

INTRODUCED: November 13, 2017

AN ORDINANCE No. 2017-207

To authorize the Chief Administrative Officer to accept funds in the amount of \$10,000.00 from the Hartford and to appropriate the increase to the Fiscal Year 2017-2018 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services by \$10,000.00 for the purpose of supporting the Fire Safety Education Program for fifth graders.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: DEC 11 2017 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$10,000.00 from the Hartford for the purpose of supporting the Department of Fire and Emergency Services' Fire Safety Education Program for fifth graders.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, by increasing estimated revenues by \$10,000.00, increasing the amount appropriated for expenditures by \$10,000.00, and allotting

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED: DEC 11 2017 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

to the Department of Fire and Emergency Services the sum of \$10,000.00 for the purpose of supporting the Fire Safety Education Program for fifth graders.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST
4-7142
OCT 18 2017
Office of the Chief Administrative Officer

O&R REQUEST

DATE: October 17, 2017

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, DCAO for Finance and Administration

THROUGH: Jay A. Brown, Director of Budget and Strategic Planning

FROM: Melvin D. Carter, Chief of Fire and Emergency Services

RE: Acceptance and appropriation of funds for the Department of Fire and Emergency Services

ORD. OR RES. No. \_\_\_\_\_

PURPOSE: To authorize the Chief Administrative Officer (CAO) to accept funds in the amount of \$10,000 from The Hartford and to appropriate the same to the Richmond Department of Fire and Emergency Services fiscal year 2018 Special Fund Budget for the purpose of supporting the Department's fifth grade Fire Life Safety Program.

REASON: The Richmond Department of Fire and Emergency Services Seeks approval to use funds in the amount of \$10,000 awarded to the Department by The Hartford for its fifth grade Fire Life Safety Program.

RECOMMENDATION: It is recommended that this funding is accepted and appropriated to the Richmond Department of Fire and Emergency Services Special Fund Budget for fiscal year 2018 Special Fund Budget.

BACKGROUND: The \$10,000 grant from The Hartford will be used to enhance and promote the improvement of our fifth grade Fire Life Safety Program - the primary use of the funds will be to move the program into the 21st Century using Interactive Training/Learning. This will provide real time demographic, race and ethnic background, and school location data. It will also provide immediate feedback on performance to help better improve the educational process and make the appropriate changes needed in the curriculum.

FISCAL IMPACT / COST: Revenue to the City in the amount of \$10,000.

Handwritten signatures and dates: JS 11/17/17, SAG, SA, JAB, and a signature for F-E R MDC.

RECEIVED
NOV 07 2017
OFFICE OF CITY ATTORNEY

**FISCAL IMPLICATIONS:** The acceptance of this award will allow the Richmond Department of Fire and Emergency Services to improve fire and safety education programming to the City's fifth grade population.

**BUDGET AMENDMENT NECESSARY:** Yes. This request amends the FY18 Special Fund Budget.

**REVENUE TO CITY:** The City will receive \$10,000 in grant funds from The Hartford to be appropriated to the fiscal year 2018 Special Fund Budget.

**DESIRED EFFECTIVE DATE:** Upon Adoption

**REQUESTED INTRODUCTION DATE:** November 13, 2017

**CITY COUNCIL PUBLIC HEARING DATE:** December 11, 2017

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Public Safety

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A

**AFFECTED AGENCIES:** Department of Finance, Department of Budget and Strategic Planning and the Richmond Department of Fire and Emergency Services

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Amends fiscal year 2018 Special Fund Ordinance No. 2017-037.

**REQUIRED CHANGES TO WORK PROGRAM(S):** None.

**ATTACHMENTS:** Award letter from the Hartford.

**STAFF:** LaTanja Davenport, Business Analysis Manager: 646-5442.



**THE  
HARTFORD**

Business Insurance

Employee Benefits

Auto

Home

August 10, 2017

Chief Earl Dyer  
City of Richmond Fire Department  
201 E. Franklin St.  
Fire Headquarters  
Richmond, VA 23219

Dear Chief Dyer,

The Hartford is pleased to support the City of Richmond Fire Department. In this capacity, The Hartford has committed \$10,000 to support fire safety education efforts and programming.

We ask that the funds from this grant be leveraged within one calendar year from the grant date of August 10, 2017 and to provide a formal report within this grant timeframe as how the funds were leveraged. The parameters of this grant can be customized to your individual needs, and may include, but are not limited to, fire safety awareness and education within the community and local schools.

We ask that our company be referred to as The Hartford in any materials you publish regarding this commitment and to have the opportunity to review prior publication. Payment will be processed in the amount of \$10,000 shortly.

We look forward to our new partnership. On behalf of The Hartford and its Junior Fire Marshal program, thank you for your commitment to keeping children fire safe.

Sincerely,

Kathleen Weitz  
Corporate Sustainability  
The Hartford