

INTRODUCED: June 13, 2016

A RESOLUTION No. 2016-R047

To approve the City of Richmond Plan of Services under the Virginia Juvenile Community Crime Control Act.

\_\_\_\_\_  
Patron – Mayor Jones

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney

PUBLIC HEARING: JULY 25 2016 AT 6 P.M.

WHEREAS, pursuant to section 16.1-309.3(D) of the Code of Virginia (1950), as amended, the governing body of a political subdivision which establishes a community-based system under the Virginia Juvenile Community Crime Control Act (the “Act”) must submit to the State Board of Juvenile Justice for approval a local plan for the development, implementation and operation of such services, programs and facilities pursuant to the Act; and

WHEREAS, the Department of Justice Services has submitted to the Council of the City of Richmond its plan of services for the Council’s approval as the local plan required by the Act for Fiscal Year 2017-2018;

AYES:                    9                    NOES:                    0                    ABSTAIN:                    \_\_\_\_\_

ADOPTED:   JULY 25 2016      REJECTED: \_\_\_\_\_    STRICKEN: \_\_\_\_\_

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

That the Council of the City of Richmond hereby approves the plan of services of the Department of Justice Services of the City of Richmond as the City's local plan for the development, implementation and operation of the City's community-based system pursuant to Virginia Juvenile Community Crime Control Act. Such plan of services shall be substantially in the form attached hereto.



# CITY OF RICHMOND

## INTRACITY CORRESPONDENCE RECEIVED

JUN 03 2016

**O&R REQUEST**

**DATE:** April 15, 2016

**EDITION:** 1

OFFICE OF CITY ATTORNEY  
**O & R REQUEST**

**TO:** The Honorable Members of City Council

MAY 16 2016

**THROUGH:** The Honorable Dwight C. Jones, Mayor

4-5169

Chief Administration Office  
City of Richmond

**THROUGH:** Selena Cuffee-Glenn, Chief Administrative Officer

**THROUGH:** Debra Gardner, Deputy Chief Administrative Officer of Human Services

**THROUGH:** Lenora Reid, Deputy Chief Administrative Officer/Chief Financial Officer

**THROUGH:** Jay A. Brown, Director of Budget and Strategic Planning

**FROM:** Rufus Fleming, Director of Justice Services

**RE:** Endorsing the City of Richmond's Plan for Services under the Virginia Juvenile Community Crime Control Act (VJCCCA)

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** To receive City Council's approval for the local "Plan of Service" under the Virginia Juvenile Community Crime Control Act (VJCCCA). This plan covers FY 2017 and FY 2018. The plan has been developed in collaboration between the Department of Justice Services and 13<sup>th</sup> Judicial District Juvenile Court Service Unit. It is supported by the Chief Judge of the Richmond Juvenile and Domestic Relations Court and the Community Policy Management Team.

**REASON:** Section 16.1-309.3(D) of the Code of Virginia, as amended, states in part:  
*"Any county or combination thereof which establishes a community based system pursuant to this article shall biennially submit to that State Board for approval a local plan for the development, implementation and operation of such services, programs and facilities pursuant to this article."*

**RECOMMENDATION:** The City's Administration and the Department of Justice Services recommends approval and endorsement of the VJCCCA Plan of Services.

**BACKGROUND:** In 1995, the General Assembly enacted the Virginia Juvenile Community Crime Control Act (VJCCCA). The purpose of the VJCCCA was to establish a community based system of progressive sanctions and services that correspond to the severity of offenses and treatment needs of youth involved in the court system.

**FISCAL IMPACT / COST:** The City of Richmond will receive \$347,683 from the Commonwealth of Virginia Department of Juvenile Justice. These funds are included in the FY 2017 Justice Services general fund revenue fiscal plan. As a requirement to receive funding from the Commonwealth of Virginia, the City's Department of Justice Services has appropriated \$459,080 as the required maintenance of effort. The funds are adopted as part of the City's annual fiscal plan for FY17.

**FISCAL IMPLICATIONS:** No Impact

**BUDGET AMENDMENT NECESSARY:** None

**REVENUE TO CITY:** The City will receive \$347,683 from the Virginia Department of Juvenile Justice effective July 1, 2016. This revenue will be placed in the Department of Justice Services General Fund Budget.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** 5/9/16

**CITY COUNCIL PUBLIC HEARING DATE:** 5/23/16

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Waive Committee

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None

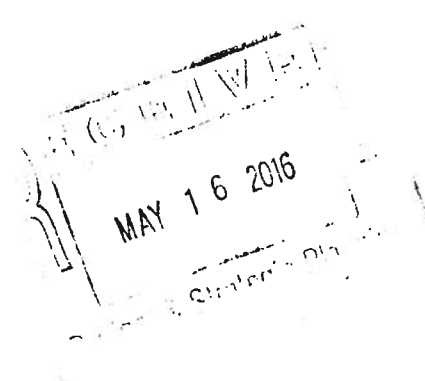
**AFFECTED AGENCIES:** Department of Budget, Department of Finance, and Justice Services

**RELATIONSHIP TO EXISTING ORD. OR RES.:** None

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** VJCCA Plan FY17 – 18  
Letters of Support (3)

**STAFF:** Rhonda Gilmer, Deputy Director  
Department of Justice Services  
804-646-5410





# COMMONWEALTH of VIRGINIA

*Department of Juvenile Justice*  
Thirteenth Judicial District Court Service Unit

Kimberly Russo  
ACTING COURT SERVICE UNIT  
DIRECTOR

The Oliver Hill Courts Building  
13<sup>th</sup> DISTRICT CSU  
1600 Oliver Hill Way  
Suite C104  
Richmond, Virginia 23219-1214  
(804) 646-2900  
Fax (804) 646-2999

Southside Branch Office:

Southside Community Service Center  
4100 Hull Street Road  
Richmond, Virginia 23224  
(804) 646-8861  
Fax (804) 646-8117

January 29, 2016

Andrew K. Block, Jr., Director  
Virginia Department of Juvenile Justice  
600 E. Main Street, 20<sup>th</sup> Floor  
Richmond, Virginia 23219

Re: Virginia Juvenile Community Criminal Control Act (VJCCCA) Plan, City of Richmond

Dear Mr. Block:

The 13<sup>th</sup> District Court Service Unit is submitting this letter in support of the City of Richmond's Virginia Juvenile Community Criminal Control Act (VJCCCA) Plan. Our Court Service Unit played a significant role in the development of this plan and the services that will be provided.

On January 28, 2016, the Court Service Unit and Richmond Justice Services discussed and agreed upon the VJCCCA Plan for next year. We believe that the collaboration with the City of Richmond Department of Justice Services (DJS) has resulted in a meaningful plan of services for the youth that come before the court. The Court Service Unit requests that the plan be approved.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Kimberly D. Russo".

Kimberly D. Russo  
Court Service Unit Director

CC: Marilyn Goss, Chief Judge  
Rufus Fleming, Director, RDJS



**CITY OF RICHMOND**  
**DEPARTMENT OF SOCIAL SERVICES**

February 17, 2016

Mr. Andrew K. Block, Jr., Director  
Virginia Department of Juvenile Justice  
600 E. Main Street, 20<sup>th</sup> Floor  
Richmond, Virginia 23219

Re: Virginia Community Crime Control Act (VJCCCA) Plan, City of Richmond

Dear Mr. Block:

On behalf of the City of Richmond's Community Policy and Management Team (CPMT), I would like to express our support for the 2017-2018 Virginia Juvenile Community Crime Control (VJCCCA) Plan submitted by the City of Richmond Department of Justice Services. This plan was developed collaboratively with the 13<sup>th</sup> District Court Service Unit and provides critical services needed for Richmond City youth who are before the court.

The CPMT respectfully requests the Department's full consideration for approval of this plan that provides a vital resource to our city and our youth.

Sincerely,

A handwritten signature in black ink that reads "Paulette Gae B. Skapars".

CPMT Chair

cc.

Rufus Fleming, Director DJS  
Kim Russo, 13<sup>th</sup> District Court Service Unit



**COMMONWEALTH of VIRGINIA**

**Thirteenth Judicial District**

**Juvenile and Domestic Relations District Court**

**for the City of Richmond**

**OLIVER HILL COURTS BUILDING  
1600 OLIVER HILL WAY, SUITE C181  
RICHMOND, VIRGINIA 23219-1214**

**PHONE: (804) 646-2942 FAX: (804) 646-2906**

**RICHARD B. CAMPBELL  
JUDGE**

**MARILYNN C. GOSS  
CHIEF JUDGE**

**ANGELA EDWARDS ROBERTS  
JUDGE**

**ASHLEY K. TUNNER  
JUDGE**

**PATRICIA REYES BATLEY  
CLERK OF COURT**

**TRICIA D. MULLER  
CHIEF OPERATING OFFICER**

**April 14, 2016**

**Andrew K. Block, Jr., Director  
Virginia Department of Juvenile Justice  
600 E. Main St., 20<sup>th</sup> Floor  
Richmond, VA 23219**

**Re: Virginia Juvenile Community Criminal Control Act (VJCCCA) Plan**

**Dear Mr. Block,**

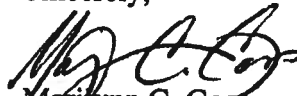
**This letter is submitted on behalf of the judges of the Richmond Juvenile and Domestic Relations Court to offer our support of the City of Richmond's Virginia Juvenile Community Criminal Control Act (VJCCCA) Plan. This plan was developed through collaboration between the Richmond City Department of Justice Services and the 13<sup>th</sup> District Court Service Unit.**

**We believe this plan will provide quality services for the youth and families in the City of Richmond.**

**It is our hope that this plan be approved so that the proposed services may be implemented as scheduled.**

**Thank you for your consideration.**

**Sincerely,**

  
**Marilynn C. Goss  
Chief Judge**

**c: Kimberly D. Russo, Director, CSU  
✓ Rufus Fleming, Director, RDJS**

Program or Service Name	Instructions	Example	Program/Service 1	Program/Service 2	Program/Service 3	Program/Service 4	Program/Service 5	Program/Service 6
Program Type	What is the official name of program or service? Click on the drop down box to choose the type of program or service provided. (Click on the "Program Type" tab below for a description of the types.)		Family Ties	Evening Reporting Center	Outreach	Out of Jurisdiction GPS	Administration	Supervision Plan Services
Program of Service Provider	What is the name of organization, if contracted or purchased, or the city, county, commission, etc. that operates the program?		Home-Based/In-Home Services	Alternative Day Services and Structured Day Treatment	Outreach Detention/Electronic Monitoring	Outreach Detention/Electronic Monitoring	Coordinator/Administrative/Case Management	
Program ID	What is the program ID if this is an existing program? If it is new, leave blank and DJJ will assign a code.		ROJBS	FIRST CONTRACTORS	ROJBS	Bealey and Thompson	ROJBS	
Program Start Date	What is the date the program began or should begin?		7/1/2014	7/1/2014	9/1/1996	7/1/2009	3/1/1998	7/1/2013
FY2017								
FY2017 Contracts	What will you spend for contract or management services from private or public vendors?			\$228,960.00		\$8,000.00		
FY2017 Personnel	What will you spend for benefits, salaries, special payments and wages of VUCCA employees?		\$180,776.00		\$334,002.00		\$20,000.00	
FY2017 Travel	What will you spend for travel costs directly related to serving VUCCA youth?		\$2,619.00		\$3,450.00			
FY2017 Staff Development	What will you spend for employee and volunteer training directly related to VUCCA youth?		\$1,950.00		\$268.00			
FY2017 Telecommunications	What will you spend for internet access and telephone services used directly for serving VUCCA youth?							
FY2017 Supplies & Materials	What will you spend for office supplies, energy, medical and laboratory, food, laundry, educational and recreational supplies for VUCCA youth?		\$3,878.00		\$674.00			
FY2017 Equipment / Office Space Rental	What will you spend for computers or other equipment directly used by VUCCA youth? What will you pay directly related to the provision of VUCCA services?							
FY2017 Total Budget	This field calculates automatically.		\$189,223.00	\$228,960.00	\$379,288.00	\$8,000.00	\$20,000.00	\$0.00
<b>POSITIONS REQUIRED FOR ALL LOCALLY OPERATED SERVICES</b>								
FY2017 Projected Positions	How many full time equivalent positions paid for with VUCCA funding?		3.25		5.25		0.50	
FY2017 Projected Positions to be Supervised by DJJ Employees	How many full time equivalent positions will be supervised by DJJ employees? Attach a breakdown of agreement between locality and CSJL for terms of supervision.			0.00	0.00	0.00	0.00	0.00
FY2017 Youth to be Served	How many youth do you estimate serving in this program or service?		50	36	235	40		
FY2017 Program/ Service Unit Type	What is the type of unit of service, i.e., day, hour, session, etc.?		contacts	hours	days	days	days	



FY2017 Estimated # of Units Per Youth	90	180	35	14					
FY2017 Program/ Service Units	4,500	6,480	6,225	560	0				0
FY2017 Average Cost Per Unit	\$42.05	\$35.02	\$46.71	\$14.29	\$0.00				\$0.00
FY 2017 Cost comparison to contracted service (new programs only)									
FY2018									
<b>RUNNING:</b>									
FY2018 Contracts		\$228,960.00		\$12,080.00					
FY2018 Personnel	\$190,000.00		\$362,651.00		\$20,000.00				
FY2018 Travel	\$4,125.00		\$408.00						
FY2018 Staff Development	\$1,139.00								
FY2018 Telecommunications			\$1,372.00						
FY2018 Supplies & Materials	\$2,642.00		\$46,000.00						
FY2018 Equipment / Office Space Rental									
FY2018 Total Budget	\$187,906.00	\$228,960.00	\$409,451.00	\$12,080.00	\$20,000.00				\$0.00
<b>OFFICE SPACE ONLY:</b>									
<b>POSITIONS REQUIRED FOR ALL Youth / Adult Services:</b>									
FY2018 Projected Positions	3.25		5.25		0.50				
FY2018 Projected Positions to be Supervised by DJJ Employees									
<b>SERVICE LIMITS:</b>									
FY2018 Youth to be Served	50	96	235	40					
FY2018 Program/ Service Unit Type	contacts	hours	days	days					
FY2018 Estimated # of Units Per Youth	90	180	35	14					
FY2018 Program/ Service Units	4,500	6,480	6,225	560	0				0

FY2018 Average Cost Per Unit	This field calculates automatically.		\$49.98	\$35.02	\$49.79	\$21.57	\$0.00	\$0.00
FY2018 Cost comparison to contracted service (new programs only)	If a service is new this year, what is the full cost comparison for private operation of the program or services?							
<b>PROGRAM CONTACT:</b>								
Program Contact Name	Enter the first and last name of the primary contact for this program.	Greg Hopkins	Greg Hopkins	Greg Hopkins	Greg Hopkins	Kimberly Russo	Rufus Fleming	Greg Hopkins
Contact Title	Enter the title of the primary contact	Program Manager	Program Manager	Program Manager	Program Manager	CSU Director	Director	Program Manager
Address 1	Enter the mailing address for the primary contact	730 E. Broad St	730 E. Broad St	730 E. Broad St	730 E. Broad St.	1700 Oliver Hill Way	730 E. Broad St.	730 E. Broad St.
Address 2	Enter the second line mailing address for the primary contact. Leave blank if not needed.							
City	Enter the mailing address city for the primary contact	Richmond	Richmond	Richmond	Richmond	Richmond	Richmond	Richmond
State	Enter the mailing address state for the primary contact	VA	Virginia	Virginia	Virginia	Virginia	Virginia	Virginia
ZIP Code	Enter the mailing address ZIP code for the primary contact	23219	23219	23219	23219	23219	23219	23219
Telephone	Enter the area code and telephone number for the primary contact.	804-646-2902	804-646-2902	804-646-2902	804-646-2902	804-646-2963	804-646-3763	804-646-2902
Fax Number	Enter the area code and fax number for the primary contact. If no fax, leave blank.	804-646-3269	804-646-3269	804-646-3269	804-646-3269		804-646-3269	804-646-3269
E-mail Address	Enter the e-mail address for the primary contact. If no e-mail, leave blank	gregory.hopkins@richmond.gov	gregory.hopkins@richmond.gov	gregory.hopkins@richmond.gov	gregory.hopkins@richmond.gov	kimberly.russo@div.virginia.gov	rufus.fleming@richmond.gov	gregory.hopkins@richmond.gov









Program/Service Name	Instructions	Example	Program/Service 1	Program/Service 2	Program/Service 3	Program/Service 4	Program/Service 5	Program/Service 6	Program/Service 7	Program/Service 8
Gender	What is the official name of program or service? Click on the drop down box and choose what genders of youths are served.		Family Ties both males and females	Evening Reporting Center both males and females	Outreach Electronic Mentoring both males and females	Out of Jurisdiction GPS both males and females	Administration	Supervision Plan Services both males and females	Community Service both males and females	Community Monitoring both males and females
Pre/Postdispositional	Click on the drop down box and choose whether the program serves pre-, post-dispositional juveniles or both.		postdispositional	postdispositional	pre-dispositional	pre-dispositional		preD and postD cases	preD and postD cases	postdispositional
Residential or Non-residential	Click on the drop down box and choose whether the program is residential or nonresidential.		nonresidential	nonresidential	nonresidential	nonresidential		nonresidential	nonresidential	nonresidential
Program or Service Population	What pressing problem is the program designed to address? (Which juveniles should be referred to it?)		Status and Delinquent youth with multi-problem families, GILS level 2,3 or Richmond.	Post-dispositional youth who resides in the City of Richmond.	Detainable one-dispositional youth out of jurisdiction.	pre-dispositional youth out of jurisdiction.		youth who would benefit from specialized services not identified in	Pre and Post-dispositional youth who resides in the City of	Youth with non-violent offenses
Risk to ReOffend	Click on the drop down box and choose the targeted risk level.		Moderate / High Risk	Moderate / High Risk	Moderate / High Risk	Moderate / High Risk		All Risk Levels	All Risk Levels	Moderate / High Risk
Balanced Approach Primary Emphasis	Click on the drop down box to choose the program's primary emphasis based on the Balanced Approach philosophy.		Competency Development	Public Safety/ Accountability	Public Safety/ Accountability	Public Safety/ Accountability		Public Safety/ Accountability/ Competency Development	Public Safety/ Accountability	Public Safety/ Accountability
Criminogenic Need Area Targeted	Click on the drop down box to choose the criminogenic need area targeted. If program targets more than one criminogenic need area select the primary need area targeted. If program targets a protective factor or area of responsibility instead of a criminogenic need area, please indicate this.		Cognitive Skills	Non-Criminogenic Areas: Build Protective Factors	Non-Criminogenic Areas: Build Protective Factors	Non-Criminogenic Areas: Build Protective Factors		Non-Criminogenic Areas: Build Protective Factors	Non-Criminogenic Areas: Build Protective Factors	Non-Criminogenic Areas: Build Protective Factors
Detention Eligibility Criteria	Click on the drop down box and choose the program's admission requirement for detention eligibility.		Detainable	Detainable	Detainable	Detainable		N/A	Detainable	Detainable
Special Admission Criteria	Are there any special admission criteria? Leave blank if no special criteria.		Parents of guardians must be willing to participate in home visits.	Youth must have had two previous failed pre-arrested probation.	Family must be willing to allow youth to come home or associate with family or associates.	Family must be willing to allow youth to come home or associate with family or associates.		court ordered or referred by the probation officer	CSU referred or court ordered. Youth must be willing to perform	Youth who meet the guidelines for serious offenders treatment at
Maximum Number of Clients	What is the maximum number of clients you can serve at any one time?		25	10	35	14		10	N/A	20
Average Length of Stay	What is the average length of stay you would expect a client to be in the program? (days, hours, minutes, previously)		90 days	30 days	30 days	30 days		variable	30 Hours	90 Days
Objective Assessment of the Need for Program or Service	Why is the program necessary? Share a statistic or piece of information that indicates a problem or service in your locality that the program will address		In FY15, 458 youth was assessed via YASH. 50% scored in the moderate range for aggression, 44.7% scored in the	In FY 15, 33.5% of the detention population consisted of juvenile offenders who failed to adhere to the previous	In fiscal year 2015, there were 470 pre-dispositional detention placements. Outreach Detention serves as a	In fiscal year 2015, there were 470 pre-dispositional detention placements. Outreach Detention serves as a		Over time, there are changes in the nature of issues that bring youth before the court or to intake. This category	In FY15, 33.5% of the detention population consisted of juvenile offenders who failed to adhere to the previous	In fiscal year 2015, 21.1% of youth committed to DJJ were for violation of probation (1388 CSU). The

<p><b>1. REQUIRED OUTCOME:</b> 75% Satisfactory Completions - OR - Improvement in the rate of Satisfactory Completions.</p>	<p>The goal is to have youth complete the program satisfactorily. Your next target a satisfactory completion rate of 75%. Of program placements exhibiting in FY15 or FY16 with completion codes of "2", "3", or "4", the target percentage is 75% satisfactory completions.</p> <p>If the program's completion rate in the most recent prior fiscal year for which data are available is less than 50%, the following alternative target goal may be used. The alternative goal is to improve the rate by at least 15% over the rate in that prior year.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>
<p><b>2. REQUIRED OUTCOME:</b> Recidivism Rate - OR - Improvement in the Recidivism Rate</p>	<p>The goal is to have a recidivism rate no higher than the 12-month re-arrest rate for youth placed on probation for the court services unit served by the program for the most recent year for which data is available from D.L.I. This goal is not applicable to the following program types: Shelter care and less secure districts; outreach demonstration; monitoring mental health assessment; supervision plan services; coordination/transition/parole management; substance abuse assessment; sex offender assessment; Office on Youth.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>
<p><b>LOCALLY DEVELOPED PROGRAM GOAL:</b></p>	<p>Let one change you aim to have the program achieve and how you will measure that achievement. Use details that you can count or measure.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>
<p><b>1. Program Outcome related to Program Goal</b></p>	<p>Let another change you aim to have the program achieve and how you will measure that achievement. Use details that you can count or measure.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>
<p><b>2. Program Outcome related to Program Goal</b></p>	<p>Let another change you aim to have the program achieve and how you will measure that achievement. Use details that you can count or measure.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>	<p>Of the FY17/FY18 program releases, 75% will have completed the program satisfactorily.</p>





<p>Of the FY12/13 program          participants, how many will have          completed the program          satisfactorily.</p>				
<p>Of the FY12/13 program          participants, how many will have          completed the program          satisfactorily.</p>				
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