigned to the Finance & Economic Development Standing Committee)

Current Vacancies					
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate	
John Molster	Financial Services	1 st	Third	09/28/2025	
			T	erm limit	
Current Membership					
Member Name	Criteria for Appointment	Live/Work District	Term	Terminate	
Nupa Agarwal	Attorney	1 st	Third	03/22/2026	
Jeron Crooks	Certified Public Accountant	6 <sup>th</sup>	First	04/26/2026	
Evan Feinman	Citizen Member	1 <sup>st</sup>	Second	05/12/2026	
Nathan V. Hughes	Member of the residential, commercial or mixed-use development community	3 <sup>rd</sup>	Second	11/28/2025	
Jared Loiben	Citizen Member	2 <sup>nd</sup>	First	01/28/2029	
Jer'Mykeal McCoy	Citizen Member	5 <sup>th</sup>	First	07/25/2028	

#### **Contact:**

Matthew Welch, Acting Director Department of Economic Development (804) 646-5874 leonard.sledge@rva.gov







(Name of Authority, Board, Commission or Task Force

(Name of Authority, Board, Commission of Task Force				
ECONOMIC DEVELOPMENT AUTHORITY				
Title:				
Name: Alexis Houlihan				
Home Address: 005017 E SEMINARY AVE RICHMOND VA 23227				
Home Telephone: 7038886352 Home Fax:				
Personal E-Mail Address: lexi1994@gmail.com				
Employer: Godsey & Gibb Wealth Management				
Job Title: Financial Planner & Wealth Management Advisor How Long?				
Business Address: 006806 PARAGON PL RICHMOND VA 23230				
Business Telephone: 804-285-7333 Ext: Business Fax:				
Business E-Mail Address: ahoulihan@godseyandgibb.com				
Is Your Place of Employment Located in the city of Richmond?				
Is your Place of Employment Located in the County? Yes If Yes, Which County? Henrico				
Are You A City Resident? Yes If Yes, Which City Council District? 3 Number of Years? 5				
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?				
If yes, please provide information on the nature of the contract.				

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I hold a Bachelor's degree in Finance from Virginia Tech, where I completed the Certified Financial Planner™ education track. I am a CERTIFIED FINANCIAL PLANNER™ professional with over eight years of experience in financial planning and wealth management. My work focuses on helping individuals and

families align their financial decisions with long-term goals, and I specialize in areas such as investment strategy, retirement planning, small business planning, and strategic tax management.

In addition to my technical expertise, I bring strong communication and relationship-building skills, which have allowed me to foster collaborative client partnerships and lead strategic initiatives within my firm. I am passionate about contributing to Richmond's economic vitality and believe my background in finance, paired with my ties to the community, will bring a practical and people-centered perspective to the Economic

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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## City of Richmond, Virginia City Council

## Authorities, Boards, Commissions, and Task Forces Application

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previous on. Please give date(s) and office(s) held, if applicable.  N/A  Other Community Involvement:  While I haven't had the opportunity to engage in formal community roles in the past, I'm now in a not position that offers greater flexibility and the ability to commit my time and energy to civic involvements.	ly served
Other Community Involvement:  While I haven't had the opportunity to engage in formal community roles in the past, I'm now in a no position that offers greater flexibility and the ability to commit my time and energy to civic involvements.	
While I haven't had the opportunity to engage in formal community roles in the past, I'm now in a n position that offers greater flexibility and the ability to commit my time and energy to civic involvem	
position that offers greater flexibility and the ability to commit my time and energy to civic involvem	
been looking for meaningful ways to give back locally, and I see this as a great opportunity to use professional skillset in service to the Richmond community.	ent. I've
(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste You Resume.	our Short
Now that I'm in a role that offers greater flexibility, I'm intentionally creating space to contribute moto my community. I've long been interested in civic engagement, particularly around economic development, small business support, and financial empowerment. I see this opportunity as a way connect my professional experience with my desire to give back locally in a meaningful, sustained someone who lives and works in Richmond, I care deeply about the city's future and would be hon support the thoughtful growth and economic vitality of our community through this service.	to way. As
How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commissi Force?	on or Task
While exploring civic engagement opportunities through the city.	

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months at which time it must be updated.







(Name of Authority, Board, Commission or Task Force

(Name of Additionty, Board, Commission of Task Force								
ECONOMIC DEVELOPMENT AUTHORITY								
Title:								
Name: Kenneth W	' Smither							
Home Address: 003	508 SEMINA	ARY AVE	RICHMON	ID VA 232	227			
Home Telephone: 80	04-690-1232					Home F	ax: 804-2	70-5494
Personal E-Mail Addre	ess: ksmithe	r@verizon.	net					
Employer: Smither	& Company, I	nc						
Job Title: President	Job Title: President How Long?							
Business Address: 0	03508 SEMI	NARY AVE	RICHMC	ND VA 2	3227			
Business Telephone:	804-270-5488	3	Ext: 2		Business	80	04-270-549	94
					Fax:			
Business E-Mail Address: ksmither@smitherandcompany.com								
Is Your Place of Employment Located in the city of Richmond? Yes								
Is your Place of Employment Located in the County? No If Yes, Which County?								
Are You A City Reside	ent? Yes	If Yes, Which	n City Council	District?		Numbe	r of Years?	12
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with								

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Disease List Verry Edwards and Destruction and an allow Others Essential and Overlife actions. Very Will British to This Anathority.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am an experienced and proven financial executive and entrepreneur, with broad experience as a commercial lender, an investor in private entities, an investment banker handling complex financial transactions, and a past board member of several very successful private companies, including Service Center Metals, a true greenfield start-up where I was instrumental in the business plan creation and capitalization of this Virginia-based aluminum extrusion manufacturer that has enjoyed tremendous success and growth with current employment in excess of 250 associates. I served on the Board of Directors until its sale to an affiliate of The Riverstone Group in 2019. I also founded Specialty Coating & Laminating, LLC ("SC&L") in 2010 to acquire a 250,000 sq ft manufacturing facility in Doswell, Va. SC&L was named #1 on the RVA list of fastest growing companies, and we also ranked # 343 on the Inc 500 list of fastest growing private companies in the United States. In 2015 Specialty Coating & Laminating was successfully

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# City of Richmond, Virginia City Council

#### Authorities, Boards, Commissions, and Task Forces Application

sold to Interstate Resources, Inc, a large strategic buyer.

My deep experience working with privately held companies in raising debt and equity capital, combined with my experience as an owner/advisor to several entities provides me with a unique perspective in building a successful company. I believe I can be a valuable resource to the EDA in working to attract

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I received my B.S. in Finance from the University of Virginia's McIntire School of Commerce in 1982, and immediately joined First & Merchants National Bank (now Bank of America), where I advanced quickly into a commercial lending role, responsible for originating and managing a large portfolio of commercial loans. In 1989, I entered the investment banking industry where I provided merger and acquisition services and structured and placed debt and equity securities for companies throughout the Mid-Atlantic region. In 1996 I formed Smither & Company, where I serve as President and sole owner. Over the past 29 years my firm has structured, negotiated and placed over \$1.5 Billion in commercial loans, structured financings, conduit financings through municipal authorities, and private debt placements.

\_\_\_\_\_

#### Other Community Involvement:

None. I have previously applied to be a member of the Economic Development Authority.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I was a member of the Richmond Chapter of the Association for Corporate Growth for many years, and served as a guest lecturer for several years at VCU's undergraduate business school entrepreneurship curriculum. I am a City of Richmond resident (as is my daughter, son-in-law and grandson) and have closely followed the City of Richmond's economic development efforts over the years.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

1996 - Present Smither & Company, Inc Founder and sole owner of Smither & Company, a Richmond-base

\_\_\_\_\_

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Telephone: (804) 646-7955 \* Fax: (804) 646-7736 www.richmondgov.com/cityclerk

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

# **Local Finance Board for Other Post-Employment Benefits (OPEB) Trust**

Vacancies as of November 9, 2025

In accordance with section 15.2-1547 of the Code of Virginia, this board shall consist of at least three members who shall include the chief financial officer as a citizen member, treasurer of the City of Richmond, and at least one other additional person who shall be a citizen of the Commonwealth with proven integrity, business ability, and demonstrated experience in cash management and investments.

The Board of Trustees, in addition to all powers and authorities under common law or statutory authority, including Article 8, Chapter 15, Subtitle II of Title 15.2 of the Virginia Code(§§ 15.2-1544 et seq.), shall have and in its sole and absolute discretion may exercise from time to time and at any time, either through its own actions, delegation to the Administrator, or through a Custodian selected by the Board of Trustees, the administrative powers and authority with respect to the Trust Fund as outlined in Sections 102 and 103 of the Trust Agreement attached to Ordinance No. 2018-196, adopted July 23, 2018.

(Assigned to the Finance and Economic Development Standing Committee)

Current Vacancies					
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate	
	Michael Nguyen  Citizen of the Commonwealth with demonstrated experience in cash management and investments  Citizen of the Commonwealth with demonstrated experience in cash Employees		First	06/30/2025	
Michael Nguyen			Application included		
	Citizen member as the effective	6 <sup>th</sup> District	First	06/30/2025	
Sabrina Joy-Hogg	chief financial officer	Employment	No longer employed with the city		
	Shelia White Treasurer – Director of Finance		First	06/30/2025	
Shelia White			Contacted – no response received		
Current Membership					
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate	

Contact: Shelia White Director of Finance City of Richmond 804-646-5667



# Authorities, Boards, Commissions and Task For Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: LOCAL FINANCE BOARD FOR OTHER POST-EMPL				
Title: Mr. 🗸 Mrs. 🗌 Ms. 🗍 Miss. 🗍 Dr. 🔲 C	Other:			
Last Name: Nguyen	First Name: Michael			
Home Street Address: 900 East Broad Street		Home Telephone:		
Home City, Zip Code: Richmond, Virginia 23219		Home Fax:		
Personal E-Mail Address: michael.nguyen@rva.gov	,			
Employer: City of Richmond, Virginia				
Job Title: Sr. Deputy Director of Finance		How Long? 2.5 years		
Business Street Address: 900 East Broad Street		Business Telephone:		
Business City, Zip Code: Richmond, Virginia 23219  Business Fax:		Business Fax:		
Business E-Mail Address: michael.nguyen@rva.gov				
Is your place of employment located in the city of Rich	mond? Yes 🗸	No 🗌		
Is your place of employment located in the county? Yes No No If yes, which county?				
Are you a city resident? Yes ☐ No ✓ If yes, which City Council district? Number of years?				
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes No				
If yes, please provide information on the nature of the	contract.			
C De avelle eigen de la Marie	hule			
Signature: Michael S. Nguyen Nguyen  Date: 2025.07.03 08:28	56 -04'00'	Date: 07/03/2025		
(By signing, forwarding or otherw information submitted for consideration				

NOTE: This application is a public document.

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# **Minority Business Enterprise and Emerging Small Business Advisory Board**

Vacancies as of November 9, 2025

The advisory board shall be composed of nine members appointed by the Council. Of the nine members, five members shall be representatives of a minority business enterprise, two members shall be representatives of lenders or businesses other than a minority business enterprise, one member shall be a Section 3 contractor representative and one member shall be either an at-large resident of the city or a member of the Council.

#### The Council shall nominate:

- Three (3) members who shall be representatives of a minority business enterprise,
- One (1) member who shall be a representative of lenders or businesses other than a minority business enterprise
- One (1) member who shall be either an at-large resident of the city or a member of the Council The Mayor shall nominate:
  - Two (2) members who shall be representatives of a minority business enterprise,
  - One (1) member who shall be a representative of lenders or businesses other than a minority business enterprise
  - One (1) member who shall be a Section 3 contractor representative

The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

(Assigned to the Finance & Economic Development Standing Committee)

Current Vacancies					
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate	
Nathalia Artus	Lender/Business member	3 <sup>rd</sup>	First	12/10/2021	
Mayoral Nominee	Lender/Business member	3	Mayor's Off	ice Contacted	
Lester Johnson, Jr.	MBE Member	2 <sup>nd</sup> District	Third	01/28/2025	
Mayoral Nominee	WIBE WEIGHT	Employment	Mayor's Off	ice Contacted	
Brittany Rawlinson	MDE Manuface	5 <sup>th</sup>	First	11/28/2024	
Mayoral Nominee	MBE Member	5	Mayor's Office Contacted		
	Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate	
Shemicia Bowen	MBE Member	4 <sup>th</sup>	First	11/28/2026	
Morris Cephas	MBE Member	2 <sup>nd</sup> District Employment	First	11/28/2025	
Shirley Crawford	MBE Member	$6^{\mathrm{th}}$	First	01/09/2026	
Le'Teshia LeSane	MBE/At-Large Resident	3 <sup>rd</sup> District Employment	First	02/27/2027	
Gracetta "Grace" Washington Mayoral Nominee	Section 3 contractor representative	6 <sup>th</sup> District Employment	Second	07/24/2028	
Adrienne Whitaker	Lender/Business member	2 <sup>nd</sup> District Employment	Second	04/08/2028	

#### **Contact:**

Pat Foster

Director of the Office of Minority Business Enterprise Patricia.foster@rva.gov

#### Gale M. Jones, CPS

Administrative Program Support Assistant The Office of Minority Business Development (804) 646-7744 <u>Gale.Jones@rva.gov</u>

#### **Participatory Budgeting Steering Commission**

Vacancies as of November 9, 2025

The Commission shall be composed of **seven members** and **four non-voting alternate members** appointed by the Council. All appointments shall be otherwise governed by sections 2-755 and 2-756 of the Code of the City of Richmond (2015), as amended.

- (1) 2 voting members shall reside in a Council district located north of the James River;
- (2) 3 voting members shall reside in a Council district located south of the James River;
- (3) 1 voting member shall be a person with a disability;
- (4) 1 voting member shall be a resident of public housing;
- (5) 4 non-voting alternate members shall be residents of the city of Richmond and may be appointed from any Council district.

Membership of the Commission should possess experience and expertise concerning various aspects of community investment and development, public finance, urban planning, community health and wellbeing, community organization, and community outreach that may be relevant to the consideration of formulating standards and procedures for participatory budgeting.

The voting members and non-voting alternate members shall serve for terms of two years and may serve up to two consecutive terms.

(Assigned to the Finance and Economic Development Standing Committee)

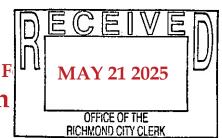
Current Vacancies					
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate	
Vacant	Person with a disability				
Abigail Delaney	Alternate member	5 <sup>th</sup>	First	09/27/2025	
Transpart 2 states	(Non-voting)	J	Applicati	on included	
Tiffany Gunn	Reside in a Council district located south of the James	9 <sup>th</sup>	Partial	09/27/2025	
Tillally Guilli	River		Contacted – no	response received	
Troi Hughes	Reside in a Council district located south of the James	9 <sup>th</sup>	Second	09/27/2025	
1101 Hughes	River		Contacted – no	o response received	
Jerome Legions	Alternate member	2 <sup>nd</sup>	Second	09/27/2025	
Jordine Legions	(Non-voting)		Term limit		
Aaron Linas	Reside in a Council district located north of the James	7 <sup>th</sup>	Second	09/27/2025	
Aaron Linas	River	/	Ter	Term limit	
Oludare Ogunde	Reside in a Council district located north of the James	7 <sup>th</sup>	Second	09/27/2025	
Oludate Oguilde	River	/	Term limit		
Quawneisha People	Resident of public housing	8 <sup>th</sup>	First	11/13/2024	
Quawneisha i copie		Ů	Contacted – no response received		
	Current Mem	nbership		1	
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate	
Reginald Bates	Reside in a Council district located south of the James River	8 <sup>th</sup>	First	11/11/2026	
James Boschen	Alternate member (Non-voting)	1 <sup>st</sup>	First	05/12/2026	
Samuel Davies	Alternate member (Non-voting)	3 <sup>rd</sup>	First	05/12/2026	

#### **Contact:**

Matthew Slaats	Senior Civic Innovation Manager, Richmond City	matthew.slaats@rva.gov
	Council, Office of the Council Chief of Staff	804-646-6447 (desk)
Leidiana Delgado	Civic Engagement Coordinator	Leidiana.delgado@rva.gov
		804-646-5828 (desk)



# Authorities, Boards, Commissions and Task F Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Participatory Budgeting Steering Commission				
Title: Mr. ☐ Mrs. ☐ Ms. ✓ Miss. ☐ Dr. ☐ C	Other:			
Last Name: Delaney	First Name: Abigail			
Home Street Address: 13 S Robinson St. Apt. B		Home Telephone:		
Home City, Zip Code: Richmond, VA 23220		Home Fax:		
Personal E-Mail Address: abigailgracedelaney@gm	ail.com			
Employer: Keiter CPAs				
Job Title: Senior Associate - Audit		How Long? 4+ Years		
Business Street Address: 4401 Dominion Blvd		Business Telephone:		
Business City, Zip Code: Glen Allen, VA 23060		Business Fax:		
Business E-Mail Address: adelaney@keitercpa.com				
Is your place of employment located in the city of Rich	mond? Yes 🗌	No 🔽		
Is your place of employment located in the county?	'es ☐ No <b>☑</b> If yes, w	vhich county?		
Are you a city resident? Yes ✓ No ☐ If yes, w	which City Council district	? 5 Number of years? 3+		
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes No V  If yes, please provide information on the nature of the contract.				
Signature: Abigail G. Delaney		Date: 05/21/2025		
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)				

NOTE: This application is a public document.

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Authorities, Boards, Commissions, and Task Forces A

(Name of Authority Roard Commission or Task Force

(Name of Additionty, Board, Commission of Task Force					
PARTICIPATORY BUDGETING STEERING COMMISSION					
Title: Mr.					
Name: Max Berckmueller					
Home Address: 000209 S ARTHUR ASHE BLVD APT 6 RICHMOND VA 23220					
Home Telephone: 7578695157		Ho	me Fax:		
Personal E-Mail Address: maxberckmue	ller@gmail.com				
Employer: Commonwealth of Virginia - Department of the Treasury					
Job Title: Policy Planning Specialist			How Long? 2		
Business Address: 000101 N 14TH ST	RICHMOND VA 2321	9			
Business Telephone:	Ext:	Business			
Dusiness F Mail Address		Fax:			
Business E-Mail Address:					
s Your Place of Employment Located in the cit	y of Richmond? Yes				
s your Place of Employment Located in the Co	ounty? No If	Yes, Which Coun	ty?		
Are You A City Resident? Yes If Yes,	Which City Council District	? 5 Nu	mber of Years? 1		
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No					

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

If yes, please provide information on the nature of the contract.

During my time as a student at William & Mary, I served as a class senator in the student government. In this role, I regularly engaged with student groups and campus communities to determine how best to allocate university-provided funding to enhance student life. This included conducting listening sessions, attending club meetings, and holding informal conversations with student leaders to better understand their needs and priorities. These insights informed the proposals and initiatives I developed to improve the student experience. I believe this hands-on experience in collaborative budgeting and community engagement has prepared me well to serve Richmond's diverse communities on the Participatory Budgeting Steering Commission.

Additionally, I completed a graduate course in budgeting and finance for public sector organizations through Virginia Tech's public policy program. This course focused on how public sector budgeting—particularly in

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# City of Richmond, Virginia City Council

#### Authorities, Boards, Commissions, and Task Forces Application

Virginia—differs from traditional private-sector financial practices. The knowledge I gained from this experience further strengthens my ability to contribute meaningfully to the commission's work. I also served on the City of Williamsburg's Social Services Advisory Board, where I helped develop an annual budget proposal for nonprofit funding allocations, which was submitted to the Williamsburg City Council. This process required careful

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I currently serve on the City of Richmond's Social Services Advisory Board and began in this role in March of this year. Additionally, I served on the City of Williamsburg Social Services Advisory Board for a period of two years from 2022-2024.

#### Other Community Involvement:

Since moving to Richmond, I have become actively involved in several community organizations that serve vulnerable populations. I volunteer regularly with Beyond Boundaries and SOAR365, which has allowed me to engage directly with individuals with disabilities and special needs in the Richmond area.

I have also worked closely in building a relationship with Partnership for the Future, a Richmond-based nonprofit that supports low-income students in building college and career readiness, as a part of my fellowship I am completing. Through this partnership, I have helped organize a career workshop and introduced students to careers in state and local public service, among other enrichment activities.

In addition, I serve as a Court Appointed Special Advocate (CASA) for the City of Richmond.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

EDUCATION: William & Mary, Williamsburg, Virginia

Bachelor of Arts, Major: Government, Minor: Data Science

PROFESSIONAL EXPERIENCE

Fellow, Virginia Management Fellows (VMF) Program August 2023 - Present

Selected for a two-year Fellowship program with the Commonwealth of Virginia. As a Fellow, I will be employed at three state agencies for successive 8-month periods where I receive mentorship and specialized training in that field

Virginia Department of Social Services

Prepared agency-wide training sessions involving more than 100 participants for upcoming General Assembly session

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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### City of Richmond, Virginia City Council

#### Authorities, Boards, Commissions, and Task Forces Application

Researched, developed, and wrote several agency regulations which were presented to State Board of Social Services

Assisted with implementing changes to funding structure for localities including drafting statewide communications

Completed 8-month agency report researching administrative structure of agency at the state and local level. Involved meeting with colleagues throughout the state and other social service agencies across the country to understand how to improve service delivery

Virginia Governor's Fellowship Program Secretary of Health and Human Resources May 2023 - August 2023

Researched and developed 7 legislative proposals to be introduced to the Virginia legislature and regulations mandated by Virginia code regarding issues including Medicaid, public housing, transgender care, SNAP, price transparency, public hospitals, and foster care policy Streamlined grant requests and provided data analysis on state programs

Helped research, plan, and execute over a dozen events for the Governor and Secretary of HHR

#### **VOLUNTEERING AND SERVICE**

Member, Williamsburg Social Services Advisory Board July 2022 - August 2023 Assists local Department of Social Services with strategic and financial planning and monitoring, workforce management, programs and services, community events, and fundraising as the second student elected by Williamsburg City Council

Allocated over \$1M annually in grant funding to local non-profits organizations

June 2021 - August 2023 Class Senator, Student Assembly, William & Mary Elected by fellow students to serve as one of four Class Senators to provide effective student governance Collaborated on initiatives, including fighting food insecurity among students, reformed election rules and regulations, improved relations between city residents and students, and increased biking safety on campus

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I was familiar with the concept of participatory budgeting through my education and heard that the C

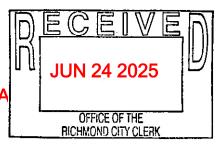
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(Name of Authority, Board, Commission or Task Force						
PARTICIPATORY BUDGETING STEERING COMMISSION						
Title:						
Name: Peter Berry						
Home Address: 001040 BOWE S	STREET B RICHMOND	VA 23220				
Home Telephone: 703-597-9928		Hon	ne Fax:			
Personal E-Mail Address: ptberry1	@gmail.com					
Employer: Retired						
Job Title:			How Long?			
Business Address: VA						
Business Telephone:	Ext:	Business				
		Fax:				
Business E-Mail Address:						
ls Your Place of Employment Located in	n the city of Richmond? No	)				
ls your Place of Employment Located ir	n the County? No	If Yes, Which County	n			
Are You A City Resident? Yes	If Yes Which City Council Dis	strict? 2 Nun	nher of Years?			

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

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# STOP RICHMODE

## City of Richmond, Virginia City Council

## Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.
Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:
Served one term as a delegate for the People's Budget of Richmond
List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.
B.A., University of Virginia, 1992
Other Community Involvement:
(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.
How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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07/07/2025

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#### **Richmond Retirement System Board of Trustees**

Vacancies as of November 9, 2025

The Board of Trustees of the Richmond Retirement System shall consist of seven members for terms of three years. The Mayor shall appoint two members; the Council shall appoint five members, at least two of whom shall be members of the classified service.

The City Council will appoint a current city retiree to the Board of Trustees of the Richmond Retirement System to fill one of the three Council appointments not required to be a member of the classified service.

(Assigned to the Finance and Economic Development Standing Committee)

Current Vacancies					
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate	
Carlin Gibson, Sr.	Classified Service Member	4 <sup>th</sup>	First	10/25/2025	
Carini Gioson, 51.			Applicatio	n included	
Current Membership					
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate	
Regina Johnson Elbert	Reside or work	1 <sup>st</sup>	First	03/28/2026	
Faith Flippo	Classified Service Member	5 <sup>th</sup> District Employment	First	10/27/2026	
Adam Grossman	Reside or work	6 <sup>th</sup> District Employment	First	10/24/2026	
Sabrina Joy-Hogg	Mayoral Appointee	6 <sup>th</sup> District Employment	First	07/27/2026	
Matthew Peanort	Mayoral Appointee	2 <sup>nd</sup> District Employment	First	03/08/2027	
Daisy Weaver	City Retiree	2 <sup>nd</sup>	Second	11/22/2026	

#### **Contact:**

Leo Griffin, Executive Director 804-646-5835

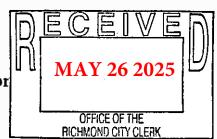
Leo.griffin@rva.gov
or
Delores Baskin
Executive Assistant III
Richmond Retirement Office
730 East Broad St., Suite 900
Richmond, VA 23219
(804) 646 - 5939 (o)
Delores.baskin@rva.gov



## Authorities, Boards, Commissions and Task For

# Reappointment Application

(Please Print or Type)



Name of Authority, Board, Commission or Task Force:				
Richmond Returement Board				
Title: Mr. Mrs. Ms. Miss. Dr. Other:				
Last Name: Gibson First Name: Carlin				
Home Street Address: 801 Boroughbridge Rd	Home Telephone:			
Home City, Zip Code: Richmond, Va 23225	Home Fax:			
Personal E-Mail Address: Carlin. gibson 472gmail. com				
Employer: City of Richmond Fire Departm	ent			
Job Title: Leutenant	How Long? 5 yrs (17 Vm			
Business Street Address:	Business Telephone:			
Business City, Zip Code:	Business Fax:			
Business E-Mail Address:				
Is your place of employment located in the city of Richmond? Yes No				
Is your place of employment located in the county? Yes No V If yes, which county?				
Are you a city resident? Yes No I If yes, which City Council district? 5411 Number of years? 1241 4				
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  Yes No				
If yes, please provide information on the nature of the contract.				
Signature: Carlin E. Hitam	Date: 5/27/25			
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)				

NOTE: This application is a public document.

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Revised -04/01/14