



CITY OF RICHMOND

Department of Planning & Development Review *Staff Report*

File a2015-189: To declare an intent to amend the Zoning Ordinance for the purpose of altering requirements for the posting of public notification signs in conjunction with public hearings.

To: City Planning Commission
From: Land Use Administration
Date: June 1, 2015

PETITIONER

City of Richmond

PURPOSE

To amend the Zoning Ordinance to alter the requirements for posting public notification signs in conjunction with public hearings related to zoning cases.

SUMMARY & RECOMMENDATION

This Resolution would initiate the process of revising the City's Zoning Ordinance. The proposed amendment to the Zoning Ordinance would amend the requirements for the posting of public notification signs in conjunction with public hearings related to zoning cases and would accomplish two objectives:

1. The Department of Planning & Development Review would assume the responsibility of posting the signs, as opposed to the current requirement that the applicant be the responsible party.
2. The specifications for the size, design, placement and timing of the signs would be removed from the code and would be established by a separate Resolution of the Planning Commission.

If the Commission agrees that it is appropriate to move forward with the development of an amendment to revise the Zoning Ordinance related to the posting of public notification signs, it will be necessary for the Commission to approve a Resolution of Intent to Amend the Zoning Ordinance. This Resolution is the first step for any City-initiated change to the Zoning Ordinance. The amendment process would include the conduct of appropriate public hearings once the draft ordinance containing the change is introduced. A draft of the Resolution and the draft ordinance amendments are included in the agenda package for consideration.

The Planning Commission will also need to adopt a separate Resolution that would approve a Sign Posting Policy should the ordinance move forward and be adopted by City Council. A draft of a Sign Posting Policy is included in the agenda package along with examples of signs used in other localities.

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