



Organizational Development Standing Committee

Boards & Commissions

Vacancy Report

Monday, July 6, 2020

| Board Name | Criteria for Appointment | Applicant Name |
|---|--|--|
| Affordable Housing Trust Fund Oversight Board (10 members) (page 3) | Representative from Richmonders Involved to Strengthen our Communities* (1 vacancy) | Aubrey Jones 3 rd District Employment (page 4) |
| | Lender with affordable housing experience* (Mayoral appointment, 1 vacancy) | <i>No nominations</i> |
| | Richmond Redevelopment and Housing Authority Representative (Mayoral appointment, 1 vacancy) | <i>No nominations</i> |
| | Builder or developer with experience constructing housing projects (Mayoral appointment, 1 vacancy) | <i>No nominations</i> |
| Audit Committee (7 members) (page 6) | Certified Public Accountant | William Chaney 1 st District Resident (reappointment, page 7) |
| Ethics Reform Commission (11 members) (page 8) | * (5 vacancies) | Nathan Joyce 6 th District Resident (page 9) |
| | * (2 Mayoral nominees) | <i>No nominations</i> |
| Maggie L. Walker Initiative Citizens Advisory Board (16 members) (page 12) | Resident of a City Council district with a 20% poverty rate* (3 vacancies) | Dominic Barrett 5 th District Resident (reappointment, page 13) Carmen Simon 7 th District Resident (page 14) |
| | Community organization representative with focus on reducing poverty (Mayoral appointment, 1 vacancy) | <i>No nominations</i> |
| | Resident of a City Council district with a 20% poverty rate* (Mayoral appointment, 3 vacancies) | <i>No nominations</i> |
| | Resident (Mayoral appointment, 1 vacancy) | <i>No nominations</i> |
| | RRHA Tenant or Section 8 Tenant* (Mayoral appointment, 1 vacancy) | <i>No nominations</i> |
| | Service provider assisting low income (Mayoral appointment, 1 vacancy) | <i>No nominations</i> |

* Applicants must either reside or work in the city

| Board Name | Criteria for Appointment | Applicant Name |
|---|---|---|
| PlanRVA (13 members) (page 17) | Qualified Voter* | Michael Dickinson 1 st District Resident (page 18) Jacob Giovia 7 th District Resident (page 20) Shannon Gonzalez 8 th District Resident (page 23) Nathan Joyce 6 th District Resident (page 25) |
| | (1 vacancy) | |
| Human Rights Commission (13 members) (page 28) | Resident (Mayoral appointment, 1 vacancy) | <i>No nominations</i> |
| | Youth member* (Mayoral appointment, 1 vacancy) | <i>No nominations</i> |

* Applicants must either reside or work in the city

Affordable Housing Trust Fund Oversight Board Vacancy Chart

As of
November 8, 2020

The board shall consist of ten members, each of whom shall either reside in the city of Richmond or have a principal place of employment within the city of Richmond. One member shall be selected from each of the following categories:

- (1) A representative from Richmonders Involved to Strengthen our Communities.
- (2) A resident of the city of Richmond or a representative of a service provider assisting low-income individuals or families.
- (3) A representative from the Richmond Association of Realtors.
- (4) A representative from an organization dedicated to promoting affordable housing.
- (5) A lender from a financial institution with affordable housing financing experience.
- (6) A builder or developer with experience constructing housing projects.
- (7) A representative of the Richmond Redevelopment and Housing Authority.
- (8) An attorney specializing in housing matters.
- (9) A housing counselor.
- (10) A member of City Council, who shall be a non-voting member of the board.

Of the ten members, the City Council shall appoint six members, including the members designated in subdivisions (1) through (4) and (9) and (10). The mayor, by a writing submitted to the City Clerk, shall appoint four members, including the members designated in subdivisions (5) through (8) of subsection (a) of this section.

| Member | Patron | Expiration Date | Eligible for Reappoint. | Interested in Reappoint. | Qualification |
|------------------|------------------------|-----------------|-------------------------|--------------------------|--|
| Desi Wynter | Mayor | 04/25/2020 | Yes | Mayor's office notified | RRHA Representative |
| Andrew Clark | Mayor | 04/07/2020 | No | Mayor's office notified | Builder or Developer |
| Linda Melton | Mayor | 02/06/2020 | Yes | Mayor's office notified | Lender with affordable housing experience |
| Steven Saltzberg | All members of Council | 11/10/2019 | No | - | Richmonders Involved to Strengthen our Communities nominee |

Contact:

Nacole Mason, Project Management Analyst
Housing and Community Development for the City of Richmond
1500 E. Main St., Ste. 400
Richmond, VA 23219
804-646-1514
Nacole.Mason@richmondgov.com



City of Richmond, Virginia
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces
Application**

(Name of Authority, Board, Commission or Task Force)

AFFORDABLE HOUSING TRUST FUND OVERSIGHT BOARD

Title: *Dr.*

Name: *Aubrey P. Jones*

Home Address: *004908 4908 CEDAR SUMMIT RD HENRICO COUNTY VA 23223*

Home Telephone: *8049188033* Home Fax:

Personal E-Mail Address: *aubrey.jones20145@comcast.net*

Employer: *Retired / Data Systems Analysts, Inc.*

Job Title: *Senior Information Technology Consultant* How Long? *17*

Business Address: *010300 10300 EATON PLACE 500 FAIRFAX VA 22030*

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Board Member: Richmonders Involved to Strengthen Our Communities (RISC)
Committee Member: Strategy and Research Committees (RISC)
Past Chair of the Board for the Richmond Neighborhood Housing Services 1987 through 1996

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Science Doctorate: Cyber Security, Capitol Technology University, Laurel, Md. 2017
Master of Science: Information and Telecommunications Systems Management, Capitol Technology, Laurel, Md., 2000
Adjunct Faculty: School of Arts and Sciences, Virginia Union University. Present

Other Community Involvement:



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Lecturer in Careers in Technology at Franklin Military Academy, 2018; 2019
Presenter for Franklin Military Academy:K-12 Cyber Security Education□FY19 Brigade Chief's and DAI Training Workshop, Fort Knox, Kentucky, 2019

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

DR. AUBREY P. JONES
4908 Cedar Summit Road Richmond, VA 23223 aubrey.jones20145@comcast.net (80

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Audit Committee

Vacancy Chart

*As of
November 8, 2020*

The Audit Committee shall consist of seven members to be appointed by the City Council. Two of these seven members shall be members of the Council appointed to serve terms coincident with their terms as members of the City Council. The remaining five members shall be appointed from the business community of the city. Of these five members appointed from the business community of the city, at least one shall be licensed by the State Board of Accountancy as a Certified Public Accountant, at least one shall be a lawyer admitted to the Virginia State Bar, and at least one shall have experience in the financial services industry.

(Assigned to the Organizational Development Standing Committee)

| Member | Patron | Expiration Date | Eligible for Reappoint. | Interested in Reappoint. | Qualification |
|----------------|------------------------|------------------------|--------------------------------|---------------------------------|-----------------------------|
| William Chaney | All members of Council | 07/25/2020 | Yes | Yes - Application Included | Certified Public Accountant |

Contact:

Rochelle Carter

City Auditor's Office


Rochelle.carter@richmondgov.com

804-646-5632

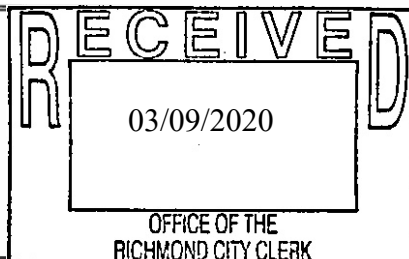


City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

| | |
|---|---------------------------------------|
| Name of Authority, Board, Commission or Task Force: Audit Committee | |
| Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/> | |
| Last Name: Chaney | First Name: William Lee |
| Home Street Address: 4614 Riverside Drive | Home Telephone: 8049388199 |
| Home City, Zip Code: Richmond VA | Home Fax: <input type="text"/> |
| Personal E-Mail Address: lchaney@hhjcpa.com | |
| Employer: Harris Hardy & Johnstone, PC | |
| Job Title: CPA | How Long? 5 years |
| Business Street Address: 300 Arboretum Place Suite 660 | Business Telephone: 8045600560 |
| Business City, Zip Code: Richmond VA 23236 | Business Fax: <input type="text"/> |
| Business E-Mail Address: lchaney@hhjcpa.com | |
| Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Chesterfield | |
| Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 4th Number of years? 1.5 | |
| Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| If yes, please provide information on the nature of the contract. | |
| Signature: <u></u> Date: <u>3/9/2020</u> | |
| (By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.) | |

NOTE: This application is a public document.



Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Ethics Reform Commission

Vacancy Chart

as of

November 8, 2020

Established by Ordinance No. 2019-264, adopted November 12, 2019, which created the Ethics Reform Commission of the City of Richmond with indefinite duration to be known as the Ethics Reform Commission for the purpose of providing to the Council and the Mayor information and advice concerning the implementation of the recommendations from the Ethics Reform Task Force.

The Richmond City Council Ethics Reform Commission shall be composed of eleven members whom the Council and the Mayor shall appoint. Of the eleven members, the Council shall nominate nine members and the Mayor shall nominate two members.

Members should be broadly representative of each of the City's nine Council districts and have experience and expertise in ethics rules and regulations in the government or private sector, procurement, human resources, related legal issues, Freedom of Information Act (FOIA), and other code of ethics areas.

The Ethics Reform Commission shall elect from its membership a chair, vice chair, secretary and such officers as it may find necessary for the conduct of its affairs.

The Commission shall submit a report to the Council's Organizational Development Standing Committee by December 31 of each year outlining the City's progress towards the implementation of the Ethics Reform Task Force's recommendations. Within 15 days after the end of each quarter, the Commission shall provide the Council and the Mayor with a report on the Commission's activities and accomplishments for the preceding quarter.

(Assigned to the Organizational Development Standing Committee)

| Member | Patron | Expiration Date | Eligible for Reappoint. | Interested in Reappoint. | Qualification |
|---------------|------------------------|------------------------|--------------------------------|---------------------------------|----------------------------------|
| - | All members of Council | - | - | - | Resident and/or work in the city |
| - | All members of Council | - | - | - | Resident and/or work in the city |
| - | All members of Council | - | - | - | Resident and/or work in the city |
| - | All members of Council | - | - | - | Resident and/or work in the city |
| - | All members of Council | - | - | - | Resident and/or work in the city |
| - | Mayor | - | - | - | Resident and/or work in the city |
| - | Mayor | - | - | - | Resident and/or work in the city |

Contact



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(Name of Authority, Board, Commission or Task Force)

ETHICS REFORM COMMISSION

Title: _____

Name: *Nathan Joyce*

Home Address: 003012 4TH AVE RICHMOND VA 23222

Home Telephone: 2025702986 Home Fax: _____

Personal E-Mail Address: joycenc@mymail.vcu.edu

Employer: Markel Corporation

Job Title: Procurement Analyst How Long? 1

Business Address: 004521 HIGHWOODS PKWY GLEN ALLEN VA 23060

Business Telephone: _____ Ext: _____ Business Fax: _____

Business E-Mail Address: nathan.joyce@markel.com

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? Yes If Yes, Which County? Henrico

Are You A City Resident? Yes If Yes, Which City Council District? 6 Number of Years? 1

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

- VCU MBA 2015
- 5 years of professional experience in finance
- small business owner (manage rental property)
- experience in community leadership from non-profits to associations

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

- Richmond SPCA
- Condominium Board of Directors
- VCU School of Business Mentor

7/2/2020



**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Work Experience

Markel Corporation – Global Procurement (11/2019 – Present), Glen Allen, Virginia

Procurement Analyst

- *Drafted, redlined, negotiated, and executed favorable contracts for domestic and international stakeholders*
- *Defended company interests in terms of indemnification, limitations of liability, data protection, etc.*
- *Accumulated savings by negotiating periods of performance, discounts, and price locks*
- *Conducted quick bids and RFP's from in-take through contract execution, serving as project manager*

Fannie Mae – Corporate Procurement (06/2015 – 11/2019), Bethesda, Maryland

Procurement Specialist

- *Provided cradle-to-grave procurement services to Fannie Mae's external client, Common Securitization Solutions*
- *Drafted, redlined, negotiated, and executed contracts with "Big 4" Consulting, Legal, HR, and technology firms*
- *Conducted quick bids and RFP's*
- *Issued purchase orders for all procurement categories*
- *Analyzed supplier W-9's, invoices, banking docs, etc for data quality and for audit purposes*
- *Conducted risk assessments to identify supplier risk; managing risk project from start to close*

VCU School of Business – Marketing Dept (08/2013 – 05/2015), Richmond, Virginia

Research Graduate Assistant

- *Wrote articles for Marketing Department's "Market Share" Blog*
- *Assigned as grader for student's to review quiz grades*
- *Compiled data for professors to conduct research*

Dobrin Homes, LLC (09/2014 – 12/2014), Richmond, Virginia

Marketing and Research Intern

- *Developed payoff analyses for upcoming building acquisitions*
- *Analyzed market potential and competitor rates*
- *Acquired pricing on materials and services from multiple suppliers*
- *Submitted plans to historic society to rebuild neighborhoods*

Ingalls Shipbuilding (05/2014-07/2014), Pascagoula, Mississippi

Pricing and Estimation Intern

- *Developed new cost proposals and made changes to existing ones*
- *Used Excel to determine prices and quantities of ship's material*
- *Documented buildings/assets for potential insurance claims*
- *Boarded ships to confirm any approved changes*

State Department Federal Credit Union (06/2013 – 08/2013), Alexandria, Virginia

Mortgage and Lending Intern

- *Released liens on mortgages and home equity lines of credit*
- *Returned paid off car titles to members*
- *Used spreadsheets and Account Services software to locate closed loans*

Department of the Army (06/2010 – 08/2012), Washington, DC

Management Support Technician, GS-4

- *Built matrices and Program Reviews for Army equipment*



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

- Helped start building of Army Budget for FY15-19
- Pulled data from Army Flow Model and AFM websites to equip units
- Briefed senior leadership on Program Objective Memorandums (Budgeting) for FY15-19
- Helped create ATARAC messages to send out to entire Army

Education

Virginia Commonwealth University, Richmond, Virginia

Degree: Master's in Business Administration

GPA: 3.50, Graduated May 2015

- Analyzed credit worthiness of loan seekers in SAS and Tableau
- Used Excel to forecast sales for local stone company
- Used ESRI to locate an ideal restaurant location
- Recommended changes for healthcare website using Google Analytics
- Recommended strategic changes for toy company to reposition and rebrand

Christopher Newport University, Newport News, Virginia

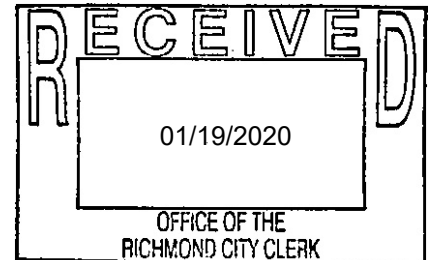
Degree: Bachelor of Science, Major: Business Management

GPA: 3.39, Graduated May 2013

- Vice President of Multicultural Student Association (MSA)
- Selected as a Luter School of Business mentor in Fall 2012
- All-conference scholar-athlete all 8 semesters enrolled as part of CNU Track

Community Leadership

Richmond SPCA (08/2014 – 05/2015)



How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

City Clerk Blog Posting from Jan 16

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Maggie L. Walker Initiative Citizens Advisory Board

Vacancy Chart

As of
November 8, 2020

The Maggie L. Walker Initiative Citizens Advisory Board shall be composed of sixteen members, including seven members appointed by the mayor, eight members appointed by the Council and the Director of Community Wealth Building serving as an ex-officio.

The mayor shall appoint members from each of the following categories:

- (a) Four persons who, at the time of appointment, reside in a City Council district within the city of Richmond with a poverty rate of at least 20%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (b) A representative of a service provider assisting low-income individuals or families;
- (c) A representative of a community organization or advocacy group with a primary focus on the reduction of poverty and who resides within the city of Richmond;
- (d) A person who resides within the city of Richmond.

The Council shall appoint members from each of the following categories:

- (e) Four persons who, at the time of appointment, reside in a City Council district within the city of Richmond with a poverty rate of at least 20%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (f) A business owner or a representative of a business with a workforce made up of employees, the majority of whom reside in the city of Richmond;
- (g) A representative of a college or university located within the city of Richmond with expertise in studying poverty or in program evaluation;
- (h) A person who resides within the city of Richmond;
- (i) A member of the City Council, who shall be a non-voting member of the board and shall serve as co-chair.

(Assigned to Organizational Development Standing Committee)

| Member | Patron | Expiration Date | Eligible for Reappoint. | Interested in Reappoint. | Qualification |
|---------------------------|------------------------|-----------------|-------------------------|-------------------------------|--|
| Marthelia Houchens | All members of Council | 09/14/2020 | Yes | Contacted – No Response | Resident of a census tract with a 25% minimum poverty rate |
| Ceonna Johnson | All members of Council | 09/14/2020 | Yes | Contacted – Awaiting response | Resident of a census tract with a 25% minimum poverty rate/RRHA/Section 8 Resident |
| Dominic Barrett | All members of Council | 03/09/2020 | Yes | Yes – Application Included | Resident of a census tract with a 25% minimum poverty rate |
| Kamala Allen | Mayor | 02/18/2018 | Yes | Mayor's office notified | Resident of a census tract with a 25% minimum poverty rate/RRHA/Section 8 Resident |
| Domingo Caratachea Torres | Mayor | 02/18/2020 | No | - | Resident of a census tract with a 25% minimum poverty rate |
| Pauline Hymes | Mayor | 02/18/2020 | Yes | Mayor's office notified | Resident of a census tract with a 25% minimum poverty rate |
| Dwayne Whitehead | Mayor | 02/18/2020 | Yes | Mayor's office notified | Community organization with focus on reducing poverty |
| Chanel Bea | Mayor | 02/18/2018 | Yes | Mayor's office notified | RRHA Tenant Section 8 Tenant |
| Albert Walker | Mayor | 02/18/2018 | Yes | Mayor's office notified | Resident of a census tract with a 25% minimum poverty rate |
| Bolin Miller | Mayor | 02/18/2016 | No | - | Resident |

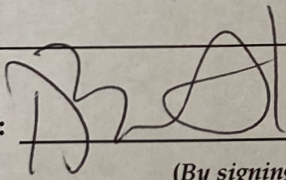
Contact:

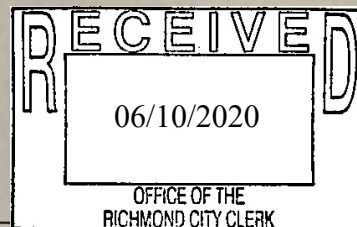
Valaryee Mitchell, MPA, CWDP
 Director - Office of Community Wealth Building
 (804) 646-0393 (Office)
 (804) 646-5088 (Fax)
Valaryee.Mitchell@richmondgov.com



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

| | | | |
|---|--|---------------------------------|--|
| Name of Authority, Board, Commission or Task Force: | | Maggie L. Walker Initiative CAB | |
| Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/> | | | |
| Last Name: Barrett | | First Name: Dominic | |
| Home Street Address: 423 S. Laurel St | | Home Telephone: 336-263-3654 | |
| Home City, Zip Code: Richmond, VA 23220 | | Home Fax: | |
| Personal E-Mail Address: dombarrett@gmail.com | | | |
| Employer: Shalom Farms | | | |
| Job Title: Executive Director | | How Long? 11 years | |
| Business Street Address: 1010 W. Laburnum Ave | | Business Telephone: 266-1914 | |
| Business City, Zip Code: Richmond, VA 23227 | | Business Fax: | |
| Business E-Mail Address: dominic@shalomfarms.org | | | |
| Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | | | |
| Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? | | | |
| Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years? | | | |
| Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | | | |
| If yes, please provide information on the nature of the contract. | | | |
| Signature:  | | Date: 5/12/20 | |
| (By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.) | | | |



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(Name of Authority, Board, Commission or Task Force)

MAGGIE L. WALKER INITIATIVE CITIZENS ADVISORY BOARD

Title: _____

Name: *Carmen M Simon*

Home Address: 002610 E FRANKLIN ST APT 2 RICHMOND VA 23223

Home Telephone: 6789845547 Home Fax: _____

Personal E-Mail Address: carmenjmccutcheon@gmail.com

Employer: Self Employed

Job Title: Strategic Planning and Program Evaluation Consultant How Long? _____

Business Address: VA

Business Telephone: _____ Ext: _____ Business Fax: _____

Business E-Mail Address: _____

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County? _____

Are You A City Resident? Yes If Yes, Which City Council District? 7 Number of Years? _____

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

For fourteen years on behalf of the South Carolina General Assembly, I evaluated programs designed to serve and improve the lives of South Carolina's residents and visitors. For over a decade, I have also provided program evaluation and strategic planning services primarily to philanthropic organizations funding in health, rural development, education, food policy, community economic development, and early childhood development. The strategic planning and evaluation work involves organizations in states around the country and often includes bringing the public and private sectors together to work towards a solution. Both sets of experiences have helped me develop a critical eye for the strengths and weaknesses of programming.

I have a BS in Biology from Spelman College, and a JD, MA (Public Policy), and Health Policy Certificate from Duke University.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.



**Authorities, Boards, Commissions and Task Forces
Application**

Other Community Involvement:

I am new to the area but have become involved in my local Duke alumni chapter and Spelman alumnae chapter. I am in the process of transferring my Links Inc. chapter affiliation to a local chapter. During recent months, I've tuned into presentations from different local organizations to learn more about how the city responds in times of crisis and identify how I might serve.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I am excited about the possibility of becoming involved in this manner. When I lived in Columbia, service on local government was a minefield because of my legislative employment. My resume is below.

EXPERIENCE CONSULTANT; Richmond, VA July 2007-present
Strategic Planner and Program Evaluator – Provides organizational planning guidance and program evaluations for foundations and other nonprofit organizations. Services include, but are not limited to, planning evaluations, interviewing program participants, facilitating focus groups, developing tools, analyzing data, visiting sites, leading strategic planning, and reporting conclusions. Project clients have included the Chan Zuckerberg Initiative, Southern Sustainable Agriculture Working Group, Notah Begay III Foundation, W.K. Kellogg Foundation, General Mills Foundation, the Community Food Security Coalition, Paso del Norte Health Foundation, Robert Wood Johnson Foundation, Sisters of Charity Foundation of Cleveland, and the Rural School and Community Trust.

S.C. HOUSE OF REPRESENTATIVES; Columbia, SC December 2015-September 2019
Research Analyst/Auditor – Served as primary staff person to the Healthcare/Regulatory and Education/Cultural Subcommittees of the House Legislative Oversight Committee. Duties included researching related statutes, regulations, and opinions for appropriateness and currency, reviewing agency implementation of laws, analyzing agency performance, and making recommendations for improvements in either the law or the agency's implementation of the law. Communicated research conclusions and determinations of impacts of legislative proposals via memo, brief, or verbal briefing to House members. Duties also included facilitating legislative hearings, serving as an information conduit between agency staff and Committee members, developing methodologies to obtain feedback from stakeholders as a part of the Committee's continuous improvement process, and drafting Committee study reports. General legal duties included providing nonpartisan technical assistance and privileged legal counsel to all members of the House of Representatives and serving as a screening attorney for the Judicial Merit Selection Commission. Organizational management duties included coaching staff and presenting continuing education on legislative oversight to agency attorneys and other staff.

S.C. LEGISLATIVE AUDIT COUNCIL (LAC); Columbia, SC July 2006-December 2015
Senior Auditor/Staff Counsel – Performed and supervised professional performance auditing in accordance with Generally Accepted Government Auditing Standards (GAGAS). Duties included reviewing the audited entity's mission and mandated responsibilities, conducting off-site interviews of government officials, reviewing records of the audited entity and other governmental bodies, drafting audit findings, making recommendations to the entity and legislators, and presenting findings to legislative committees, agency oversight boards, and the Governor. Supervisory duties included planning projects, approving methodology, editing writing, coaching presentations, and evaluating staff work for personnel files. Audited entities included the S.C. Departments of Education, Disabilities and Special Needs, Health and Environmental Control, and Health and Human Services; the S.C. Guardian ad Litem Program; S.C. First Steps to School Readiness; and the S.C. Victim Services System. Legal duties included reviewing audit statements related to state/local/federal law, determining whether the General Assembly implemented LAC recommendations,



City of Richmond, Virginia
City Council

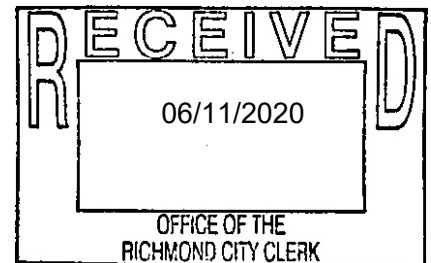
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**Authorities, Boards, Commissions and Task Forces
Application**

analyzing and making recommendations related to

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I learned about the process at a meeting of sorority chapter I am considering transferring my member



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

PlanRVA

[Richmond Regional Planning District Commission]

Vacancy Chart
As of
November 8, 2020

Four (4) elected officials of the governing body (City Council); one member of the City Planning Commission; one qualified voter and resident of the city of Richmond; one alternate member may be appointed – He/she may be an elected official or any citizen of Richmond.

(Assigned to the Organizational Development Standing Committee)

| Member | Patron | Expiration Date | Eligible for Reappoint. | Interested in Reappoint. | Qualification |
|-----------|------------------------|-----------------|-------------------------|--------------------------|-----------------|
| Mike Gray | All Members of Council | 11/22/2019 | Yes | No | Qualified Voter |

Contact:

Julie Fry, Executive Secretary
Richmond Regional Planning District Commission
(804)367-2033 x110



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(Name of Authority, Board, Commission or Task Force)

PLANRVA (RICHMOND REGIONAL PLANNING DISTRICT COMMISSION)

Title:

Name: *Michael Robert Dickinson*

Home Address: 003717 PATTERSON AVE RICHMOND VA 23221

Home Telephone: 8043477589 Home Fax:

Personal E-Mail Address: mdickinson2112@gmail.com

Employer: Blackcat Events

Job Title: owner How Long? 5

Business Address: 003717 PATTERSON AVE RICHMOND VA 23221

Business Telephone: 8043477589 Ext: Business Fax:

Business E-Mail Address: mdickinson2112@gmail.com

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ No If Yes, Which County?

Are You A City Resident? ☒ Yes If Yes, Which City Council District? 1 Number of Years? 20

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*BS Criminal Justice, VCU
MS Urban Planning, VCU
PhD Public Policy, VCU*

Other Community Involvement:

none

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short

7/2/2020



City of Richmond, Virginia
City Council

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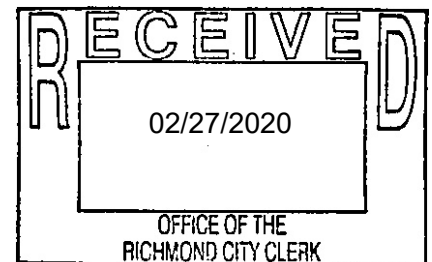
**Authorities, Boards, Commissions and Task Forces
Application**

Resume.

Richmond NAACP, Richmond Crusade for Voters, Richmond Citizen Police Academy, Richmond Citizens Public Works Academy, Old Dominion Club, NRHS, Richmond Republican Party

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

*Michael Dickinson 3717 Patterson Ave Richmond, Virginia 23221
Contact: Phone: (804) 347 7589 Email*



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7/2/2020

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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(Name of Authority, Board, Commission or Task Force)

PLANRVA (RICHMOND REGIONAL PLANNING DISTRICT COMMISSION)

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

B.A. in Political Science; focus on the intersection of housing, healthcare, and education within the context of city and local government planning.

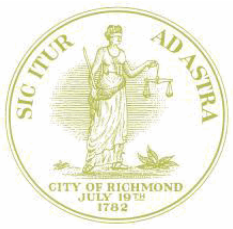
Army experience brings the understanding of operations at scale.

Healthcare experience provides the direct experience of peoples needs.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

None.

Other Community Involvement:



**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Jacob Giovia

119 N. 20th St. Richmond, Virginia 23223 | (703) 541-8509 | gioviajm@mymail.vcu.edu

Career Summary

I work to increase the technical and informational capacities -in an academic, research, or political setting- of State and Local government with the purposes of improving transparency, community agency, and democratic decision-making.

Selected Work Experience

THE OFFICE OF SENATOR GHAZALA F. HASHMI

Feb. 2020 –

Chief of Staff

- Set up and managed The Office of Ghazala F. Hashmi for the remainder General Assembly
- Lead oversight of Office schedule, staff hours, and constituent services
- Run meetings with office, lobby groups, state officials, interest groups and constituents
- Created and implemented emergency service support via webpage and media platform during COVID-19

THE OFFICE OF DELEGATE DAWN M. ADAMS

Dec. 2019 – Jan.

2020

Chief of Staff

- Set up and managed The Office of Dawn M. Adams for General Assembly
- Lead oversight of Office schedule, staff hours, and constituent services
- Ran meetings with lobby groups, state officials, interest groups and constituents
- Oversaw and assisted in when necessary, all legislative functions of the Office
- Created and wrote the Subscription Model Legislative Directive for Hepatitis C Virus cure in prison populations

FAIRFAX FAMILY PRACTICE CENTERS

May 2017 – Nov. 2019

Medical Assistant

- Obtain detailed medical history including current medications, vitals, family history and surgeries
- Review and discuss HPI with patient
- Brief Allied Health Team and Providers on patient HPI
- Properly administer medications according to the provider's orders, the patient medication administration rights, and CDC vaccination schedule
- Document information and perform all duties in accordance with HIPAA safety and security regulations

U.S. ARMY NATIONAL GUARD

June 2015 – June 2019

68 Whiskey – Medic

- Review patient immunization records, blood draw history and draft needed immunizations and blood draws for annual physical health assessments
- Administer immunizations and blood draws
- Complete full patient assessments to achieve differential diagnosis
- Learn large-scale healthcare support coordination logistics
- Provide emergency medical support for military activities

Selected Research Projects

VIRGINIA MEDICAID EXPANSION EVALUATION PROJECT

Sept. 2018 – Apr. 2019

Research Assistant – Virginia Commonwealth University

- Develop and maintain database of all Internal and Family Medicine Practices in Virginia
- Identify patterns in returned information
- Assist in creating a scientific report corroborating and/or articulating identified patterns for consumption of State



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

Elected Officials

MEDICAL COLLEGE OF VIRGINIA RESEARCH HOSPITAL

Sept. 2016 - May 2017

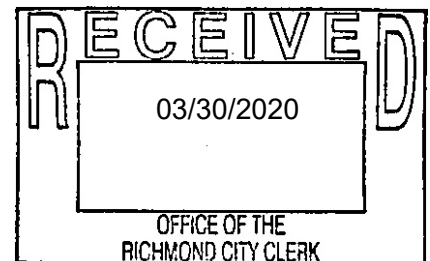
Research Assistant – Neurological Research

- *Attend conferences on latest medical and technological innovations in attempt to better our research methods and understanding of a variety of rapidly advancing fields*
- *Work with industry leaders and small businesses such as Verizon and SwyMed to create intelligent and useful solutions across research disciplines*
- *Provide relevant consultation on emergency medical practices*
- *Work with team to write and publish papers/posters, including an evidenced-based review:*
 - o *Telemedical study on vascular neurology and prehospital care review*

Selected Conferences

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Councilwoman Stephanie Lynch



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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(Name of Authority, Board, Commission or Task Force)

PLANRVA (RICHMOND REGIONAL PLANNING DISTRICT COMMISSION)

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I attended VCU for both undergrad and graduate studies and graduated in both 2002 and 2014. I am a licensed teacher and have taught in Richmond Public Schools for the last 15 years in both elementary and secondary schools. I also am a member of the Richmond 300 Engagement Team which I engaged fellow Richmonders in the city's master planning process.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Richmond 300 Engagement Team-2019 to Present, Richmond Sisters Cities Commission-2014 to 2016

Other Community Involvement:

I am currently an active member of the Richmond City Democratic Commission. I am a co-chair of the 8th District Focus Group and a member of the Lucille Brown PTA. I am also a member of the VCU and Longwood Alumni Associations.



City of Richmond, Virginia
City Council

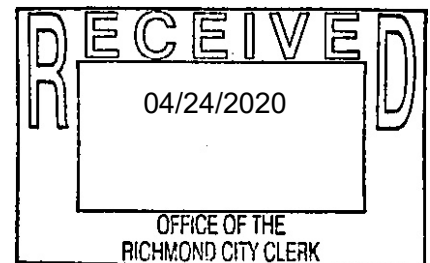
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**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

After Participating the city's master planning process I developed a strong interest and desire to p



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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(Name of Authority, Board, Commission or Task Force)

PLANRVA (RICHMOND REGIONAL PLANNING DISTRICT COMMISSION)

Title:

Name: *Nathan Joyce*

Home Address: *003012 4TH AVE RICHMOND VA 23222*

Home Telephone: *2025702986* Home Fax:

Personal E-Mail Address: *joycenc@mymail.vcu.edu*

Employer:

Job Title: How Long?

Business Address: *VA*

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond *No*

Is your Place of Employment Located in the County? *Yes* If Yes, Which County? *Henrico*

Are You A City Resident? *Yes* If Yes, Which City Council District? *6* Number of Years? *3*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

- *VCU MBA 2015*
- *5 years of professional experience in Finance industry*
- *3 years of leadership on condominium board with proven results*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

- *N/A*

Other Community Involvement:

- *VCU Ram2Ram Mentor*
- *Richmond SPCA volunteer*
- *Condominium Board of Directors*



**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Work Experience

Fannie Mae – Corporate Procurement (06/2015 – Present), Bethesda, Maryland

Procurement Specialist

- *Provided cradle-to-grave procurement services to Fannie Mae's external client, Common Securitization Solutions*
- *Drafted, redlined, negotiated, and executed contracts with "Big 4" Consulting, Legal, HR, and technology firms*
- *Conducted quick bids and RFP's*
- *Issued purchase orders for all procurement categories*
- *Executed change orders and no cost extensions for vendor resources*
- *Collaborated with project managers and leadership to source suppliers and to clearly define scope*
- *Managed tight deadlines and urgent requests to prevent resource off-boarding and to preserve discounts*
- *Enforced early payment discount language whenever possible, saving up to \$500,000 annually*
- *Analyzed supplier W-9's, invoices, banking docs, etc for data quality and for audit purposes*
- *Added new suppliers to Oracle NetSuite for payment*
- *Conducted risk assessments to identify supplier risk; managing risk project from start to close*

VCU School of Business – Marketing Dept (08/2013 – 05/2015), Richmond, Virginia

Research Graduate Assistant

- *Wrote articles for Marketing Department's "Market Share" Blog*
- *Updated department's website*
- *Assigned as grader for student's to review quiz grades*
- *Compiled data for professors to conduct research*

Dobrin Homes, LLC (09/2014 – 12/2014), Richmond, Virginia

Marketing and Research Intern

- *Developed payoff analyses for upcoming building acquisitions*
- *Analyzed market potential and competitor rates*
- *Acquired pricing on materials and services from multiple suppliers*
- *Submitted plans to historic society to rebuild neighborhoods*

Ingalls Shipbuilding (05/2014-07/2014), Pascagoula, Mississippi

Pricing and Estimation Intern

- *Developed new cost proposals and made changes to existing ones*
- *Used Excel to determine prices and quantities of ship's material*
- *Documented buildings/assets for potential insurance claims*
- *Boarded ships to confirm any approved changes*

State Department Federal Credit Union (06/2013 – 08/2013), Alexandria, Virginia

Mortgage and Lending Intern

- *Released liens on mortgages and home equity lines of credit*
- *Returned paid off car titles to members*
- *Used spreadsheets and Account Services software to locate closed loans*

Department of the Army (06/2010 – 08/2012), Washington, DC

Management Support Technician, GS-4

- *Built matrices and Program Reviews for Army equipment*
- *Helped start building of Army Budget for FY15-19*
- *Pulled data from Army Flow Model and AFM websites to equip units*
- *Briefed senior leadership on Program Objective Memorandums (Budgeting) for FY15-19*
- *Helped create ATARAC messages to send out to entire Army*

Education



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

Virginia Commonwealth University, Richmond, Virginia

Degree: Master's in Business Administration

GPA: 3.50, Graduated May 2015

- *Analyzed credit worthiness of loan seekers in SAS and Tableau*
- *Used Excel to forecast sales for local stone company*
- *Used ESRI to locate an ideal restaurant location*
- *Recommended changes for healthcare website using Google Analytics*
- *Recommended strategic changes for toy company to reposition and rebrand*

Christopher Newport University, Newport News, Virginia

Degree: Bachelor of Science, Major: Business Management

GPA: 3.39, Graduated May 2013

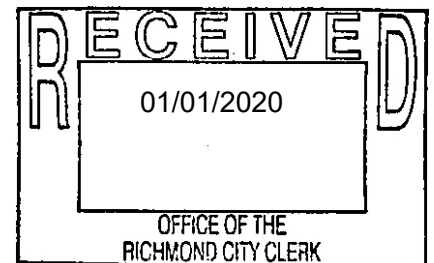
- *Vice President of Multicultural Student Association (MSA)*
- *Selected as a Luter School of Business mentor in Fall 2012*
- *All-conference scholar-athlete all 8 semesters enrolled as part of CNU Track Community Leadership*

New Plaza Condominium Association (01/2016 – 12/2018), Washington, DC

Board of Directors

- *Onboarded new pr*

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?



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Human Rights Commission

Vacancy Chart

As of
November 8, 2020

The commission shall be composed of 13 members appointed by the Council and the Mayor as follows:

- (a) Eleven adult members of whom the Council shall appoint six and the Mayor five.
- (b) Two non-voting youth members who shall be students of public schools administered by the School Board of the city of Richmond, Virginia, enrolled in the tenth, 11th, or 12th grades. Of these two youth members, the Council shall appoint one and the Mayor shall appoint one.

All members of the Commission shall be residents of the city of Richmond and shall be broadly representative of the community with respect to race, color, religion, sex, pregnancy, childbirth or related medical conditions, national origin, age, marital status, disability, sexual orientation, transgender status, or gender identity.

(Not currently assigned to a standing committee)

| Member | Patron | Expiration Date | Eligible for Reappoint. | Interested in Reappoint. | Qualification |
|----------------|--------|-----------------|-------------------------|--------------------------|---------------|
| India Williams | Mayor | 06/30/2019 | No | - | Youth Member |
| Ravi Perry | Mayor | 03/30/2019 | No | - | Resident |

Contact:

Olivier Faye
Administrative Program Support Assistant
City of Richmond, Department of Human Services
Olivier.Faye@richmondgov.com