



# Richmond City Council

## Boards & Commissions Appointments & Reappointments

Formal Meeting of Richmond City Council  
Monday, February 8, 2016 – 6:00 p.m.

Motion to approve all applicants with  
the exception of Marilyn B. Olds  
02/08/2016 ~ 9-0-0

Organizational Development Standing Committee recommends approval of the following appointment:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Board of Commissioners of the <b>Richmond Redevelopment and Housing Authority</b> (9 members) (page 4)	Applicants must reside in public or assisted housing in the city of Richmond.	Marilyn B. Olds (reappointment, page 5)	Motion to approve 02/08/2016 ~ 6-3-0 02/08/2016 – 11/24/2019  Approved

Education and Human Services Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Advisory Board of Recreation and Parks</b> (13 members) (page 12)	9 <sup>th</sup> District Resident	Eddie T. Archer (page 13)	03/11/2016 – 03/11/2019 Succeeding Uzziah A. Harris (Not interested in reappointment) Approved
<b>Aging and Disabilities Advisory Board</b> (9 members) (page 15)	Resident of the city who is a disabled person	Maureen Eberhardt (page 16)	02/08/2016 – 02/08/2019 Succeeding Jason Whitaker (Term expired) Approved
	Resident of the city who is a senior citizen	Charles Barker (reappointment, page 20)	02/08/2016 – 02/08/2019 Approved
	Member of City Council or a city employee.	E. Yvette Jones (reappointment, page 21)	02/08/2016 – 02/08/2019 Approved
	Representative of the business community whose primary residence or principal place of business is located within the city of Richmond	Bonnie Predd (page 22)	02/08/2016 – 12/09/2016 Succeeding Jennifer N. Cezar, resigned Approved
<b>Capital Area Partnership Uplifting People, Inc.</b> (5 members appointed by City Council to the Board of Directors) (page 25)	Resident of the city	Robert Birdsey (reappointment, page 26)	03/24/2016 – 03/24/2019 Approved
		Alan Sanfratella (reappointment, page 27)	03/24/2016 – 03/24/2019 Approved

Education and Human Services Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Richmond Behavioral Health Authority</b> (15 members) (page 28)	Representative of the community, to include a consumer or a family member of a consumer when practical*	William F. Sharkey, II (reappointment, page 29)	07/01/2016 – 06/30/2019  Approved
<b>Senior Connections, the Capital Area Agency on Aging</b> (1 director appointed by the city) (page 30)	*	Debra Gardner (reappointment, page 31)	04/12/2016 – 04/12/2019  Approved

Land Use, Housing and Transportation Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Capital Region Airport Commission</b> (4 members appointed by the city) (page 32)	*	Algenon Brown (reappointment, page 33)	04/23/2016 – 04/23/2020 Approved
		Robert F. Norfleet (reappointment, page 34)	04/23/2016 – 04/23/2020 Approved
<b>Board of Directors of the Central Virginia Waste Management Authority</b> (3 directors and 3 alternates appointed by the city) (page 35)	Residents of the city	Dr. Emmanuel Adediran (page 36)	02/08/2016 – 02/08/2020 Succeeding James A. Jackson (Not interested in reappointment) Approved
		Mark Kukoski (reappointment, page 38)	04/23/2016 – 04/23/2020 Approved
<b>Citizens Transportation Advisory Committee</b> (2 members & 2 alternates appointed by the city) (page 39)	*	Julien Williams (reappointment, page 40)	04/22/2016 – 04/22/2018 Approved
	Alternate *	John Sydnor (reappointment, page 41)	02/08/2016 – 11/23/2017 Approved
<b>Clean City Commission</b> (15 members) (page 42)	Corporate or citizen volunteer *	Wanda K. McGee (page 43)	02/08/2016 – 10/25/2016 Succeeding Samira Squires, resigned Approved
<b>Technical Advisory Committee</b> (1 member & 1 alternate appointed by the city) (page 47)	Technical expert *	Amy M. Inman (page 48)	02/08/2016 – 10/27/2017 Succeeding Viktoria W. Badger, resigned Approved

Finance and Economic Development Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Minority Business Enterprise and Emerging Small Business Advisory Board</b> (9 Members) (page 51)	Applicants must be representatives of lenders or businesses other than a minority business enterprise.* (1 vacancy)	Peter J. Paulk, IV (page 52)	04/08/2016 – 04/08/2019 Succeeding Charles C. James (Served maximum number of terms)  Approved

Governmental Operations Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>City Personnel Board</b> (10 members) (page 54)	City residents	Joseph Gurley (reappointment, page 55)	04/26/2016 – 04/26/2019  Approved
<b>Richmond Public Library Board</b> (9 members) (page 56)	Qualified voters of the city	David L. Ballard (page 57)	02/08/2016 – 06/30/2020 Succeeding Brenda J. Drew (Served maximum number of terms) Approved
		Kevin Lee Butterfield (page 60) Approved	02/08/2016 – 06/30/2018 Succeeding Benjamin J. Lambert, IV, resigned

# Richmond Redevelopment and Housing Authority

## Vacancy Chart

*as of*  
May 9, 2016

Section 5.05(d) of the Charter of the City of Richmond (2006) expressly provides that “the appointment of members of a redevelopment and housing authority in the city shall be made by the council.” Section 36-11 of the Code of Virginia (1950) authorizes the Council to provide for not more than nine or less than five commissioners of the Authority. By Resolution No. 99-R46-80, adopted March 22, 1999, the Council increased the number of commissioners from five to seven as authorized by section 36-11 of the Code of Virginia (1950). Resolution No. 2010-R140-162, adopted October 25, 2010, increased the number of commissioners from seven to nine with the addition of a Council-appointed seat and an additional tenant representative seat.

Pursuant to section 36-11 of the Code of Virginia (1950), no commissioner of the Authority may be an officer or employee of the City. By Resolution No. 2003-R230-2004-R18, adopted January 12, 2004, the Council established a procedure to be followed for appointing one member living in public or assisted housing to serve on the Authority’s Board of Commissioners as required by the regulations of the United States Department of Housing and Urban Development. This resolution was further amended by Resolution No. 2010-R141-173, adopted November 8, 2010, which revised the process of appointing the tenant representatives to the board.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Elliott Harrigan	All members of Council	03/26/2016	Yes	Application in process	Reside or work in the city
Latoya Hawks	All members of Council	01/09/2016	Yes	Nominations are determined by the RTO	Tenant representative
William Cooper	All members of Council	03/26/2016	No	Resigned	Reside or work in the city
Marilyn Olds	All members of Council	11/24/2015	Yes	Appointment in process	Tenant representative

### Contact:

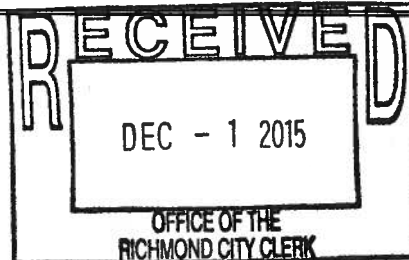
Priscilla Jackson, Executive Administrative Assistant  
Richmond Redevelopment & Housing Authority (RRHA)  
804-780-4246



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <i>Richmond Redevelopment Housing &amp; Authority</i>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <i>Olds</i>	First Name: <i>Marilyn</i>
Home Street Address: <i>3246 Nive Mile Road</i>	Home Telephone: <i>7800498</i>
Home City, Zip Code: <i>Richmond Va 23223</i>	Home Fax: <input type="checkbox"/>
Personal E-Mail Address: <i>rojae olds 90 @ yahoo.com</i>	
Employer: <i>N/A</i>	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address: <i>N/A</i>	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <i>9th</i> Number of years? <i>66 years</i>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <i>Marilyn Olds</i> Date: <i>11-30-15</i>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

*attach resume*

☒ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

*My first appointment to board at that time was Councilwoman Delores McQuinn*

Signature: \_\_\_\_\_

*Marilyn Allen*

Date: \_\_\_\_\_

*11-30-15*

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

**NOTE:** This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# **Marilyn B. Olds**

3246 Nine Mile Road, Richmond, VA 23223  
(804) 437-2217

**Mission:** To continue to serve the Richmond City residents in the 7<sup>th</sup> Council District and act as an Ambassador by winning government and community support.

## **Present Board and Committee Memberships**

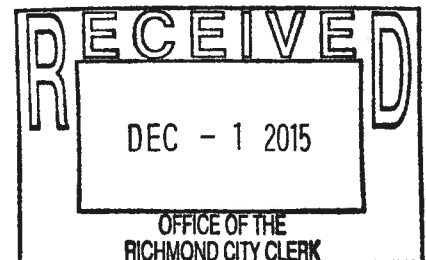
- Richmond Redevelopment & Housing Authority(RRHA) Board, 2004
- Creighton Tenant Council, 2002
- Richmond Tenant Organization(RTO) Executive Board, 2005
- RTO Executive Board President, 2008
- Resident Advisory Board, 2011
- Parent Resource Network Coordinator, 2007
- Richmond Democratic Committee, 2007

## **Past Board and Committee Memberships**

- RRHA Board of Commissioners Vice Chair, 2007-2011
- Citizen's Police Academy Vice Chair
- RRHA Resident Patrols Coordinator
- Garfield Child's Parent Advisory Board
- Virginia Poverty Board of Directors
- Faith Community Diaconate Ministry, 2004- 2009

## **Relevant Education, Certifications and Training**

- Commissioner's Fundamentals I and II (National Association of Housing and Redevelopment Officials (NAHRO))
- Community Empowerment, A Guide to Building Strong Resident Councils by U.S Department of Housing and Redevelopment Officials (HUD)
- First Citizen Police Academy
- Various leadership trainings/seminars focusing on public housing programs, housing choice voucher programs and the role of a Commissioner( SERC, NAHRO, PHADA)



# **Marilyn B. Olds**

3246 Nine Mile Road, Richmond, VA 23223  
(804) 437-2217

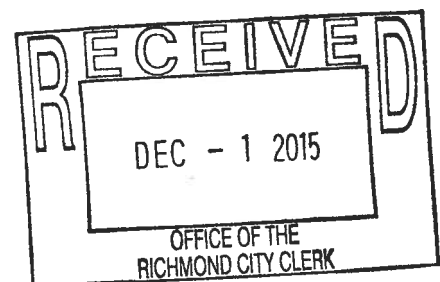
November 30, 2015

Mr. Alexander B. Rawles  
Boards and Commissioners Administrator  
Office of the City Clerk  
City of Richmond  
900 East Broad Street, Suite 200  
Richmond, VA 23219

Dear Mr. Rawles:

This letter further supports my request to continue serving on the Richmond Redevelopment and Housing Authority's (RRHA) and the Richmond Tenant Organization (RTO). Due to my efforts, RRHA has established a partnership with the RTO leadership, which includes having regular meetings with the Chief Executive Officer (CEO) and the RRHA Executive Team. These meetings are held to review major concerns of the residents not resolved in the RTO's Executive Committee Meetings. Topics consist of reviewing (1) updates on demolition/disposition of public housing, (2) issues involving the agency plan and tenant lease, (3) procedures for processing rent payments and handling budgets, etc. These meetings have been very productive and have enhanced the relationship between both parties. During my tenure as resident commissioner, we had a successful planning session, which resulted in RRHA and the RTO touring revitalized public housing properties in Alexandria and Washington. I personally encouraged RTO officers to attend. I received positive feedback from those who attended. They were encouraged that demolition and disposition of units were not all bad if RRHA could produce something similar to what we saw. The mixed use units did not look like public housing. We could not determine which units were public housing and which were not.

As of today, RRHA is moving towards revitalization of public housing and I am continuing my efforts to maintain a strong line of communication between all parties. I am working diligently to keep residents informed of future changes to public housing and to advocate for the needs of the residents.





**Board of Commissioners**

Samuel S. Young, Jr., Chairman

Robley S. Jones  
Marilyn B. Olds  
Elliott M. Harrigan  
Jonathan Coleman  
LaToya Hawks  
William Cooper  
Robert J. Adams



December 1, 2015

**Chief Executive Officer**

T. K. Somanath  
901 Chamberlayne Parkway  
P.O. Box 26887  
Richmond, VA 23261-6887  
804-780-4200  
Fax 804- -  
TTY: Dial 7-1-1  
[www.rrha.com](http://www.rrha.com)

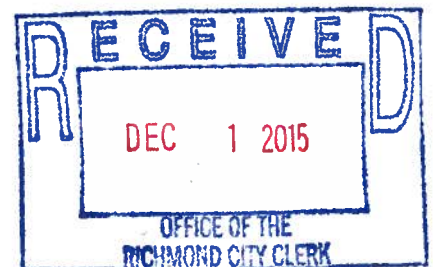
Alexander Rawles  
City Clerk Office

It is with great pleasure to write this letter of recommendation for Ms. Marilyn Olds. I have had the pleasure of knowing Ms. Olds for several years as a resident of Creighton Court. At all times I have found Ms. Olds to be dependable, reliable, honest, motivated and dedicated with a high degree of integrity. Ms. Olds is in good financial status with Creighton Court and has never had any type of Lease violation. Ms. Olds would be an asset to the board and has my recommendation.

If you have any further questions, please do not hesitate to call me.

Sincerely,

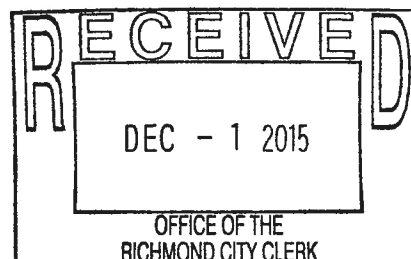
Barbara Campbell  
Property Manager  
Creighton Court  
2101 Creighton Rod  
Richmond, Va. 23223  
(804)780-4873  
[Barbara.Campbell@rrha.com](mailto:Barbara.Campbell@rrha.com)



3900 Old Brook Circle #106  
Richmond, VA 23227

November 30, 2015

Mr. Alexander V. Rawles  
Boards and Commissions Administrator  
Office of the City Clerk  
City of Richmond  
900 East Broad Street Suite 200  
Richmond, VA 23219




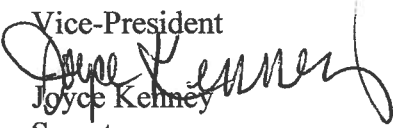
Dear Mr. Rawles:

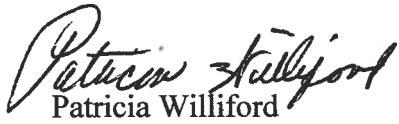
We would like to recommend Ms. Marilyn Olds for reappointment to her position as Resident Commissioner with your organization. Ms. Olds has been in her position since 2004. She has consistently demonstrated an exceptional ability toward strong leadership as the vital link between the Richmond Redevelopment Housing Authority (RRHA) and the residents living within the public housing units. She is keenly aware of the current transitional issues that are associated with public housing due to the changes in the Department of Housing and Urban Development's (HUD) rules and regulations and she is strongly dedicated to educating the residents and keeping them informed about these changes.

As President of the Richmond Tenants Association (RTO) she is an ethical leader who leads by her example as well as by her word. Her visionary goal for betterment of the living conditions of public housing residents is evidenced in her faithful commitment to bringing the concerns of the residents to the corporate tables of those in powerful positions who are able to rectify their distress. We hold Ms. Olds in the highest illumination of respect and we know that her reappointment will be beneficial to your organization as well as to the families and seniors who reside in RRHA's residential public housing units.

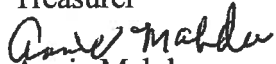
Sincerely,

RTO Executive Board and Technical Team

  
Gloria Shelton-Jones  
Vice-President  
  
Joyce Kenney  
Secretary

  
Patricia Williford

Treasurer

  
Annie Mahdee

Sergeant-at-Arms

  
Cynthia Vaughan

Technical Team Leader

# Advisory Board of Recreation and Parks

## Vacancy Chart

*as of*  
May 9, 2016

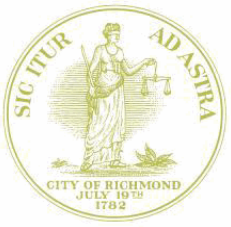
The Advisory Board of Recreation and Parks shall consist of 13 members. All members are appointed by motion of City Council. One member shall be nominated by the Board of Directors of the Monroe Park Conservancy to represent the conservancy, one member shall be nominated by the Board of Directors of the Maymont Foundation to represent the foundation, and one member shall be nominated by the Board of Directors of the EnRichmond Foundation to represent the foundation. One member shall be selected from the staff of the city's Department of Parks, Recreation and Community Facilities. One member shall be selected from each of the nine Councilmanic Districts of the City, with each such member to be a resident of the Councilmanic District nominated by the Council member representing such Councilmanic District; provided, however, that should the Council member representing such Councilmanic District fail to nominate a resident of the Councilmanic District within 90 days of a vacancy, whether created by the expiration of a term or otherwise, in the seat assigned to that Councilmanic District, any Council member may nominate a resident of any Councilmanic District to fill such vacancy.

*(Assigned to the Education and Human Services Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Alice McGuire Massie	All members of Council	10/24/2014	Yes	Awaiting application	Monroe Park Conservancy representative
Michael Dodson	All members of Council	03/11/2016	No	-	5 <sup>th</sup> District representative
Michael Gilbert	All members of Council	03/11/2016	No	Resigned	7 <sup>th</sup> District representative
Uzziah Harris	All members of Council	03/11/2016	Yes	No	9 <sup>th</sup> District representative

### Contact:

Wanda Marable, Executive Assistant  
Parks, Recreation and Community Facilities  
646-1128  
[Wanda.marable@richmondgov.com](mailto:Wanda.marable@richmondgov.com)



City of Richmond, Virginia  
City Council

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**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**ADVISORY BOARD OF RECREATION AND PARKS**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Associate Degree, Business Management, Retired Postal Manager of Post Office Operations for the Richmond District*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*None*

Other Community Involvement:

*Resident member for the 9th District Council. Council Woman Michele Mosby*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

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*I worked for the Federal Government for over 40 years, 38 years being with the Richond District Postal Service. I served as the Manager of Customer Service Operation for Richmond City for over 10 years.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I was informed about this appointed from my 9th District Council Representative*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Aging and Disabilities Advisory Board

## Vacancy Chart

*as of*  
May 9, 2016

The Board shall be composed of nine (9) members nominated and appointed by the Council.

Of the nine members:

- A. 1 - member shall be a representative of the business community with primary residence or principal place of business located within the city of Richmond,
- B. 2 - members shall be city residents/disabled persons,
- C. 2 - members shall be city residents/senior citizens,
- D. 1 - member shall be either a member of the Council or a City employee,
- E. 1 - member shall be city resident/caregiver of at least one disabled person,
- F. 1 - member shall be a caregiver of at least one senior citizen and
- G. 1 - member shall be either an attorney or paralegal (i) whose firm or office routinely represents or handles cases for senior citizens or disabled persons, (ii) who has experience addressing issues related to the American with Disabilities Act and (iii) who shall not be required to be a resident of or have a principal place of business in the city.

The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

*This board has not yet been assigned to a standing committee.*

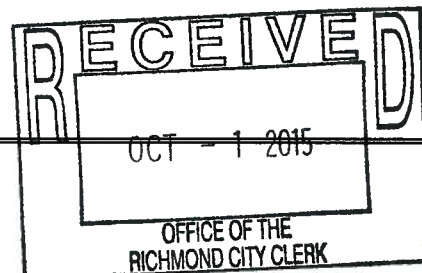
Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Jason Whitaker	All members of Council	10/27/2015	Yes	Contacted. No response received.	Caregiver of a disabled person
Charles Barker	All members of Council	01/27/2015	Yes	Application included	Senior citizen
E. Yvette Jones	All members of Council	01/27/2016	Yes	Application included	City employee
Jennifer Cezar	All members of Council	12/09/2016	No	Resigned	Member of the business community



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Aging and Disability Advisory Committee		
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____		
<b>Last Name:</b> Eberhardt		<b>First Name:</b> Maureen
<b>Home Street Address:</b> 3127 Garland Avenue		<b>Home Telephone:</b> (804) 321-7848
<b>Home City, Zip Code:</b> Richmond, VA 23222		<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> maureeneberhardt@aol.com		
<b>Employer:</b> Resourcess for Independent Living, Inc.		
<b>Job Title:</b> Youth Transition Coordinator		<b>How Long?</b> 18 yrs.
<b>Business Street Address:</b> 4009 Fitzhugh Avenue Suite 100		<b>Business Telephone:</b> (804) 353-6503
<b>Business City, Zip Code:</b> Richmond, VA 23230		<b>Business Fax:</b> (804) 358-5606
<b>Business E-Mail Address:</b> Eberhardtm@ril-va.org		
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____		
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 35		
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide information on the nature of the contract.   		
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b> Please see attached resume.		



**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

**List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

Entity: City of Richmond Youth Commission

Date(s) Served: 9/2003 - 8/2006

Office(s) Held: recording secretary, member

Entity: Richmond Special Education Advisory Committee

Date(s) Served: 9/2012 - present

Office(s) Held: member

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_

Office(s) Held: \_\_\_\_\_

**Other community involvement:**

**OPTIONAL**

**Please list additional information you would like considered, or you may attach your resume or other information.**

☒ Check this box if your resume is attached.

**How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?**

**Mr. Charles Barker, Ms. Yvette Jones**

**Signature:** Maureen Eberhardt

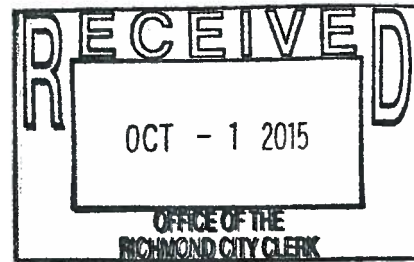
**Date:** 10/1/15

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

3127 Garland Avenue, Richmond, VA 23222  
(804) 321-7848  
[maureeneberhardt@aol.com](mailto:maureeneberhardt@aol.com)



## Maureen Eberhardt

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### Objective

To secure a position that allows me to fully use skills gained through education and employment.

### Experience

1997– present Resources for Independent Living, Inc. Richmond, VA

#### Youth Transition Coordinator

- Created and developed youth program for students with disabilities, ages 14 - 26.
- Organizes informational workshops for parents/families, students and community.
- Serves on several boards and committees to provide assistance in affecting positive change for youth and young adults with disabilities.
- Teach training sessions in math, money management, reading improvement, driver's education, riding public transportation and other independent living skills for students with disabilities, First-aid/CPR/AED certification and baby sitters training certification.
- Organize, plan and develop summer programs; hire and train summer program staff; coordinate summer lunch program, summer program location and summer program activities.
- Promoting self-advocacy and systems advocacy of ADA and Section 504 through letter writing campaigns, attending IEP/504 meetings at schools and setting appointments to meet with senators and delegates at the General Assembly to advocate for more funding, more services or needed changes to benefit individuals with disabilities.
- Collaborate with agencies, service providers and consumers to maintain effective working relationships.

1996–1997 Dept. for Blind and Vision Impaired Richmond, VA

#### Dorm Supervisor

- Assisted residents with activities of daily living.
- Assisted residents in checking blood sugars and taking medications.
- Ensured safety of campus.

9/93 – 12/94 Richmond Community Hospital Richmond, VA

#### Chemical Dependency/Psychiatric Unit Counselor (Intern)

- Completed intake assessments and developed treatment and discharge plans
- Facilitated group and individual counseling sessions.
- Performed chemical dependency consults, charted patient progress notes, and other duties as assigned.

**Education**

- 1999– 2001      Virginia Commonwealth University, Richmond, VA
  - Completion of 6 hours towards Non-profit Management Certificate
- 1992 - 1994      Virginia Commonwealth University    Richmond, VA
  - M.S. Rehabilitation Counseling
- 1975–1979      Virginia Commonwealth University    Richmond, VA
  - B.A., Political Science

**Certifications**

- 6/2008 – present      American Red Cross CPR/AED First Aid Instructor
- 6/2009 – present      American Red Cross Baby Sitters Training Instructor

**Memberships**

- 9/1997 – present      Virginia Intercommunity Transition Council
- 8/2000 – present      CARE Advisory Committee (GRTC)
- 9/2010 – present      PAVE Advisory Committee (JSRCC)
- 6/2012 – present      Richmond Special Education Advisory Committee

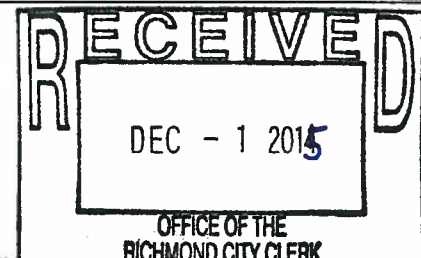


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Aging and Disabilities Advisory Board	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Barker	<b>First Name:</b> Charles
<b>Home Street Address:</b> 3302 Third Avenue	<b>Home Telephone:</b> 804-908-8437
<b>Home City, Zip Code:</b> 23222	<b>Home Fax:</b> _____
<b>Personal E-Mail Address:</b> barchek1@gmail.com	
<b>Employer:</b> Self-Employed	
<b>Job Title:</b> Business Owner	<b>How Long?</b> 20
<b>Business Street Address:</b> 13801 St. Francis Boulevard	<b>Business Telephone:</b> _____
<b>Business City, Zip Code:</b> Midlothian, VA 23114	<b>Business Fax:</b> _____
<b>Business E-Mail Address:</b> _____	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Chesterfield	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 6th Number of years? 30	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Signature:</b> <u>Charles O Barker</u> <b>Date:</b> <u>Nov 30, 15</u>	
<small>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</small>	

**NOTE: This application is a public document.**



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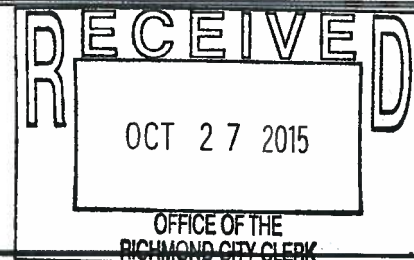


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Aging & Disabilities Advisory Board	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> JONES	<b>First Name:</b> YVETTE
<b>Home Street Address:</b> 3238 KENMORE ROAD	<b>Home Telephone:</b> 804-244-1965
<b>Home City, Zip Code:</b> RICHMOND, VA 23225	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> E.JONES@RICHMONDGOV.COM	
<b>Employer:</b> CITY OF RICHMOND, HUMAN SERVICES	
<b>Job Title:</b> PROGRAM MANAGER	<b>How Long?</b> 28 YEARS
<b>Business Street Address:</b> 900 EAST BROAD STREET, SUITE 501	<b>Business Telephone:</b> 804-646-3054
<b>Business City, Zip Code:</b> RICHMOND, VA 23219	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> SAME	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 4 Number of years? 25	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Signature:</b> <u>E. Yvette Jones</u>	<b>Date:</b> <u>10/27/15</u>
<small>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</small>	

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City of Richmond, Virginia  
City Council

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**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**AGING AND DISABILITIES ADVISORY BOARD**

Title: Ms

Name: Bonnie Predd

Home Address: 000024 N PLUM ST RICHMOND VA 23220

Home Telephone: 804-303-2456

Home Fax:

Personal E-Mail Address: bonniepredd@aol.com

Employer: United Methodist Family Services

Job Title: HR Assistant

How Long?

Business Address: 003900 W BROAD ST RICHMOND, VA 23230

Business Telephone: 804-353-4461

Ext: 1126

Business Fax:

Business E-Mail Address bpredd@umfs.org

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident?

Yes

If Yes, Which City Council District?

2n

Number of Years?

4

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

BS, Business 1984 – Marymount College of Fordham University – New York  
Master in PA, 27 hours course work/2002-2004 – University of Evansville – Indiana  
Notary Public – Commonwealth of Virginia Commission to 2018

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

?Volunteer VCU Global Students & Local Families Program  
?Fan District Association Volunteer  
?Fan Women's Club Board of Directors Secretary  
?Volunteer Visual Arts Center of Richmond  
?Volunteer United Methodist Family Services





## Authorities, Boards, Commissions and Task Forces Application

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

### *Professional Summary*

*Analytical and accomplished administrative assistant offering solid clerical experience and customer service across diverse audiences in private, public and social services team settings. Competencies include strong communication and organization skills, demonstrated administrative and interpersonal management skills and strong proofreading skills with acute attention to detail.*

### *Core Qualifications*

- *Proficient internet and computer skill needed for data analysis, reports, graphs, documents management*
- *Ability to prioritize workload and effectively work under pressure to meet deadlines*
- *High level of initiative, resourcefulness, independence, and attention to detail*
- *Ability to maintain confidential information and materials*
- *Strong interpersonal skills to interact with diverse internal and external clients*

### *Administrative Experience*

*HR ASSISTANT/2013-Present, UNITED METHODIST FAMILY SERVICES – Richmond, Virginia*

*Responsible for operational and technical personnel duties: employment application intake, on boarding of new and rehire personnel, computer entry and file maintenance. Assist employees and public with personnel information and interpretation of policies and procedures. Verify employment status utilizing E-Verify. Maintain HRIS records and compile reports from database. Maintain compliance with federal and state regulations concerning hiring, employment, and benefits. Report to VP/HR serving a 350+ employee/9-office state-wide organization. Independently manage multiple tasks daily in a fast-paced, diverse environment using a variety of technical, analytic, and organizational skills. Current. 16 hours weekly.*

*EMPLOYMENT GAP/2011-2013, Relocation to Richmond for family commitment.*

*REGIONAL ADMINISTRATOR/2010-2011, FORD MOTOR COMPANY – Seattle, Washington*

*Provided data analysis, report creation, and general office support to Ford Motor Company 5-state regional office sales management and staff. Created budget reports and financial analyses using Microsoft Suite; generated weekly status reports, analyzed/tracked dealer performance against goals. Other: travel, receptionist; high volume mail/package handling; building security liaison; employee files; office supplies; meeting logistics; IT liaison. Relocation out of state.*

*ADMIN VOLUNTEER/2009-2010, YOUTH & FAMILY SERVICES – Mercer Island, Washington*

*Provided administrative support to frontline managers and consultants providing youth, family and community social services. Weekly duties included general clerical, receptionist and project-based work. Left for paid opportunity.*

*MARKETING ADMIN/2008, COLDWELL BANKER BAIN – Bellevue, Washington*

*Provided support to RE sales agents: development, and implementation of market initiatives and promotions in support of \$1million+ residential properties within highly competitive market. Presentations, newsletters, mailings, reports and worked with Seattle ad agency on website copy/updates, ad budget monitoring. Position eliminated.*

*CONTRACT MARKETING CONSULTANT/2008, PUGET SOUND ENERGY – Bellevue, Washington*

*Communications assignment for the Energy Efficiency Services sales division of Puget Sound Energy -- state energy utility; \$3.32 billion REVENUE. Developed marketing strategy to educate consumers in energy conservation and efficiency: events, print advertising, direct mail, web content, and public/media relations. Contract fulfilled*



City of Richmond, Virginia  
City Council

Page 3 of 3

**Authorities, Boards, Commissions and Task Forces Application**

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**Management Experience**

**SENIOR MARKETING & BRAND MANAGEMENT POSITIONS, 1984 – 2007**

*Managed marketing operations for various financial services, energy, retailers and distribution companies.*

*Responsible for creative and budget deve*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I am very interested in participation with the City of Richmond and believe with my background in co*

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# Capital Area Partnership Uplifting People, Inc.

## Vacancy Chart

*As of*  
May 9, 2016

The Board of Directors shall be composed of at least fifteen (15) members, and no more than thirty (30) members (by-laws). The board shall consist of three categories of membership, as follows:

**Local Government Representatives** – Representatives of local governments will make up one-third of the board's members. Each participating jurisdiction's governing body will be requested to appoint a certain number of representatives, who reside in a jurisdiction, to serve on the Board of Directors. The number of directors requested to serve on behalf of a jurisdiction will be determined by the percentage of low income residents of that jurisdiction compared to the total number of low income residents of all participating jurisdictions.

**Representatives of the Poor** – One third of the board's members shall be members of CAPUP's Neighborhood Advisory Councils.

**Representatives of Community Organizations** – One third of the members of the board shall be officials or designated representatives of business, industry, labor, religious, educational welfare, law enforcement or other major groups in the region, and persons added to the board as a result of the petition provision of the Bylaws.

*(Assigned to the Education and Human Services Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Robert Birdsey	All members of Council	03/24/2016	Yes	Application included	Resident
Alan (AJ) Sanfratella	All members of Council	03/24/2016	Yes	Application included	Resident
George Tacey	All members of Council	03/24/2016	Yes	Yes. Awaiting application.	Resident

### Contact:

Thomas Wagstaff  
Executive Director  
[twagstaff@capup.org](mailto:twagstaff@capup.org)  
804-788-0213

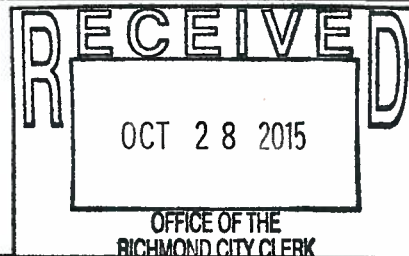


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Capital Area Partnership Uplifting People, Inc.	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Birdsey	<b>First Name:</b> Robert
<b>Home Street Address:</b> 4217 Kingcrest Parkway	<b>Home Telephone:</b> 917-558-4937
<b>Home City, Zip Code:</b> Richmond, 23221	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> rbirdsey@bbandtcm.com	
<b>Employer:</b> BB&T	
<b>Job Title:</b> Managing Director	<b>How Long?</b> 3
<b>Business Street Address:</b> 901 East Byrd Street, 3 <sup>rd</sup> Floor	<b>Business Telephone:</b> 804-782-8836
<b>Business City, Zip Code:</b> 23219	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> rbirdsey@bbandtcm.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Richmond	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 1st Number of years? 3	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  If yes, please provide information on the nature of the contract. My employer, BB&T, provides banking services to CAPUP. I would also estimate that contracts exist between BB&T and the City of Richmond, but I am not privy to any such contract(s).	
<b>Signature:</b> Robert Birdsey <b>Date:</b> 10.27.15  <i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

**NOTE: This application is a public document.**

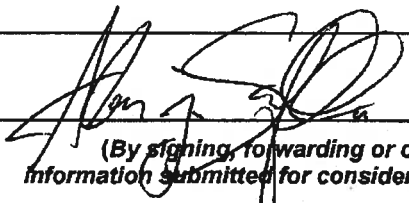


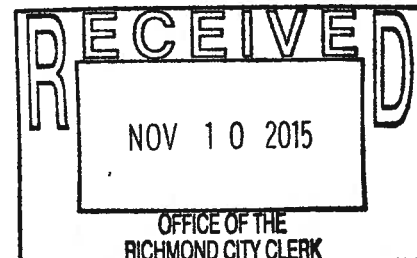
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City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Capital Area Partnership Uplifting People, Inc.	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: SANFRATELLA	First Name: ALAN
Home Street Address: 2908 PARK AVE	Home Telephone: 804-248-2381
Home City, Zip Code: RICHMOND 23221	Home Fax:
Personal E-Mail Address: g.j.sanfratella@gmail.com	
Employer: Indivior PLC	
Job Title: Business Analyst	How Long? 12 months
Business Street Address: 10710 MIDLOTHIAN TPKE	Business Telephone: 804-594-0895
Business City, Zip Code: RICHMOND 23235	Business Fax:
Business E-Mail Address: alan.sanfratella@indivior.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 1st Number of years? <1	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: 	Date: 11/10/15
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

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# Richmond Behavioral Health Authority

## Vacancy Chart

*as of*  
May 9, 2016

Fifteen (15) members who shall be appointed by Council. (Code of Virginia Section 37.2-602 – no less than six and no more than 18 members.)

Appointments to the Board of Directors shall be broadly representative of the community, to include consumers and family members of consumers when practical, one (1) city employee who shall be nominated by the mayor and one (1) member of City Council.

*(Assigned to the Education and Human Services Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
William Sharkey	All members of Council	03/11/2016	Yes	Application included	Reside or work and be representative of the community

**Contact:**

Meleese Evans, Asst. to the Executive Director and Board of Directors  
Richmond Behavioral Health Authority  
819-4002

1/29/2016 11:41 AM



# Senior Connections, the Capital Area Agency on Aging, Inc.

## Vacancy Chart

*As of*  
May 9, 2016

Fifteen (15) directors. Appointments by governing authorities. The governing body of each of the **eight (8) jurisdictions shall appoint one director**. The seven (7) at-large directors shall be elected by a majority of the board members...in such manner as to maintain appropriate representation of the jurisdictions comprising the Planning and Service area served by the agency.

*(Assigned to the Education and Human Services Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Debra Gardner	All members of Council	4/12/2016	Yes	Application included	Reside or work in the city

Contact:

Jeanette Satterwhite, Executive Assistant  
Sr. Connections/Capital Area Agency on Aging  
24 East Cary Street  
Richmond, VA 23219  
343-3023 (o)  
649-2258 (fax)



# Capital Region Airport Commission

## Vacancy Chart

*as of*  
May 9, 2015

Representation of the City of Richmond shall be four (4) members appointed by City Council.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Algenon Brown	All members of Council	04/23/2016	Yes	Application included	Reside or work
Robert Norfleet	All members of Council	04/23/2016	Yes	Application included	Reside or work

Contact:

Susan Joy Linn

Executive Assistant

Capital Region Airport Commission

1 Richard E. Byrd Terminal Drive

Richmond International Airport, Virginia 23250

226-3013(w)

652-2606(f)

[slinn@flyrichmond.com](mailto:slinn@flyrichmond.com)





**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

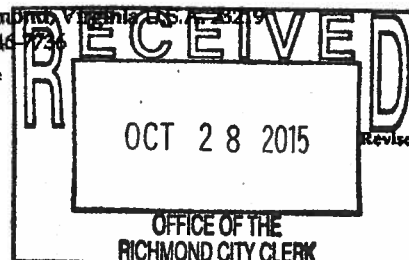
(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Capital Region Airport Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Brown	First Name: Algenon
Home Street Address: 2917 Hawthorne Avenue	Home Telephone: 804-321-5523
Home City, Zip Code: Richmond, VA 23222	Home Fax: 804-321-2555
Personal E-Mail Address:	
Employer: Retired Secondary Principal for Richmond Public Schools	
Job Title: Not Applicable (N/A)	How Long? 36 years
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years? Lifetime	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Algenon L. Brown</u> Date: <u>10-28-15</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

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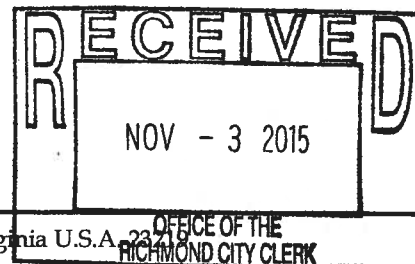
City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>CAPITAL REGION AIRPORT COMMISSION</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>NORFLEET</b>	First Name: <b>ROBERT F.</b>
Home Street Address: <b>325 OAK LANE</b>	Home Telephone: <b>(804) 285-0182</b>
Home City, Zip Code: <b>RICHMOND, VA 23226</b>	Home Fax: <input type="text"/>
Personal E-Mail Address: <b>fillmoren@aol.com</b>	
Employer: <b>RETIRED EXEC. V-P CRESTAR BANK (NOW SUNTRUST)</b>	
Job Title: <input type="text"/>	How Long? <input type="text"/>
Business Street Address: <b>N/A</b>	Business Telephone: <input type="text"/>
Business City, Zip Code: <input type="text"/>	Business Fax: <input type="text"/>
Business E-Mail Address: <input type="text"/>	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county? <input type="text"/>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>FIRST</b> Number of years? <b>30+</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.     	
Signature: <u><b>Robert F. Norfleet, Jr.</b></u> Date: <u><b>OCT. 29, 2015</b></u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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# Central Virginia Waste Management Authority

## Vacancy Chart

*As of  
May 9, 2016*

The governing body of the City of Richmond, together with the Cities of Petersburg, Colonial Heights, and Hopewell; Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan and the Town of Ashland, **shall appoint at least one of its residents to the Board and may appoint an alternate for each member. The City appoints three (3) residents and three (3) alternates.**

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Mark Kukoski	All members of Council	04/23/2016	Yes	Application included	Resident
James Jackson	All members of Council	07/25/2015	Yes	Not interested	Resident
Larry Boyd	All members of Council	07/25/2015	Yes	Contacted. May have left the area.	Alternate

### Contact:

Kimberly Hynes, Director of Administration & Finance  
Central Virginia Waste Management Authority  
359-8413

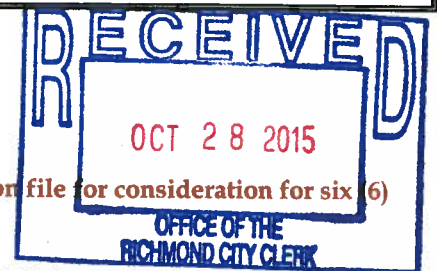


City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Central Virginia Waste Management Authority	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: EMMANUEL	First Name: ADEDIRAN
Home Street Address: 309 N. 30TH ST.	Home Telephone: 804-239-6640
Home City, Zip Code: RICHMOND VA. 23223	Home Fax: <input type="checkbox"/>
Personal E-Mail Address: ADED2@COMCAST.NET	
Employer: CITY OF RICHMOND	
Job Title: DIRECTOR DPW	How Long? 16 YRS.
Business Street Address: 900 E. BROAD ST.	Business Telephone: 804-646-3606
Business City, Zip Code: RICHMOND, VA 23219	Business Fax: <input type="checkbox"/>
Business E-Mail Address: EMMANUEL.ADEDIRAN@RICHMONDGOV.COM	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 7th Number of years? 4	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: B.S. BIOLOGY, VA. STATE UNIVERSITY. PETERSBURG M.S. BIOLOGY, VA. STATE UNIVERSITY. PETERSBURG. DOCTORATE FROM UNITED IN DAYTON, OHIO.	



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

☐ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

**NOTE:** This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

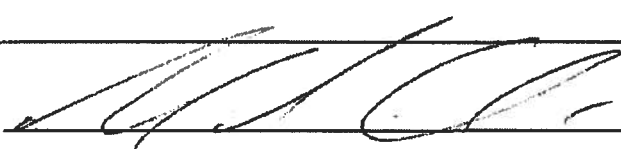
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City of Richmond, Virginia

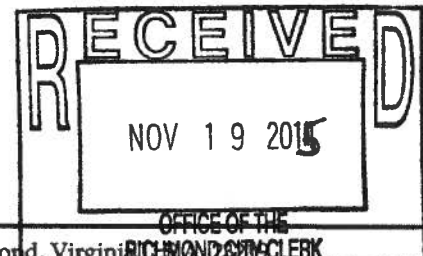
City Council

**Authorities, Boards, Commissions and Task Forces  
Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: CVWMA	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Kukoski	First Name: Mark
Home Street Address: 2229 Monument Aveune	Home Telephone: (804) 359-0630
Home City, Zip Code: 23220	Home Fax:
Personal E-Mail Address: mkukoski@eagleofva.com	
Employer: Eagle Construction of Va., LLC	
Job Title: VP - Development	How Long? 6 years
Business Street Address: 2250 Old Brick Road, Suite 220	Business Telephone: (804) 741-4663
Business City, Zip Code: 23260	Business Fax:
Business E-Mail Address: mkukoski@eagleofva.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Henrico	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2 <sup>nd</sup> Number of years? 19	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature:  Date: 11/19/15	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.



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## Citizens Transportation Advisory Committee (MPO)

### Vacancy Chart

*As of  
May 9, 2016*

(Appointed by MPO) Four (4) members designated for the three (3) principal urbanized jurisdictions; the City of Richmond, Chesterfield and Henrico Counties. The MPO shall appoint up to twelve (12) more members who represent diverse organizations with recognized transportation planning concerns.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Julien Williams	All members of Council	04/22/2016	Yes	Application included	Reside or work
John Sydnor	All members of Council	11/23/2015	Yes	Application included	Alternate

**Contact:**

Sharon Robeson, Admin. Secretary  
Richmond Regional Planning District Commission (RRPDC)  
367-6001

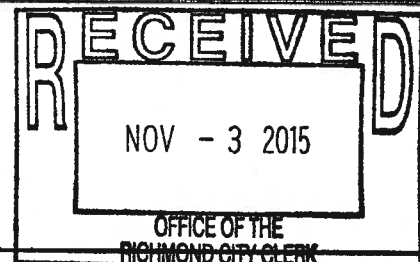


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Citizens Transportation Advisory Committee	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Williams	<b>First Name:</b> Julien
<b>Home Street Address:</b> 6429 Roselawn Rd	<b>Home Telephone:</b> xx
<b>Home City, Zip Code:</b> Richmond 23226	<b>Home Fax:</b> xx
<b>Personal E-Mail Address:</b> julesuva69@verizon.net	
<b>Employer:</b> Northwestern Mutual	
<b>Job Title:</b> Financial Advisor	<b>How Long?</b> 17 yr
<b>Business Street Address:</b> 3901 Westerre Pkwy #300	<b>Business Telephone:</b> 804 762 7028
<b>Business City, Zip Code:</b> Richmond 23233	<b>Business Fax:</b> 804 622 5601
<b>Business E-Mail Address:</b> julien.williams@nm.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 1 Number of years? 43	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Signature:</b> Julien H Williams <i>Julien H Williams</i> <b>Date:</b> 11/02/2015	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



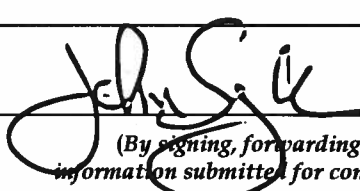
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# City of Richmond, Virginia City Council

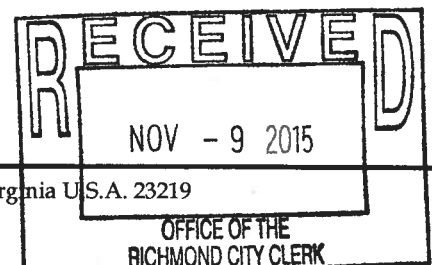
## Authorities, Boards, Commissions and Task Forces

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b>	
Citizens Transportation Advisory Committee	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Sydnor	<b>First Name:</b> John
<b>Home Street Address:</b> 2505 East Broad Street #300	<b>Home Telephone:</b> 804-644-2646
<b>Home City, Zip Code:</b> Richmond, VA 23223	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> jsydnor@me.com	
<b>Employer:</b> Enrichmodn Foundation	
<b>Job Title:</b> Executive Director	<b>How Long?</b> 5 years
<b>Business Street Address:</b> 100 North 17 <sup>th</sup> Street	<b>Business Telephone:</b> 804-646-0974
<b>Business City, Zip Code:</b> Richmond, VA 23219	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> jsydnor@enrichmond.org	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 7th Number of years? 25 years	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Signature:</b>  <b>Date:</b> November 7, 2015 (By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

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# Clean City Commission

## Vacancy Chart

*As of*  
May 9, 2016

Fifteen (15) members appointed by Council, of which nine (9) members shall be from among the eligible voters within each voting district, five (5) members shall be corporate/citizen volunteers, one (1) member shall be the Director of Public Works, or his designee.

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Samira Squires	All members of Council	10/21/2015	No	Resigned	Corporate or citizen volunteer
Angie Heyming	All members of Council	06/26/2013	No	Resigned	1 <sup>st</sup> District qualified voter
Andrea Steegmayer	All members of Council	10/22/2015	Yes	Unable to contact	4 <sup>th</sup> District qualified voter
Barbara Branch	All members of Council	01/28/2016	Yes	Contacted. Application to be submitted in January	7 <sup>th</sup> District qualified voter
Nathan Tersteeg	All members of Council	03/22/2016	Yes	Contacted. Awaiting response.	9 <sup>th</sup> District qualified voter

### Contact:

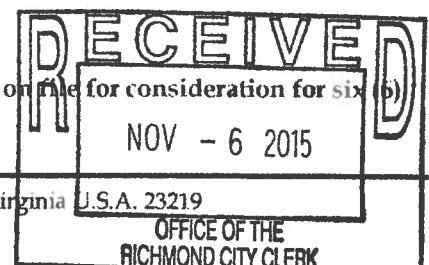
Darlene Mallory, Support Services Mgr./Clean City Commission Coordinator  
Department of Public Works  
3506 N. Hopkins Road  
646-8325

City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>RICHMOND CLEAN CITY COMMISSION</b>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>McGee</b>	First Name: <b>WANDA</b>
Home Street Address: <b>3203 SORREL SPRINGS</b>	Home Telephone: <b>804-556-5220</b>
Home City, Zip Code: <b>GOOCHLAND, VA 23063</b>	Home Fax: <b>866-460-3017</b>
Personal E-Mail Address: <b>wanda@fourseasonrecycling.com</b>	
Employer: <b>SELF-EMPLOYED - FOUR SEASON RECYCLING &amp; TRADING, LLC</b>	
Job Title: <b>PRESIDENT/OWNER</b>	How Long? <b>6 1/2 yrs</b>
Business Street Address: <b>1320 VALLEY RD (EFF JAN 2016)</b>	Business Telephone: <b>804-550-3460</b>
Business City, Zip Code: <b>RICHMOND, VA 23222</b>	Business Fax: <b>866-460-3017</b>
Business E-Mail Address: <b>wanda@fourseasonrecycling.com</b>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: <b>VCU - BACHELOR OF SCIENCE DEGREE RECYCLING INDUSTRY PROFESSIONAL SINCE 1977 SMALL, WOMAN-OWNED BUSINESS SINCE 2009 ORIGINAL MEMBER OF RICHMOND CLEAN CITY COMMITTEE 1980's</b>	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



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City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: RICHMOND CLEAN CITY COMMITTEE

Date(s) Served: 1980's Office(s) Held: NONE

Entity: RECYCLING MARKETS DEVELOPMENT COUNCIL (STATE OF VA)

Date(s) Served: JULY, 1993-1994 Office(s) Held: NONE

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

PAST  
PRESIDENT OF AARF - LOCAL HUMANE SOCIETY  
CITY RESIDENT 1973 - 1996  
RECENTLY PURCHASED INDUSTRIAL PROPERTY IN HUD/  
ENTERPRISE ZONE OF CITY

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

SEE RESUME

☒ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

JANE HOTCHKISS (COMMISSION CHAIR)

Signature: \_\_\_\_\_

*Wanda L. McG...*

Date: 11/4/2015

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

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## **Wanda K. McGee**

3203 Sorrel Springs  
Goochland, Virginia 23063  
Phone 804.339.4964  
Fax 866.460.3017  
wanda@fourseasonrecycling.com

### **Highlights**

Motivated, results-driven business owner with extensive experience in recycling operations and marketing of recyclable commodities. Proven performer with excellent decision-making and creative problem-solving skills. Implemented cost-saving initiatives reducing overhead through process improvements. Demonstrated success in customer and vendor relationship management, with ability to quickly build rapport and long-term loyalty. Hands-on experience in safety, purchasing, training, inventory control, budgeting, transportation, quality and marketing with a reputation for dedication and outstanding service. Proven builder of successful operational teams to meet strategic goals.

### **Work Experience**

#### **President**

4/2009 – Present Four Season Recycling & Trading, LLC

Founded Four Season Recycling & Trading, LLC (FSRT) initially to broker recyclable commodities to mills and end-users. In the process of opening a processing plant in Ashland, VA to share with a major document destruction company, Shred-it. The opening is planned for early January, 2011. The building-share arrangement will ensure a secured processing facility for sensitive materials and commit Shred-it's tons of shredded paper to FSRT for processing and marketing. Facility will include baler and other processing equipment with storage area for materials awaiting shipment. FSRT has financially strong domestic and foreign markets that ensure consistent movement of the materials we generate.

#### **Division Manager**

2/1989 – 2/2009 SP Recycling Corporation, Richmond, VA

Responsible for operation of Richmond Division to achieve Strategic Plan Objectives. Managed employees and assets to collect, process and market recovered materials. Ensured division's compliance with Human Resources, Accounting, Purchasing, Transportation, Safety, Environmental, and DOT policies and procedures. Implement appropriate cost controls to achieve division's financial goals. Train division employees for specific job responsibilities. Marketing experience in domestic and foreign sales of recovered materials. Oversee equipment and vehicle maintenance programs. Extensive procurement experience, including successful bid preparation.

#### **Mid-Atlantic Regional Manager**

3/2004 - 10/2005 SP Recycling Corporation, Richmond, VA

- Responsible for performance of 3 Mid-Atlantic Divisions, while still managing the Richmond Division. Areas of responsibilities included leading the region to meet the objectives of our Strategic Plan, working with commercial and governmental customers to implement their programs, justifying needs for capital investments, developing managers and other employees to improve their performance, and representing our company in industry organizations. Continued to manage our Richmond Division while performing the Regional Manager responsibilities until a company restructuring.

#### **Plant Manager**

6/1986 - 2/1989 GSP Recycling Corporation, Richmond, VA

- Responsible for management of the day-to-day operations of a recycling plant. Procured and processed recovered materials for consuming mills.

Management responsibilities included safety compliance, DOT regulations, marketing and purchasing materials for the plant to process, quality assurance, financial accountability and human resource management. Plant purchased in February, 1989 by SP Recycling Corporation.

#### **Mid-Atlantic Area Business Manager**

9/1984 - 12/1985 Reynolds Aluminum Recycling Company, Baltimore, MD

- Responsible for management of regional territory which included 7 facilities in VA, MD, DC & DE. Involved overseeing procurement of business, processing of materials and cost-efficient operations to ensure a needed raw material was shipped to our plants. Ensured that all of my plants were in compliance with all company policies.

#### **Plant Manager**

9/1977 - 4/1984 Reynolds Aluminum Recycling Company, Bladensburg, MD

- Managed recycling plant and mobile collection systems. Ensured safe, cost-effective and productive operation of recycling plant. Responsible for managing employees and assets to ensure plant objectives and goals were met. Started in an entry level plant position, before being promoted to Plant Manager of the Washington, DC area plant in 1979.

### **Education**

6/2004 - 8/2006 Center for Creative Leadership, Greensboro, NC

- Graduate of Leadership Development Program with continued coaching through the Center for Creative Leadership.

9/1986 - 5/1994 Virginia Commonwealth University, Richmond, VA

- Bachelor's Degree
- Completed required coursework for my Bachelor's Degree, while working full-time and supporting myself.

9/1970 - 3/1972 Virginia Tech, Blacksburg, VA

- Some College Coursework Completed
- Coursework focus in Biology and Math

### **Skills**

Leadership

Customer Relations

Operations Management

Financial Analysis

Project Management

360 Degree Comprehension of Recycling Business

Teambuilding

Safety Training & Auditing

Equipment Maintenance & Repair

Microsoft Office

Tractor Trailer

## Technical Advisory Committee (MPO)

### Vacancy Chart

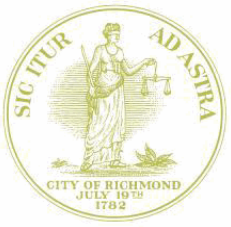
*As of  
May 9, 2016*

The Technical Advisory Committee consists of one technical representative from each participating local government. Each local government or organization shall be responsible for designating its member and alternate to the Technical Advisory Committee.

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Viktoria Badger	City Manager Robert C. Bobb	10/27/2017	Yes	Resigned	Technical representative

**Contact:**

Sharon Robeson, Admin. Secretary  
Richmond Regional Planning District Commission (RRPDC)  
367-6001



City of Richmond, Virginia  
City Council

Page 1 of 3

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**TECHNICAL ADVISORY COMMITTEE TO THE RICHMOND AREA METROPOLITAN PLANNING ORGAN**

Title: *Ms.*

Name: *Amy M. Inman*

Home Address: 002691 ACADEMY ROAD POWHATAN VA 23139

Home Telephone: 812-320-4413

Home Fax:

Personal E-Mail Address: *ami01@ymail.com*

Employer: *City of Richmond Economic and Community Development*

Job Title: *Sr. Administrator for Multimodal Transportation and Strategic Planning*

How Long?

Business Address: 001500 EAST MAIN STREET RICHMOND VA 23219

Business Telephone: 804-646-5871

Ext:

Business Fax:

Business E-Mail Address *amy.inman@richmondgov.com*

Is Your Place of Employment Located in the city of Richmond

☒ Yes

Is your Place of Employment Located in the County?

☒ Yes

If Yes, Which County?

Are You A City

☒ No

If Yes, Which City Council District?

Number of Years?

Resident?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Education:*

*B.S. Environmental Science and Public Affairs*

*M.S. Geography and Urban Planning*

*Employment:*

*\* City of Richmond, Economic and Community Development, Sr. Administrator for Multimodal Transportation and Strategic Planning: Duties: Oversee all aspects of multimodal transportation and strategic planning.*

*\* Virginia Department of Rail and Public Transportation (DRPT), Planning & Mobility Programs Administrator, Oversee all statewide, regional and corridor planning activities related to transportation demand management, rail and/or public transportation. Administer federal and state grant programs, including the Section 5303 Program that provides funding to the Metropolitan Planning Organizations. Conduct near-term and long-range capital and operating funding planning and programming of state funds.*

*\* Indianapolis Metropolitan Planning Organization: Senior Planner and Project Manager: Served as the MPO's regional multimodal transportation planner and administered*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.





## Authorities, Boards, Commissions and Task Forces Application

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### BOARDS AND COMMISSIONS

#### *Intelligent Transportation Systems (ITS) Virginia*

- *Board of Directors from 2012 - 2015*

#### *Metropolitan Planning Organization Committees*

- *Washington Council of Governments Transportation Planning Board (2010 – Present)*
- *Richmond Transportation Planning Organization (2009 – 2015)*
- *Hampton Roads Transportation Planning Organization (2009 – 2014)*
- *Fredericksburg Area Planning Organization (2009 – 2012)*

#### *Transportation District Commission of Hampton Roads*

- *Served as Commissioner from 2010 – 2014*
- *Served as Vice-Chair of Operations and Oversight Committee from 2011 – 2012*

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### Other Community Involvement:

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

### PROFESSIONAL EXPERIENCE

#### *City of Richmond*

*8/15 - Present*

#### *Office of the Chief Administrative Officer and Economic & Community Development*

#### *Senior Administrator for Multimodal Transportation and Strategic Planning*

- *Provide professional leadership and recommendations to the Chief Administrative Officer on complex issues involving transportation, land use and economic development.*
- *Provide leadership on multimodal transportation initiatives, such as the Broad Street Bus Rapid Transit (BRT) Project and High Speed Rail Tier II EIS.*
- *Conduct community engagement*
- *Evaluate federal funding allocations for major capital projects, such as the Main Street Station rehabilitation project. Collaborate with financial consultants to evaluate project budget.*
- *Promote a multidisciplinary approach to successfully achieving Economic Development strategies for the City of Richmond.*

#### *Virginia Department of Rail and Public Transportation*

*7/13 – 8/15*

#### *Planning & Mobility Programs Administrator*

- *Lead and mentor a diverse staff through honest and supportive management techniques that achieve organizational goals and objectives.*
- *Develop annual budget, assess staffing needs and respond to staffing requirements, effectively collaborate with executive management, elected officials and the public on complex issues.*
- *Administer rail, transit and TDM projects, including the development and finalization of the \$6B Statewide Rail Plan, \$30B Statewide Transit and TDM Plan, Rail Resource Allocation Plan, and Transit Resource Allocation Plan.*
- *Served as the lead DRPT Administrator of a \$54M professional procurement.*
- *Served as Commissioner of the Transportation District Commission of Hampton Roads (TDCHR).*
- *Served as the Vice Chair of the TDCHR Operations and Oversight Committee.*



## Authorities, Boards, Commissions and Task Forces Application

- 
- Served as a member of the House Bill 2 performance measures development team.
  - Provide leadership to the development of the Transit and TDM Fiscally Constrained Resource Allocation Plan.
  - Provide leadership and project oversight of implementing Senate Bill 1140, including the development and implementation of the DRPT Performance-Based Operating Assistance Funding Allocation Methodology and the Tiered Capital Allocation Methodology.
  - Directed and led the planning and project development of Bus Rapid Transit in Richmond, Virginia.
  - Successful in obtaining a \$24.5M TIGER Grant in 2014 to implement the Broad Street Bus Rapid Transit project in Richmond, Virginia.
  - Administer the Federal Transit Administration Section 5303 Metropolitan Planning and Section 5304 Statewide Planning programs.
  - Administer Statewide TDM Operating Assistance Grants.
  - Lead and manage multi-disciplinary consultant teams for large and diverse rail, transit, and TDM planning and implementation of major capital projects.
  - Represent the Secretary of Transportation and DRPT on a variety of policy boards, commissions and stakeholder groups.
  - Collaborate with state and federal agencies, and the class I railroads throughout project development and environmental mitigation.
  - Serve as the key representative and DRPT agency lead for the development of the Commonwealth's Statewide Transportation Plan VTrans 2040 and the Surface Transportation Plan.
  - Serve as the key representative on the Commonwealth's Multimodal Advisory Committee chaired by the Deputy Secretary of Transportation.
  - Ensure proper and timely response to legislative mandates, such as conducting studies, analysis, and submitting reports to the General Assembly.

Virginia Department of Rail and Public Transportation  
Manager of Transit Planning and Projects

3/08 – 7/13

- Manage public transpo

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*The City of Richmond serves as a member of the Richmond Regional Transportation Planning Organizatio*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Minority Business Enterprise and Emerging Small Business Advisory Board

## Vacancy Chart

*as of*  
May 9, 2016

The advisory board shall be composed of nine (9) members appointed by the Council. Of the nine members, five (5) shall be representatives of a minority business enterprise, two (2) shall be representatives of lenders or businesses other than a minority business enterprise, one (1) shall be a Section 3 contractor representative and one (1) shall be either an at-large resident of the city or a member of the Council.

The Council shall nominate:

- (1) three representatives of a minority business enterprise
- (2) one representative of lenders or businesses other than a MBE
- (3) one at-large resident of the city or a member of the Council

The Mayor shall nominate:

- (4) two members of a minority business enterprise
- (5) one representative of lenders or businesses other than a MBE
- (6) one Section 3 contractor

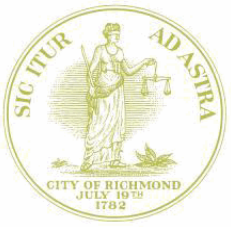
The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

*(Assigned to the Finance & Economic Development Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Charles James	All members of Council	04/08/2016	No	-	Representative of a lender or business other than a minority business enterprise
Charles Crenshaw	Mayor Jones	01/28/2016	No	-	Section 3 contractor
Tracey Jeter	Mayor Jones	01/28/2016	No	-	Member of a Minority Business Enterprise
Kenneth Ampy	Mayor Jones	11/28/2014	Yes	Mayor's Office notified	Representative of a minority business enterprise
Penny McPherson	Mayor Jones	11/28/2013	Yes	Mayor's Office notified	Representative of a lender or business other than a minority business enterprise

### Contact:

Office of Minority Business Development  
646-5947



City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**MINORITY BUSINESS ENTERPRISE AND EMERGING SMALL BUSINESS ADVISORY BOARD**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

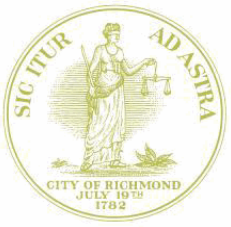
Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I graduated from the University of D.C. School of Law and obtained my Master of Laws in Real Estate from New York Law School. I have professional experience with Marcus & Millichap Real Estate Investment Services, LeClair Ryan, and Bank of America. I currently run my own business; Executive Lease Advisors. ELA specializes in commercial lease negotiations for dental offices. I am also an Associate Director with Wharton Gladden. Wharton Gladden is a boutique real estate investment bank based in North Carolina. I am responsible for establishing a presence in Richmond, Va.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I graduated from the University of D.C. School of Law and obtained my Master of Laws in Real Estate from New York Law School. I have professional experience with Marcus & Millichap Real Estate Investment Services, LeClair Ryan, and Bank of America. I currently run my own business; Executive Lease Advisors. ELA specializes in commercial lease negotiations for dental offices. I am also an Associate Director with Wharton Gladden. Wharton Gladden is a boutique real estate investment bank based in North Carolina. I am responsible for establishing a presence in Richmond, Va.*

*I also have professional experience in real estate development. I worked for Ellis Denning Construction &*



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

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*Development where I was a jack of all trades for the Fennessy Lofts Condominium project in Washington, D.C. As such, Overall, I believe my experience in commercial real estate development and finance will add value to the authority's endeavors. Especially when it comes to evaluating the impact and feasibility of*

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**Other Community Involvement:**

*I am not a part nor have I ever been a part of any other authorities, boards or commissions.*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Education  
Economic Community Development  
Planning Commission  
Land Use  
Anti Poverty*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I am eager and dedicated to providing service to others. I am applying with strong interest in addin*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# City Personnel Board

## Vacancy Chart

*as of*  
May 9, 2015

Ten (10) persons appointed by the Council who reside within the City, except that Board members who are members of the classified system of the City shall not be subject to this section's residency requirement. Two (2) members of the Board shall be members of the classified service nominated by the members thereof in a manner prescribed by the Council.

*(Assigned to the Governmental Operations Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Jospeh Gurley	All members of Council	04/26/2016	Yes	Application included	City resident
Betty Squire	All members of Council	04/11/2016	No	-	City resident

**Contact:**

Veronica Kenner  
Personnel Board Secretary  
Department of Human Resources  
646-5862

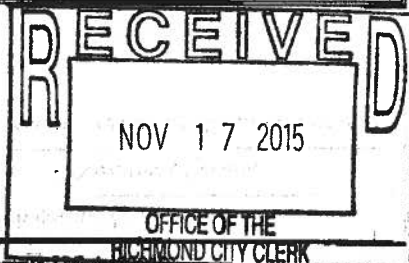


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <u>City Personnel Board</u>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <u>Gurley</u>	First Name: <u>Joseph</u>
Home Street Address: <u>2973 Blendwell Road</u>	Home Telephone: <u>675-9245</u>
Home City, Zip Code: <u>Richmond, 23224</u>	Home Fax: <u></u>
Personal E-Mail Address: <u>Salonbyuti@Verizon.net</u>	
Employer: <u>Byutie Salon LLC</u>	
Job Title: <u>Owner</u>	How Long? <u>Eight Years</u>
Business Street Address: <u>707 Twinridge Lane</u>	Business Telephone: <u>330-9330</u>
Business City, Zip Code: <u>North Chesterfield 23235</u>	Business Fax: <u>330-8990</u>
Business E-Mail Address: <u>Salonbyuti@Verizon.net</u>	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? <u>Chesterfield</u>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <u>9th</u> Number of years? <u>15 yrs</u>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Joseph Gurley</u> Date: <u>11-12-15</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.



Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 • Fax: (804) 646-7736

[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Richmond Public Library Board

## Vacancy Chart

*As of*  
May 9, 2016

The Library Board shall consist of nine (9) members who shall be qualified voters of the City appointed by the City Council for terms of four (4) years, commencing July 1 of the year of appointment.

*(Assigned to the Governmental Operations Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Brenda Drew	All members of Council	10/24/2015	No	-	Qualified voter
Benjamin Lambert	All members of Council	06/30/2018	No	Resigned	Qualified voter

**Contact:**

Felicia Smith, Administrative Program Support Assistant  
Richmond Public Library  
646-2547





City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**RICHMOND PUBLIC LIBRARY BOARD**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*BS-Business, MA Personnel Management, 26 year career Naval Officer, Former Director Event Management Virginia Special Olympics, Former Substitute Teacher RPS, Former Member and Chairman Richmond Public School Board, Former Member and Chairman Maggie Walker Governors School Regional School Board, Former President Sauer'Gardens Civic Association  
Skilled in problem solving and public speaking.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Senior and Disabled Citizens Board 1995-1998 ,as best I can remember.*

Other Community Involvement:

*Sauer's Gardens Civic Adam, T.J. High School Athletic Program Fundraising*



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Dr. Larry Olenrawaju contacted me about serving on the Library Board.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 \* Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

## **Rawles, Alexander B. - Clerk's Office**

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**From:** David Lydiard  
**Sent:** Monday, November 02, 2015 2:39 PM  
**To:** Rawles, Alexander B. - Clerk's Office  
**Subject:** [spam] RPL board nominee

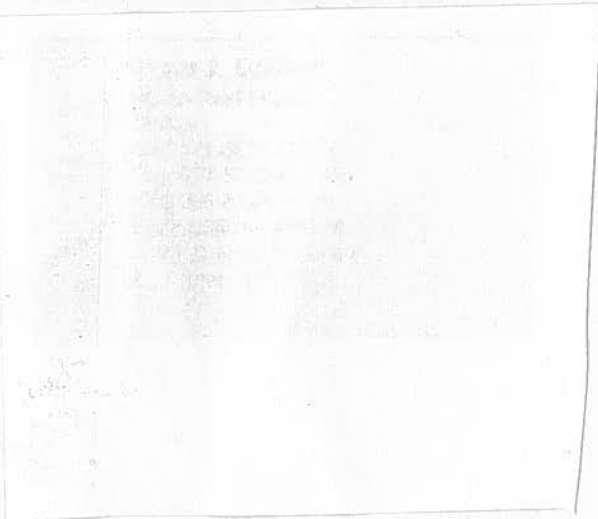
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

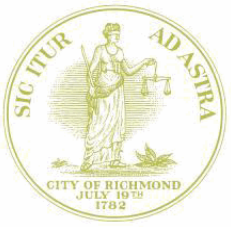
Alexander,

Just wanted to send you a recommendation for Dave Ballard to fill a seat on our Richmond Public Library Board. I was first given Dave's name by another board member who spoke very highly of him. Since then, I've have the occasion to personally speak with Dave several times. I've explained our time commitments, including that we meet monthly and our members are expected to serve on various committees. He has served the city previously as a school board member and the contacts and relationships his developed there would appear to serve our board well. In addition, he appears enthusiastic and very interested in serving.

Best regards,

David





City of Richmond, Virginia  
City Council

Page 1 of 3

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**RICHMOND PUBLIC LIBRARY BOARD**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*BA (History) and MLS from Indiana University, Bloomington. I have ben a librarian/worked in libraries for 30 years. I can bring to the board extensive experience in library systems work, digitization, budgeting, outreach and space planning.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*None*

Other Community Involvement:

*Richmond Little League baseball coach, 2011-*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short



**Authorities, Boards, Commissions and Task Forces Application**

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**Resume.**

Kevin L Butterfield

3334 Park Avenue, Richmond, Virginia | kbutterfield789@gmail.com | 804.562.3509

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**Education**

Master of Library Science

Indiana University, School of Library and Information Science, 1993

Bachelor of Arts in History Indiana University, 1988

**Additional Credentials**

Executive MBA, Robbins School of Business, University of Richmond, 2012 Harvard Leadership Institute for Academic Librarians, 2011

Rare Book School, University of Virginia, 2000

**Academic Appointments and Positions**

University of Richmond, Richmond, Virginia Boatwright Memorial Library

University Librarian, 2012-

Interim University Librarian, 2011-2012

Director of Bibliographic and Digital Services, 2009-2012

College of William and Mary, Williamsburg, Virginia Wolf Law Library

Head of Technical Services, 2004-2009

University of Illinois, Champaign, Illinois Albert E. Jenner, Jr., Law Library

Head of Technical Services, 2000-2003

Southern Illinois University, Carbondale, Illinois

Systems/Technical Services Librarian, 1998-2000

?

University of Michigan, Ann Arbor, Michigan Harlan Hatcher Graduate Library

Associate Librarian - Original Cataloging Unit, Humanities Text Initiative & Knowledge Resource Navigation Center, 1996-1997

Assistant Librarian - Original Cataloging Unit, 1994-1996

Indiana University, Bloomington, Indiana Law Library

Monographic Cataloging Technician, 1991-1994 Government Document Supervisor, 1988-1991

Committee Service and Leadership University of Richmond, Richmond, Virginia

University Senate, 2012-

College of Arts & Sciences Academic Council, 2012- Board of Publications, 2014-

Accessibility Committee, 2012-

Classroom Committee, 2012-

Classroom Master Plan Committee, 2013-

One Book One Campus Committee, 2011-2012

Arts Planning Group, 2013-

College of William and Mary, Williamsburg, Virginia

Emergency Resources Team

Digital Information Team (Chair 2003-2004) SIRS Team (Chair)

University of Illinois, Champaign, Illinois

Millennium Serials & Acquisitions Implementation Teams

Task Force on Access to Collections

Voyager Acquisitions Implementation Team

Nominations, Elections and Voting Procedures Committee (Elected) Cataloging Policy Council

University Library Administrative Council

Southern Illinois University, Carbondale, Illinois

School of Law Technology Steering Committee



**Authorities, Boards, Commissions and Task Forces Application**

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*School of Law Intranet/Extranet Advisory Group (Chair)*  
*University of Michigan, Ann Arbor, Michigan*  
*University of Michigan Librarians Forum (Member-at-Large, Vice Chair, & Chair) Library Technology Update Committee (Chair)*  
*Cataloging Policy Council (Secretary)*  
*Technology Training Committee*  
*Classification Evaluation Committee*  
*Ontology Definition and Registry Team, University of Michigan NSF/ARPA/NASA Digital Library Project*  
*American Association of Law Libraries*  
*Member, Continuing Professional Education Committee, 2008-2009*  
*Chair, AALL Committee on Relations with Information Vendors, 2005-2006*  
*Member, AALL Committee on Relations with Information Vendors, 2002-2007 Ex-Officio Member, AALL Executive Board Vendor Task Force, 2006*  
*Member, AALL Licensing Principles for Electronic Resources (Special Committee) 2002- 2003*  
*Chair, AALL Research Committee, 2000-2002*  
*Member, AALL Research Committee, 1999-2002*  
*Technical Services Special Interest Section*  
*Technical Services-SIS Membership Committee, 2008-2009*  
*Technical Services-SIS Awards Committee, 2006-2008 (Chair 2007-2008))*  
*Technical Services-SIS Preservation Committee, 2000-2002*  
*Column Editor, "Acquisitions," for Technical Services Law Librarian, 2005-2007 Column Ed*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Gail Zwirner and Kathryn Monday referred me.*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

## **Rawles, Alexander B. - Clerk's Office**

---

**From:** David Lydiard |  
**Sent:** Monday, November 02, 2015 2:39 PM  
**To:** Rawles, Alexander B. - Clerk's Office  
**Subject:** Kevin Butterfield

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**To:**  
**Subject:** Kevin Butterfield

David: I recommend Kevin Butterfield to fill a position on the Richmond Public Library Board. I worked with Kevin in his capacity as the University Librarian at the University of Richmond. Before joining the Richmond faculty, Kevin was the Technical Services Librarian in the Wolf Law Library at the College of William and Mary. He will bring technology experience to the Board. Kevin resides in the Museum District in the City's 1st Councilmanic District (Baliles).

Please do not hesitate to contact me if I can provide more information. -- Gail Zwirner

Gail Zwirner Sent from my iPad