



Application for URBAN DESIGN COMMITTEE Review

Department of Planning and Development Review
Planning & Preservation Division
900 E. Broad Street, Room 510
Richmond, Virginia 23219
(804) 646-6335

<http://www.richmondgov.com/CommitteeUrbanDesign>

Application Type

- Addition/Alteration to Existing Structure
 New Construction
 Streetscape
 Site Amenity

- Encroachment
 Master Plan
 Sign
 Other

Review Type

- Conceptual
 Final

Project Name: Albert Hill Middle School

Project Address: 3400 Patterson Ave.

Brief Project Description (this is not a replacement for the required detailed narrative) : _____
Furnish & install (1) Double Face Internally Illuminated Monument Sign with Manual Changeable Reader Board per attached plans.

Applicant Information

(on all applications other than encroachments, a City agency representative must be the applicant)

Name: Shante Knight Email: lknight@richmondk12.va.us

City Agency: Albert H. Hill Middle School Phone: (804) 780-6107

Address: 3400 Patterson Ave. | Richmond, VA 23221

Main Contact (if different from Applicant): Jeff Lee

Company: Superior Signs LLC Phone: (804) 271-5685

Email: jeff.lee@SuperiorSignsRVA.com

Submittal Deadlines

All applications and support materials must be filed no later than 21 days prior to the scheduled meeting of the Urban Design Committee (UDC). Please see the schedule on page 3 as actual deadlines are adjusted due to City holidays. **Late or incomplete submissions will be deferred to the next meeting.**

Filing

Applications can be mailed or delivered to the attention of "Urban Design Committee" at the address listed at the top of this page. **It is important that the applicant discuss the proposal with appropriate City agencies, Zoning Administration staff, and area civic associations and residents prior to filing the application with the UDC.**

UDC Background

The UDC is a ten member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06 and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

MEMORANDUM

Date: 11/12/2015

To: City of Richmond Urban Design Committee

From: Jeff Lee, Superior Signs LLC

Subject: Project Narrative for Albert Hill Middle School Freestanding Sign

The purpose of this project is to provide exterior identification to this City school and a means of communicating scheduled events to the students and community at large.

We've supplied signs just like this to various City public schools for years. Albert Hill Middle School likes what we provided elsewhere so the school PTA solicited donations through fundraisers to fund the project.

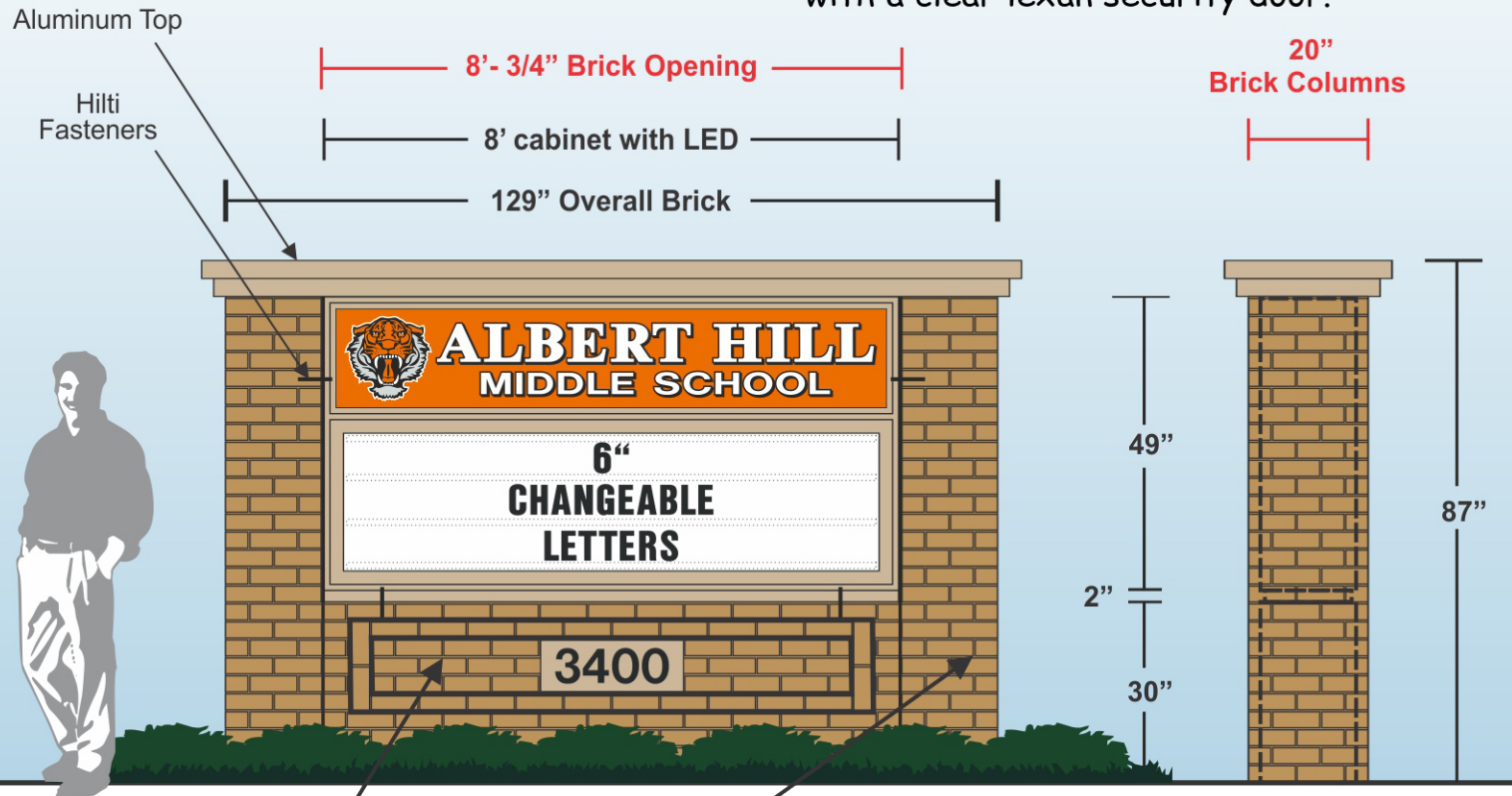
The construction cycle includes engineering, permitting, fabrication & installation of the sign. Electrical permits & work provided by others is not included in our scope of work. Fabrication will not begin until all permits have been secured.

The Planning Commission may be scheduled as early as January 4, 2016 to hear this case. Once approved, we expect fabrication to begin 3-4 weeks later, once the sign permit has been approved.

-  MATCH BUILDING BRICK
-  SW 6142 (Macadamia Beige)

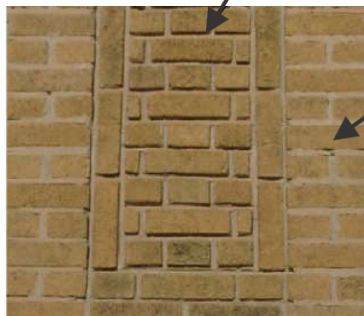
OPTION 1

D/F Monument has 3 lines of 6" changeable copy with a clear lexan security door.



Duplicate Bond Pattern
Raked Mortar joints

Flush Mortar joints



**Brick
By Others**
(Detail)
Brick Bond
Pattern

16\"
Recessed Brick Base
(Solid Filled with)
3000 psi Concrete



2510 willis road, richmond, virginia 23237
phone: 804-271-5685 fax: 804-743-9250

PRESENTATION DRAWING

Customer:
Albert Hill Middle School

Job Location:
Richmond, VA

Date: 3/11/16

Salesperson: RP

Drawn By: CM

Type of Signage:
Monument Sign

Scale: 3/8" = 1'-0"

File Name:
Albert Hill Middle School

Revisions:



This drawing must be approved and signed by the customer before production can begin. Any changes made after the drawing has been approved will be done at the customers expense.

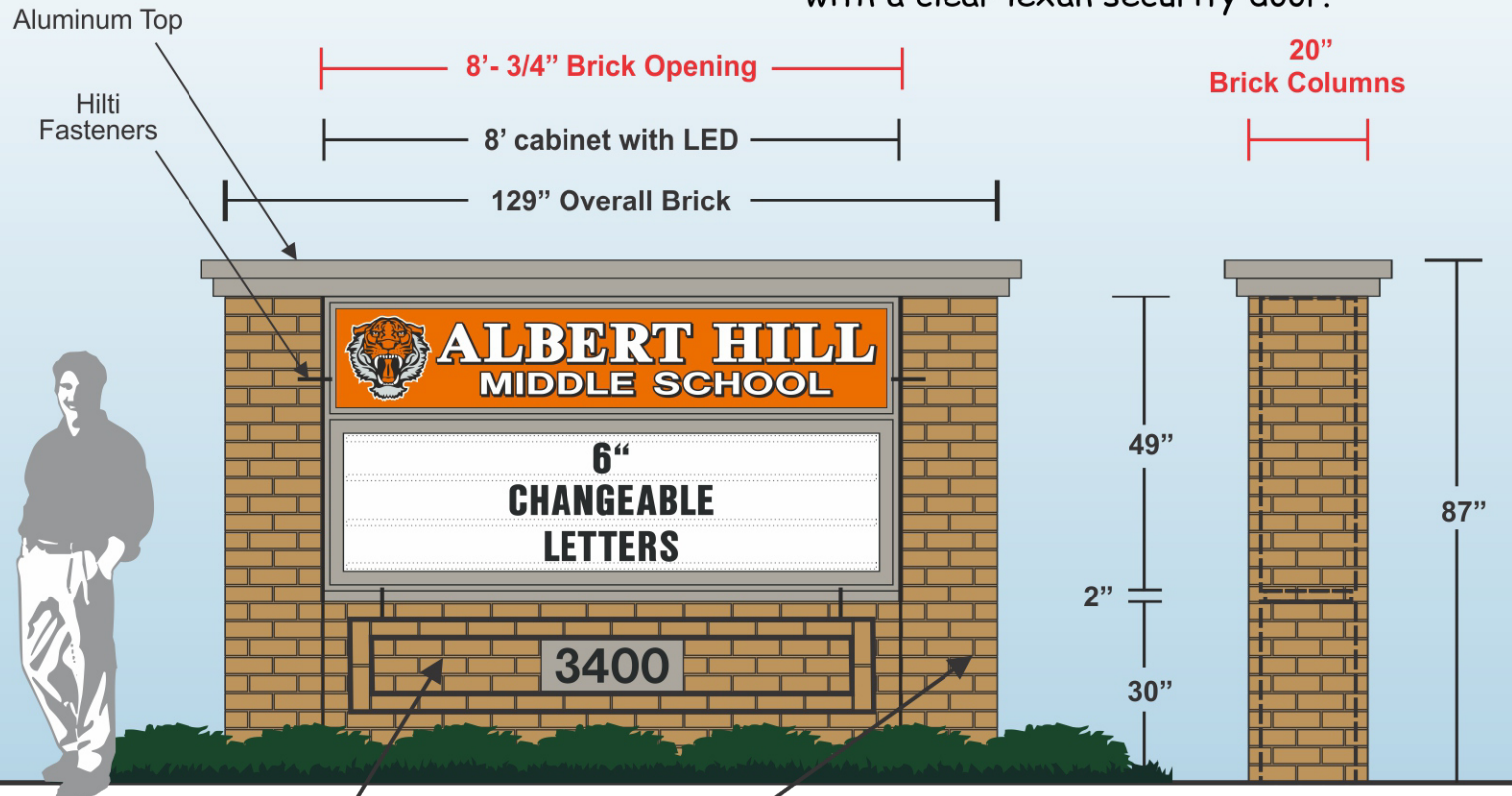
This drawing is the property of Superior Sign Productions and may not be shown to anyone outside of the customers own organization. Duplication or distribution of this drawing without the written permission of Superior Sign Productions is prohibited by law and will be taken very seriously.

Customer Approval:

- MATCH BUILDING BRICK
- SW 7017 (Dorian Gray)

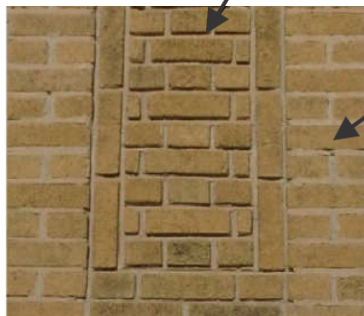
OPTION 2

D/F Monument has 3 lines of 6" changeable copy with a clear lexan security door.



Duplicate Bond Pattern
Raked Mortar joints

Flush Mortar joints



**Brick
By Others**
(Detail)
Brick Bond
Pattern

16"
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(Solid Filled with)
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Customer Approval:

N Nansemond St

Park Ave.

Roseneath Rd

Park

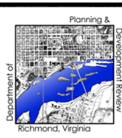
Albert Hill Middle School
3400 Patterson Avenue

— proposed FS sign
with 6' setback from
property line

Patterson Ave.

Rd





City of Richmond Department of Planning & Development Review

Final Location, Character and Extent Review

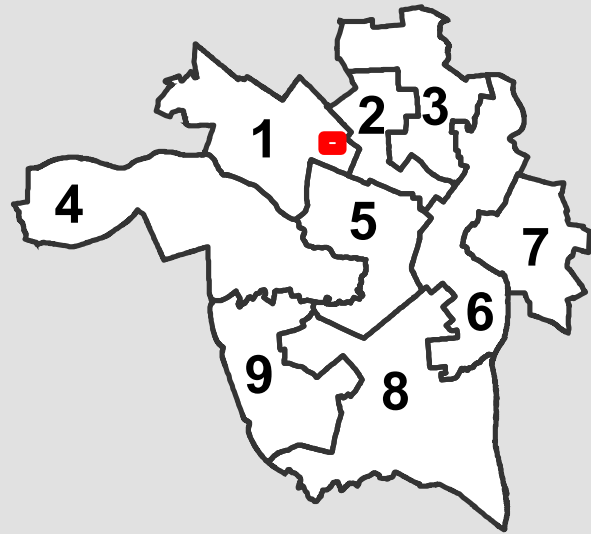
LOCATION: Albert Hill Middle School,
3400 Patterson Avenue

COUNCIL DISTRICT: 1

APPLICANT: Shante Knight, RPS

EXISTING USE: City school

PROJECT DESCRIPTION: Final location, character
and extent review of a sign identifying Albert Hill
Middle School.



*For questions, please contact Jeff Eastman
at 646-6348 or jeff.eastman@richmondgov.com*

