



# City of Richmond

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## Meeting Minutes Planning Commission

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Monday, November 17, 2014

1:30 PM

5th Floor Conference Room

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### Call To Order

*Mr. Poole, Chair, called the regular meeting of the Richmond City Planning Commission to order on Monday, November 17, 2014, at 1:30 p.m.*

### Roll Call

**Present** 9 - Mr. Rodney Poole  
Mr. Melvin Law  
Ms. Kathy Graziano  
Ms. Amy Howard  
Mr. David Johannas  
Ms. Jane Ferrara  
Ms. Lynn McAteer  
Mr. Jeffrey Sadler  
Mr. Doug Cole

### Chair's Comments

### Approval of Minutes

[ID 14-046](#) November 3, 2014 Minutes

**Attachments:** [Draft November 3, 2014 Minutes](#)

**A motion was made by Vice Chair Law, seconded by Commissioner Johannas, that this Report be approved. The motion carried by the following vote:**

**Aye:** 8 - Mr. Poole, Mr. Law, Ms. Graziano, Ms. Howard, Mr. Johannas, Ms. Ferrara, Mr. Sadler and Mr. Cole

**Abstain:** 1 - Ms. McAteer

### Director's Report

*There was no Director's Report.*

### - Council Action Update

*Ms. Markham stated there are a few items that went to Council that the Commission made recommendations on:*

- (1) The special use permit for the apartments on Overbrook Road was approved.*
- (2) The outdoor dining and expansion of the restaurant at 25-27 Belmont was approved.*
- (3) The chapel for the funeral home on Brookland Park Boulevard was approved.*
- (4) A daycare expansion on Grove Avenue and a day nursery on Clarence Avenue were approved.*

- (5) A duplex on M Street was approved.
- (6) The roof top signage for Dominion at 707 East Main Street was approved.

There are several items that were continued that will be on the next Commission meeting:

- (1) Special use permit for 2216 Keswick Avenue.
- (2) Special use permit for outdoor dining at 1600 Monument Avenue.
- (3) Special use permit for day nursery at 3200 Utah Place.

## Consideration of Continuances and Deletions from Agenda

Ms. Markham stated there no continuances or deletions from today's agenda.

## Consent Agenda

Mr. Poole asked whether there are any questions from the Commission regarding items on the consent agenda.

There were none.

Mr. Poole opened the public hearing and asked if anyone would like to speak in favor of or in opposition to any item on the consent agenda.

There were no comments.

**A motion was made by Ms. Graziano, seconded by Mr. Law, that the items on the Consent Agenda be approved. The motion carried unanimously.**

1. [UDC No. 2014-30\(2\)](#) Final Location, Character and Extent Review of a roundabout at the intersection of Idlewood Avenue, Grayland Avenue and the Interstate 195 off-ramp

**Attachments:** [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location Map](#)  
[Application & Plans](#)

**This Location, Character and Extent Item was approved on the Consent Agenda with the following conditions recommended by the Urban Design Committee:**

- (1) That the sidewalks from S. Cherry Street to S. Harrison Street be cleaned up and re-established as part of the roundabout installation project.

2. [UDC No. 2014-34\(2\)](#) Final Location, Character and Extent Review of a facility for the Richmond Police Department K-9 Division, 500 Forest Lawn Drive

**Attachments:** [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location Map](#)  
[Application & Plans](#)

**This Location, Character and Extent Item was approved on the Consent Agenda with the following conditions recommended by the Urban Design Committee:**

(1) That the color temperature on the exterior light fixtures be lowered to 3000k.

- 3. [UDC No. 2014-39](#) Conceptual Location, Character and Extent Review of a telecommunications monopole at Fire Station #25, 8800 Huguenot Road

**Attachments:** [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location Map](#)  
[Application & Plans](#)

This Location, Character and Extent Item was approved on the Consent Agenda.

- 4. [PAC 14-008](#) To approve a public art installation at the Manchester Courthouse, 920 Hull Street, as reviewed by the Public Art Commission.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Medallion](#)  
[Site](#)  
[Map](#)

This Section 17.05 Review was approved on the Consent Agenda.

*The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

**Regular Agenda**

- 5. [ID 14-037](#) Citywide Master Plan Update

*There was no update on the Citywide Master Plan Update.*

*Mr. Poole stated to the Commission that he is concerned and believes by their next meeting that he would have had the opportunity to meet with the Director and see if they can get a better handle on this.*

**Upcoming Items**

*Ms. Markham stated that the following items will be considered at the next Commission meeting:*

- Special use permit for 2216 Keswick Avenue for a single-family detached dwelling unit and a take-out restaurant.
- Special use permit for outdoor dining at 1600 Monument Avenue.
- Special use permit for day nursery at 3200 Utah Place.

- Rezoning of 1829 & 1831 West Cary Street from R-7 to UB.
  
- Special use permit for 3200 Floyd Avenue for an accessory building and driveway to encroach in the front yard setback.
  
- Special use permit for 416 East Broad Street for rooftop wireless communications facility.
  
- Presentation on "Maximizing Potential: Midlothian / Belt Boulevard Corridor Study".

**Adjournment**

*All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.*

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*Rodney M. Poole, Chair*

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*Lory P. Markham, Secretary*